

## **PROFESSIONAL SYNOPSIS**

**Mohammad Naim** (Ph.D.)  
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 Bazar Afshar, District 5<sup>th</sup>, Kabul

### *Career Objectives:*

To carve a niche for myself, learn and grow in line with professional affairs. Thereby, utilizing my expertise and professionalism to assist your organization in reaching its ultimate objectives in an efficiently and effectively manner.

### *Post HSC Educational Scan:*

(Attested and Verified by MoHE)

<i>Research Degree</i>	Jan-2010 to Dec.2012: Doctor of Philosophy [Ph.D.] Management & Commerce
<i>Higher Education</i>	Jan-2007 to Dec. 2009: M.Com
	Jun-2003 to Jul.2006: B.Com
<i>University</i>	BU Jhansi State University, India [No. 1 Government University in Uttar Pradesh]

### *Research & Publications:*

- Research on: Effectiveness of Accounting as a mechanism for managing institutions.
- Rationale in Approaching to Invest in Afghanistan (Post – Conflict Analysis)
- Financial Accounting Textbook 2012
- Business English in Use 2013
- Project Management First Edition 2013
- Project Management Second Edition 2014
- Principles of Cost Accounting

### *Prizes & Awards:*

- Award of Excellence for Education in 2012 honored by Shri Dr. Shakeel Ul Zaman Ansari the Ex-Minister of Bihar and Member of Commission for Backward Classes – Ministry of Social Affairs and Justice Empowerment of India.
- Certificate Award for Best BBA Curriculum Development by RANA University.
- Certificate of Academic Award by Member of Parliament of Afghanistan.

### *Employment Scan:*

#### Most Recent

- November 2013 to Present: RANA University, Kabul – Afghanistan as a Vice Chancellor for Academic Affairs and Lecturer.

#### Organization Profile:

RANA is a University established in 2009 and registered with the Ministry of Higher Education of the Islamic Republic of Afghanistan. The establishment of RANA is coinciding with the intense need of contribution to the rehabilitation and rebuilding process of Afghanistan in the higher and professional education sector. Afghanistan with the international community is on the road of development and the provision of sustainable solutions to the decade's long problems that have left impacts on both the national and international reputation of Afghanistan as a nation as well as a country in this global era.

- February 2010 – November 2013: IMT-CDL, UP – India as a Finance Manager and Financial Management Lecturer.

#### Organization Profile:

IMT is one of the top ten Institutes of Indian Higher Education in private sector which provides educational facilities to the people of application and ambition in Master Degree levels.

- April 2007 – November 2009: USAID/ASMED – Afghanistan as a Sub-contractor for designing and implementing Capacity Building Program, Business Plan, Project Proposal writing for the Afghan Private Companies.

Organization Profile: DAI/ASMED was an International NGO which established in Herat – Afghanistan to support private sector businesses. The organization was funded by USAID.

### *Personal Information*

Name: Mohammad Naim  
 Surname: Azimi  
 Father's Name: Dr. Mohammad Azim  
 Date of Birth: March 21, 1981  
 Place of Birth: Herat  
 Nationality: Afghan  
 NID No.: 354945

### *Prerequisite Skills*

IT Skills: All MS Office Packages  
 SPSS (Research Software)  
 QuickBooks Software  
 SIM Software  
 ICBS Software

Language(s): Dari  
 Pashtu  
 English  
 Hindi

Office Equipment: All Office Equipment

### *Trips*

ASIA: India  
 Turkey  
 Pakistan  
 Iran

EUROPE: Italy  
 Austria  
 France

### *References*

Will be provided upon request.

I present my resume as the first step in exploring the possibilities of joining with your esteemed organization.

**Declaration:** I declare that all the information furnished herein are true to the best of my knowledge and I consider myself fully familiar with all management, finance and administrative tasks as a professional individual and will assure you of adding more values to your organization.

(Dr. Mohammad Naim Azimi)