# Zulfiqar Ali Shaikh

# Flat 13-E, Neelum Block, Gulshan-i-Jinnah, F-5/1, Islamabad

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## Accomplishments

• Vast experience in **social and economic development sector**, ranging from community-level research, to designing, implementing, and evaluating projects, and providing policy inputs.

• **Fulbright Scholar**, for 2-years Masters Program in the United States, through United States education Foundation in Pakistan

• Received the Letter of Commendation from the Minister of State, Ms. Hina Rabbani, for my performance in the Core Program Team of Pakistan Development Forum 2010 as Research Associate and program development

• 100% Scholarship at Lahore University of Management Sciences (LUMS)

• Academic Qualification from the best national and International Universities; **LUMS, Lahore, Pakistan, (BS Hons) and Cornell University, USA (Masters)**

• Has served one year as the President of LUMS Volunteer Society

• Have been selected in the **US State Department’s International Young Leaders Program (IVLP)**, and participated in 3-week “Youth Leadership and Civic Sense”program in 2004

• Secured the participation in “National Physics Talent Contest”

• Established and supported the development of many youth and skill development organization, and also head one of those, as **CEO of Jawaan Youth Foundation**.

## Education

• Masters of Professional Studies (MPS) in International Development (ID)\* 2009

*Cornell University, Ithaca, NY, USA*

• Bachelor of Science (Honors) 2006

Majors in Economics; minor in Mathematics Four-yr Program

*Lahore University of Management Sciences (LUMS), Pakistan*

## Professional Experience

Consultant Current

National Commission for Human Development Feb’11 – till date

Managing the Community Technology Learning Centers (CTLC) project; Conducting assessment surveys, with focus on gender employability needs; Writing general proposals for potential partnerships, esp. with district governments and funding agencies; conducting research and assessment studies; coordination with district support units (HDSUs) of NCHD; Liaison with local and international partners, and dissemination of information and data on MDGs, as well as CTLC; Support to the Chairperson on policy and other notes for high level meetings and workshops; Working with M&E unit on determining the progress made and gaps w.r.t. the Detailed Implementation Plans (DIPs) of various NCHD programs

Pakistan Development Forum Oct-Dec 2010

Part of the core team of consultants for development of the Program and Themes of the **Pakistan Development Forum 2010**; Writing support material on thematic backgrounders for the Forum; Liaison with ministerial level Session-Chairs and speakers, and facilitation in their talking points, and post-conference write ups and reports.

Received Letter of Commendation from the Minister of State (now MoS Foreign Ministry) for outstanding performance, among 2 others.

Director Mar 2010- Sep 2010

*Punjab Education Foundation*

• Head the Regional Office Rawalpindi; Manage the programs in Rawalpindi (North) Region districts of Punjab Education Foundation the Rawalpindi Region, and directly report to the MD and DMDs (Ops and Fin)

• Monitor all the Programs and schemes of PEF, and initiate new ones in the districts under the Regional Office

• Manage the financial aspects of the Programs and related logistic costs for general office and staff expenditures

• Managed the newly initiated and innovative project of Education Voucher Scheme (EVS) in the Rawalpindi region for the out-of-school children, especially from families of industrial workers in Naseerabad, Rwp, area

• Designing, managing, and analyzing social and economic research surveys for the purpose of evaluating prevalent issues in education sector in the local areas

• Representing the PEF in collaboration and meetings with the external partners and a number of related NGOs and Civil Society Organizations

• Coordination with a management and owners of various schools from 10 districts

• Policy input to higher management on effective utilization of the Continuous Professional Development Program (CPDP), and its other components (Teachers Trainings, School Leadership Programs, and others)

• Oversee the administration of the Regional Office, including procurement and HR issues

Draft Proposal for new initiatives and for making effective current programs for the top-management, and the Board.

Management Executive Aug 2009 – Apr 2010

*Pakistan Poverty Alleviation Fund*

• Facilitating the Partner Organizations of PPAF for in their outreach in rural and semi-urban, and urban-based development initiatives.

• Conducting field visits and desk analysis for writing Appraisal and Monitoring reports on the proposals and ongoing projects of the partners organizations.

• Worked on the Project “Targeting Ultra Poor Project (TUP)” for a Sindh Based NGO working in coastal areas to create basic employment creation and building livestock and other assets, for rehabilitation of flood-effected population, esp. that of Thatta.

• Conducted and supported social and economic impact surveys and analysis, mostly in collaboration with Pakistan Microfinance Network (PMN), and provided writing and analytical support materials for international reports on Pakistan

• Worked on the pilot project of Credit Information Bureau (CIB) initiated by Pakistan Microfinance Network

• Liaison with stakeholders for effective implementation of Program for Increasing Sustainable Microfinance (PRISM) to encourage the commercial and non-subsidized funding to MFIs.

• Identifying and supporting relevant training and skill development services for staff and community to enhance their entrepreneurial skills

• Establishing and nurturing young partner organizations under microfinance Innovation and Outreach program (I&O), International Linkage Partners Initiative (ILPI), Young partners Development Initiative (YPDI)

• Unit representative for the Environment and Social Management Framework (ESMF) group of PPAF to strengthen the framework on environmental and social considerations and spillovers of the POs’ projects

Research Analyst Aug 2006 – Aug 2007

*Economic Affairs Division, World Bank Capacity Building Program*

• Analyzed and evaluated donor-funded projects, program strategies and government policy on thematic areas of poverty reduction, equitable economic development, employment generation, enterprise development

• Worked on Aid Coordination and providing policy input on improving effectiveness of Official Development Assistance (ODA)

• Evaluation and recommendation on Area Development Projects of Asian Development Bank (ADB)’s portfolio in Pakistan

• Assisted in analysis and briefs for the working groups on Aid Effectiveness and Harmonization steered by EAD, under the guidelines from Paris Declaration; prepared policy briefs for the MoS.

• Appraisals for the emergency and Relief Projects for the disaster effected areas, esp. in the backdrop of massive Earthquake of 2005, need-assessments, and follow up of implementation of the undergoing projects .

• Appraisals for federal-level normal and mega projects, using statistical analysis, within the framework of government’s Poverty Reduction Strategy Papers (PRSP), Medium Term Development Frameworks (MTDF), and Millennium Development Goals (MDGs) targets

• Liaison with bilateral and multilateral donors, implementing government agencies, and diverse local and international NGOs;

• Designed and managed international conferences including Pakistan Development Forum, and World Islamic Economic Forum (WIFE)

Board Member *(Volunteer work)* June 2009 – Present

*Jawaan Youth Foundation*

Established a youth group to conduct activities for promoting youth activism, volunteerism, and skill imparting initiatives. Support programs on important international days to promote civic sense and hold events to involve youth and make them take responsibility and leadership roles for their societies. Hold various seminars and workshops on career counseling and available resources for funding and student loans

Teaching Assistant July 2006 – Aug 2006

*Lahore University of Management Sciences (LUMS), Lahore, Pakistan*

Coached and trained two hundred students of the National Outreach Program in verbal skills; and also assisted the program management in reporting through streamlining the information systems of the student

President June 2005 – May 2006

*LUMS Volunteer Society, Lahore, Pakistan*

• Initiated, managed and delivered various community service projects for various external stakeholders

• Strengthened and established new collaborations with other development organizations (NGOs/INGOs) with common goals

• Primary level involvement at initial stages in Relief activities for the 2005 Earthquake affected areas, fundraising, and later initiating community level projects (in Muzzarabad); also engaged in the RISEPAK project of LUMS which basically involved immediate and on-ground data collection, analysis and need assessment which was to be utilized by many national and international donor agencies for further action plan.

• Started training and vocational education programs for student and LUMS staff.

• Represented the student community and advocated their interests to the university management

National Commission for Human Development, Islamabad, Pakistan

*Intern* June 2005 – Aug 2005

Assessment and evaluation of projects and assistance to Director of education department

Field visits to the district offices and projects in outreach field units of Mansehra district

Reported the results of the field visits with analysis of the on-going projects for the delivery mechanisms

Field Research Consultant**Aug 2005-Oct 2005**

*Collective for Social Science Research, Karachi, Pakistan*

• Conducted detailed field surveys on political, social and economic dynamics in Thatta, Sindh

• Analyzed survey results gathers during field visits

• Wrote reports and support material for the organization

Devolution Trust for Community Empowerment, Jun 2004-Sept 2004

UN-nex Project, Islamabad, Pakistan, Intern

• Assisted in research work to the Chief Technical Advisor on governance issues

• Analyzed the effectiveness of Citizen Community Boards (CCBs) establishment process

## Projects

Program Officer for Tuzla Summer Institute, Bosnia; through MPA Group **of** Cornell University

**-** Completed Under: Cornell University May 2008

1. • Role: Project Program Officer
2. • Project Description: The Head of Cornell Institute of Public Administration established a group of consultants. The team planned, designed and executed a full scale capacity building project on sustainable basis for the Youth of Tuzla, Bosnia. The group also secured funding and designed its modes through key partners including USAID.

Social and Economic Research for development National Youth Policy Jun 2010

As part of JE Austin consultancy team, worked on social and economic research, both at primary and secondary level, for a program-feasibility project for development of national yoiuth policy for the Ministry of Youth Affairs (MoYA) Travelled to various parts of country, mainly in semi-urban areas, developed detailed surveys, conducting them, assembled and analyzed data, and made reports; also, developed some concept notes for similar ventures.

Jawaan Youth Foundation June 2009 - present

1. Established the Group of Volunteers, designed the program, identified the partners, took some new initiatives in health & education, advocacy, and environment related topics. Also upgraded the initially informal “Jawaan Youth Forum”, which was established in July 2007.

Geographic Mapping and Demographic Analysis of South & North Carolina, USA

**-** Completed Under: Cornell University May 2008

1. • Role: Project Head of the Course on GIS Systems, Simulation-Based working

• Developed a detailed mapping of the South and North Carolina, USA, mapped many demographic simulations, pointed out numerous social/economic work installations; and later analyzed and represented the important evaluations on GIS Maps, using the ESRI GIS software.

Devolution **Support Project**  July 2004 - January 2006

1. Completed Under: Lahore University of Management Sciences July 2004 - January 2006
2. • Designed detailed surveys for assessing the economic political and social environment of the districts under study
3. • Conducted survey in the field for various villages of district
4. • Performed statistical analysis and comparative study on the effectiveness of newly established local government systems in various districts of Punjab and Sindh

**Project for Supporting LUMS Support Staff**

1. Completed Under: Lahore University of Management Sciences October 2004 - May 2005
2. • Role: Project Manager
3. • Initiated and managed Adult literacy and training program for support staff of LUMS which included janitorial and security staff

## Additional Skills / Experience

Geographic Information Systems (GIS)

Statistical programs: SPSS, STATA, MS Excel

Excellent Microsoft Office Suite (especially in various functions of presentation, and analysis through MS Word, Excel, PPT)

Excellent Communication Skills

## Languages:

Proficient in Writing, Speaking, Reading, and Understanding of:

**• English • Urdu • Sindhi • Punjabi**

Good understanding of:

**• Siraiki • Arabic**

## Conferences/Seminars

**Workshop on Non-Functional Schools (NFS) in Punjab**

1. Analysis of Non-Function Schools (NFS) data in Punjab, Government’s lacking and current efforts to revitalize such ‘ghost’ schools, involvement of private sector, esp. private schools in re-starting such schools

**Symposium on Child Rights Domestic Abuse, and Corporal Punishment in Schools in Punjab**

1. A gathering of senior government officials, and civil society members on Status of Child Rights, Domestic Abuse and Corporal Punishment in Schools of Punjab
2. Existing Legislation in the province of Punjab to end these curses, current working, and policy considerations for improvement in the area

**3rd International Conference on Microfinance, Country Forum**

1. Microfinance sector potential in the country, and special topics related to domestic issues in Microfinance, New opportunities and avenues especially savings and insurance • Critical factors responsible for a recent severe crisis in MF in Pakistan
2. Banking, and Financial services for unbanked poor in Pakistan

**Environmental and Social Management Framework (ESMF)**

Supported the development of ESMF, and unit representative of CED in the Core implementing Team for PPAF

**PPAF-Workshop** (Oct ‘09)

Learned the core need analysis for self-employment and entrepreneurship in communities with deprived economic conditions

1. Incorporating ESMF guidelines in operations and procedures of PPAF partners

**Seminar on Poverty Policy and Practice for South Asian Countries**

Organized by International Poverty Reduction Centre, China **Pakistan Development Forum** (April 2007) • Part of the core organizing team

• Designed and managed the program for this

• Closely coordinated with the key no

**International Visitors Leadership Program (IVLP)** (Sep-Oct 2004

• Selected and participated in this prestigious United States State

Department sponsored program

• Meetings with many public-office holders, legislatures, academics, young business community leaders

• Travelling vastly all over the US (4 states) to understand the culture exchange ours while having formal / informal meeting

## References

**Mr. Mohyuddin Wani**

**Managing Director, Punjab Education Foundation (PEF)**

19-Ahmed Block, Garden Town, Lahore; **Ph**: (042) 99230729, 35940261; **Mob**: 0300-8430003

**Mr. Ali Said**

**Manager, Pakistan Poverty Alleviation Fund (PPAF)**

H#1, St# 20, F-7/2, Islamabad. **Ph: 111-000-102 Ext 228,** Mob: 0333-9101082

**Mr. Abdur Rauf Gandapur**

**Joint Secretary,** and **Project Director**, **Economic Affairs Division**

(PD for Italian Debt Swap Project) C Block, Pak Secretariat **Ph:** **(051)9244642; Mob: 0300-5555598**