

Umar Farooq

Economic Development Professional

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Summary of Qualifications

- Monitoring and evaluation of development projects
- Quantitative and qualitative research
- Community social mobilization and capacity building
- Technical reports/research drafts writing
- Proficient in SAS and E-views
- Familiar with data collection methodologies
- Project planning
- Proficient in Windows XP/7
- Professional presentations/teaching to groups
- PRA and Sitational Analysis

Educational Background

Eastern Michigan University - Michigan, United States

Master of Arts in International Economics and Development - expected May 2012

Research Topic: "Foreign Direct Investment in a Model of Economic Growth. A Case Study, Pakistan"

Harvard University

Economic Development in India and East Asia(one semester 4 credits included toward masters), Jun-Aug, 2011

Research Topic: "Trends in Population Growth and the Possibility of a "Demographic Dividend" for Chinese and Indian Economies"

Quaid-e- Azam University – Islamabad, Pakistan

Masters of Science in Economics – June 2005

Concentration: Economic Development

Professional Experience

Sustainable Development Policy Institute(SDPI)/Department for International Development (DFID) UK

(August 30, 2012 to the date)

Designation: Research Consultant for "Mapping of Public Policy Research Institutions and Political Economy of Research in Pakistan

Major Duties/Responsibilities:

- Prepare list of policy relevant research institutions in Pakistan, under selected themes
- Help the team in the designing the instrument for data collection
- Gathering data from the selected policy research institutes/other relevant organizations across Pakistan

- Compilation of the data to present in a coherent form with the assistance from Research Assistant
- For the transcript of each interview, provide analytical note on; a) thematic and geographic focus of research; b) barriers faced by the organization in conduction research; and the process of accessing funds
- Share the preliminary analysis of the data gathered through fieldwork, as required by the Principal Investigators
- Any other task related to the project assigned by the Principal Investigators

World Vision International, Sukkur Office, Pakistan Program

(September 17, 2010 to November 25, 2010)

Designation: Design, Monitoring & Evaluation (DME) Officer

Major Duties/Responsibilities:

- Provide technical inputs in the development of log frames, M&E plan and ITTs during proposal development together with the Program Officer
- Provide inputs and facilitate to design, conduct and consolidate situation analysis, VDPs and other relevant exercises and reports using PRA techniques with other project staff
- Facilitate the IPM in the preparing of monthly reports and ITT in coordination with PC/CGC
- Review and check consistency of targets and program / projects achievements in periodic progress reports in collaboration with the project staff Program Officers on monthly basis
- Together with DME coordinator, develop systems for monitoring impact of projects
- Conduct regular monitoring & evaluation visits to project sites. Provide recommendations to the staff for effective implementation of activities to the program/ project objectives
- Together with DME Coordinator, prepare, support and participate in Baseline Surveys and Need Assessments
- Develop community capacity and participatory monitoring and evaluation system including Transformation Development Initiatives amongst the targeted beneficiaries in community, together with the project staff.
- Creating data storage and retrieval files on the software

Sarhad Rural Support Program, District Program Office Kohistan

(Feb 28, 2009 to July 2010)

Designation: Program Officer, Monitoring & Evaluation

Major Duties/Responsibilities:

- Monitor Productive Investment Projects
- Monitor & evaluate NRM and Infrastructure related activities
Conduct costs-benefits analysis of activities after completion of Physical Infrastructure Schemes.

- Conduct costs-benefits analysis of activities after completion of Physical Infrastructure Schemes. Conduct evaluation studies for social sector development projects
- Arrangement of trainings for capacity building of activists on grass root level
- Conduct base-line socioeconomic surveys
- Prepare project work plan and progress reports
- Conducting PRA and developing Village Development Plans
- Assist Project Support Unit (PSU) in developing M&E framework for the project
- Design and conduct bench marking, vulnerability/livelihood assessment surveys for the project
- Conduct training of Field staff on standard M&E Data collection, particularly on identified surveys under the M&E system
- Assist with the management and supervision of field data collection processes for monitoring and evaluation, backstopping the field offices where necessary
- Liaise with the concerned project staff to ensure regular and timely information flow so that comprehensive data on input movements are continuously captured and updated.
- Ensure regular and timely reporting from Field Units by monitoring and following up with the Field Offices and partners.
- Generate regular reports from the M&E system and assist the PO M&E, PSU, the District Program Officer and others to generate the tables and reports that they require
- Compile progress reports and other reports on the project as per project requirements
- Supervise and guide Field Staff at the Field Unit level in carrying out their responsibilities as per M&E requirements.
- Collect and analyze data on natural resources, poverty and other data from external sources, surveys and studies to supplement the internal information resources.

Sarhad Rural Support Program, Regional Office Shangla, NWFP
(April 1, 2006 to Feb 28, 2009)

Designation: Social Organizer, Regional Monitoring & Evaluation Officer

Major Duties/Responsibilities:

- Social Mobilization and Community Development
- Designing and implementing suitable projects for socio-economic development
- Monitoring of Productive Investment Projects
- Assist the RPM in physical & financial monitoring progress report

- Monitoring and reporting on activities
- Facilitate the planning and monitoring the project support activities
- Review the implementation of SRSP Package and community schemes
- Coordination of trainings for CO member to build their capacity
- Imparting training sessions on Social Mobilization and Institutions Development

Professional & Social Affiliations

- Member Economic Club EMU
- President Fulbright Association at EMU
- Member Harvard Islamic Society

Professional References

Sarmad Khan
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