

Foiza Nasim

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WORK EXPERIENCE:

USAID-Tijara Provincial Economic Growth Program – Baghdad, Iraq

USAID-Tijara is a \$192.5 million initiative to promote private sector growth and employment in Iraq. The program implements an integrated approach to the formation and expansion of micro, small and medium-size enterprises (MSMEs).

Monitoring, Evaluation & Reporting Specialist

Oct 2011– Jan 2013

- Maintaining a national-level M&E system including managing the Performance Management Plan (PMP), developing performance/results and impact indicators, tracking tools and reporting formats;
- Tracking project information and managing project reporting requirements, including weekly, monthly, quarterly, and ad-hoc technical reports as required by USAID;
- Designing, implementing and producing analytical reports on annual surveys and impact assessments to assess the effectiveness of various project's initiatives;
- Participating and providing input to program strategy, including necessary adjustments or refinements to work plans, the performance management plan, and other strategic programmatic documents;
- Developing reports on progress of planned activities and written briefers on areas to promote project objectives; and
- Providing trainings to project staff on M&E formats and procedures for collection and reporting of program performance data.

AusAID (Scholarships Program) Australian High Commission – Islamabad, Pakistan

Consultant – Scholarships Program

Mar – Aug 2011

Monitor, assess and report on the overall implementation of AusAID's scholarships program in Pakistan which included:

- Conducting and reviewing quality assessments of the scholarships program including fortnightly progress of the Managing Contractor, mid-term reviews and annual performance reviews; and
- Providing regular reports and briefings to Scholarships Section, Canberra, including lessons learned and good practices.

USAID- Pre-Service Teacher Education Program (Pre-STEP) – Islamabad, Pakistan

Monitoring, Evaluation & Reporting Manager

Oct 2010 – Mar 2011

Pre-STEP is a USAID-funded program working in collaboration with the Higher Education Commission, Pakistan and the Ministry of Education to improve teacher education in order to improve classroom-level teaching and learning.

- Providing technical input for the implementation and maintenance of monitoring, evaluation and reporting activities of Pre-STEP;
- Conducting and/or commissioning evaluation/impact assessment studies of program and ensure that outcomes are consistent with the Pre-STEP goals and objectives;
- Preparing quarterly and annual reports to share with donor and other stakeholders;
- Conducting periodic training in M&E procedures for M&E Specialists and other program stakeholders and partners;
- Overseeing operations in the provinces by providing regular guidance to the M&E Specialists.

Monitoring, Evaluation & Research Specialist

April 2009 – Oct 2010

- Designing a national-level monitoring, evaluation and research (MER) system to track and report on the achievements of the project;
- Developing and managing PMP (Performance Monitoring Plan), MER strategy, ITT (Indicator Tracking Table), project database, quarterly and annual progress reports, work plans and formats for monitoring monthly, quarterly and annual progress of Pre-STEP interventions;
- Analyzing M&E data and developing required analytical reports on progress of planned activities; and
- Designing and implementing qualitative and quantitative studies to enrich the project design.

Sindh Education Foundation (SEF), Government of Sindh – Karachi, Pakistan

Unit Manager, Public Private Partnership

July – Dec 2007

Responsible for designing and implementing a comprehensive plan to improve educational standards within the marginalized communities of Pakistan's southern province of Sindh:

- Managing an operation that included 540 public and private schools in six rural districts of the province of Sindh;
- Developing, maintaining and modifying an M&E system for assessing progress and performance;
- Developing funding proposals to initiate educational development partnerships with communities, public and private sectors; and
- Forging long-term partnership with the government sector, corporate sector, civil society and individual philanthropists for ongoing and future endeavors.

Program Manager, Child Labor Education Program

Feb 2005 – June 2007

Responsible for developing a comprehensive plan for holistic development of working and street children in the urban slums of Karachi, Sindh, Pakistan.

- Developing short- and long-term strategies and implementation mechanism for the program along with budgetary requirements and timelines;
- Undertaking desktop and field-based research – needs assessment and baseline as part of program expansion and program evaluations;
- Developing a robust M&E system to assess the program's qualitative and quantitative aspects;
- Liaising with government agencies, like-minded organizations and policy-making authorities to share information and solicit support regarding rights and needs of working children; and
- Conducting training and capacity building activities of the various stakeholders of the program, especially for teachers on child's rights, gender and development, inclusive learning etc.

NED University of Engineering & Technology (NED) – Karachi, Pakistan

Research and Technical Manager, Department of Civil Engineering

Jan – Dec 2004

- Designing and conducting training workshops on research methods for engineering related topics; and
- Conducting research studies and reports on different aspects of mitigation of earthquake and its effects.

Program Manager, Centre for Continuing Engineering Education

Sep 2001 – Dec 2003

- Designing engineering and management courses for students and on-job professionals; and
- Coordinating with different organizations in conducting seminars, workshops and training sessions on various subjects related to engineering, IT and management.

EDUCATION:

Degree	Name of Institution	Year	Select Subjects
Masters in Educational Management	The University of Western Australia (UWA), Perth, Western Australia	Jan 2008 – Dec 2008	Approaches to Research, Qualitative inquiry, Education Policy Trends, Comparative Education
M.S. in Social Sciences and Economics	SZABIST, Karachi, Pakistan	Aug 2006 – Jan 2008	Contemporary Issues in Development, Research Methodology, Public Policy Management
Bachelor of Engineering (B.E.)	NED University of Engineering & Technology, Karachi, Pakistan	Jan 1997 – April 2001	Major in Civil Engineering

HONORS AND AWARDS:

2008 Awarded Australian Development Scholarship (ADS), Government of Australia

SELECT TRAININGS/WORKSHOPS ATTENDED:

Sep 15 –Nov 30, 2010	Project Management and Development in the NGO Sector Human Rights Education Associates e-Learning Centre
July 15- 17, 2010	Project Planning and Management with MS Project Human Resource Development Network (HRDN), Islamabad, Pakistan
December 17-19, 2009	Monitoring, Evaluation And Learning System (MEALS) Lahore University of Management Sciences (LUMS) – SEDC, Lahore, Pakistan
April 2002 – July 2002	Human Resource Management American Society of Quality Control, Karachi, Pakistan

PUBLICATIONS/PRESENTATIONS:

- Noor, A., Ginsburg, M., Nasim, F., Ullah, M. (2010): "Factors influencing the quality/quantity of research conducted in University Faculties of Education and Colleges of Elementary Education in Pakistan", World Congress of Comparative Education, Istanbul, Turkey.
- Noor, A., Nasim, F., Ullah, M. (2009): "An Emerging Paradigm for Teacher Education in Pakistan", 54th Annual conference of the Comparative and International Education Society (CIES), "Reimagining Education" Illinois, Chicago, USA.
- Noor, A., Ginsburg, M., Nasim, F., Ullah, M. (2009): "Unequal (Material and Human) Resources and the Quality of Pre-Service Teacher Education in Pakistan", Mediterranean Society of Comparative Education (MESCE), "Education, Democracy and Social Justice – Pedagogical and Policy Implications," Rabat, Morocco.
- Nasim, F (2009): "Multiple Intelligences in Classrooms: A Case Study of Karachi", Journal of Independent Studies & Research (JISR), Vol.7, No. 1, pg. 33 (Jan 2009).

INTERESTS:

- Reading books on history, biography, travel, philosophy and social sciences.
- Writing articles and short stories.
- Appreciation for performing arts; enjoy watching and performing theatres and classical dances.
- Enjoy hiking, trekking and learning yoga and kickboxing.

COMPUTER SKILLS:

- MS Office (Word, Excel, PowerPoint)
- MS Project
- SPSS

LANGUAGES:

English and **Urdu** – Fluent in comprehension, writing and speaking

Farsi and **Dari** – Basic skills in comprehension, speaking and reading

MEMBERSHIP OR ASSOCIATION:

Associate Member of Social Audit for Development & Accountability (SADA Associates), Pakistan

SADA is a non-profit local partner of CIET international group of epidemiologists and social scientists who bring scientific research methods to local government and community levels.

REFERENCES:

Mr. Donal Cotter
COP, USAID-Tijara
cotterdonal@yahoo.co.uk

Mr. Umer Khanzada
M&E Team Lead, Coffey International
ukhanzada@yahoo.com

Mr. Mark Ginsburg
M&E Advisor, FHI360
mginsburg49@yahoo.com