**CURRICULUM VITAE**

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| PERSONAL DETAILS |
| Name: Karimullah Ahm |
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| PROFESSIONAL EXPERIENCE |
| Jan 2014-Present  **Monitoring and Evaluation Senior Officer**  *The Asia Foundation*  **Main Responsibilities:**   * Assist in development and review of the project log frames and establish a monitoring and evaluation system for each project. * Develop PMPs, baseline, data collection tools and methodology, and M&E capacity building curriculum. * Assess and describe the indicators and targets for each outcome and output according to projects’ results and aims. * Develop Evaluation Criteria for the projects and conduct mid-term and final evaluations of the projects as required. |
| Feb-Dec 2013  **Monitoring, Evaluation, Accountability and Learning Coordinator**  *Save the Children International-Afghanistan*  **Monitoring and Evaluation:**   * Coordinate and support the implementation of Save the Children’s (SC) Monitoring and Evaluation (M&E) system across all programs * Support the programs to develop log frames, M&E plans and other related tools * Lead and support programs in designing and conducting baseline & end line surveys, develop evaluation criteria, conduct mid-term and final evaluations including sampling methodologies, data collection tools, and indicator performance tracking table, data analysis and report development * Provide advice and support on all aspects of M&E, including design of objectives/indicators   **Accountability:**   * To design and implement appropriate feedback mechanisms across the program, that are contextual, effective, accessible and safe for beneficiaries and that ensure that feedback is recorded, reviewed and acted upon * To manage complaints & response mechanism in assigned area and make sure that beneficiaries’ complaints and feedback are reported and addressed in a professional and timely manner; * To increase awareness and capacity all staff on accountability through induction, training, coaching, informal support and in other ways as identified. |
| June 2012- Feb 2013  **Provincial Monitoring Officer (PMO)-Nangarhar**  *Teachers Education Directorate,* ***(EQUIP Program****), Islamic Republic of Afghanistan*  Main Responsibilities:   * Support in teacher training packages such as   InSeT I , II, III and School Management training   SMT I, II, III; * Develop M&E plans for related province with the help of program * Understand and able to learn more about the methods of monitoring and evaluation in-service and other teacher related activities in the relevant province; * Assist in research activities such as evaluation,   assessments and surveys that are relevant teaching and learning; * Familiarity with data collection, data transfer,   and monitoring and evaluation report writing; * In-depth understanding of all teacher training   activities, especially on the field level (including   objectives, processes and expected outcomes as well as the provincial Monitoring and Evaluation Plan); * Identify program-level problems in teacher   training activities in the province; and make   recommendation for solution on provincial and   national levels; * Compile bi-monthly or monthly reports with   clear recommendations for improving the processes and outcomes; and submit them to the   In-Service (DT3-NPITT) Program at TED. |
| June, 2010-April, 2012  **Provincial** **Research/M & E Officer-Nangarhar**  *Health Protection and Research Organization (HPRO) – Health Net-TPO, Afghanistan*  Main Responsibilities:   * Contribute to design and implement the research project; * Facilitate focus group discussions with patients and clinicians for data collection; * Perform analysis of collected qualitative data and present the research findings; * Perform project monitoring evaluation activities on national RDT roll-out to CHWs and clinics; * Deliver Community Based Management of Malaria (CBMM) and CRT (Cluster Randomized Trial) trainings to CHWs and CHSs’; |
| April-May, 2010  **Acting Program (Drug Demand Reduction) Coordinator-Kabul**  *The Welfare Association for Development of Afghanistan- WADAN*  Main Responsibilities:   * Manage and direct staff and activities of **fourteen (14) projects**, run in **nine provinces** of Afghanistan in drug demand reduction including Kabul; * Support the program section to ensure efficient implementation of all projects by working with the project managers at all stages of the project cycle; * Write proposals for donors in a very well organized method; * Prepare and submit monthly, quarterly, six months, narrative and annual reports to the line ministries, donor agencies and other stakeholders; |
| July, 09-May, 2010  **Deputy Program (Drug Demand Reduction) Coordinator/Researcher-Kabul**  *The Welfare Association for Development of Afghanistan-WADAN*  Main Responsibilities:   * Conduct and implement social research and surveys on drug addiction issues; * Tabulation, analyzing and preparing reports of social science research and surveys; * Assist to manage and direct staff and activities of **fourteen (14) projects**, running in **nine provinces** of Afghanistan in drug demand reduction including Kabul; * Assist the program section to ensure efficient implementation of all projects by working with the project managers at all stages of the project cycle; * Prepare and submit monthly, quarterly, six months, narrative and annual reports to the line ministries, donor agencies and other stakeholders; |
| Jan-June, 2009  **Monitoring and Evaluation Officer-Kabul**  *The Welfare Association for Development of Afghanistan-WADAN*  Main Responsibilities:   * Facilitate implementation of systematic monitoring and evaluation plan of running projects in DDR; * Develop monitoring and evaluation tools and systems that effectively track project progress; * Leading the plan to monitor progress, evaluate effectiveness, and publish results of the projects activities on the program website; * Provide technical inputs to develop the projects and program appropriately. |
| May-Aug, 08  **Acting Project Coordinator, Drug Treatment Centre, Gardez-Paktia**  *The Welfare Association for Development of Afghanistan-WADAN*  Main Responsibilities:   * Management responsibility for a 20-bed treatment centre for drug users; * Supervision and management of the residential ‘in-patient’ treatment program and home-based ‘community programs; * Direct line management of a multi-disciplinary treatment centre team of doctors, health workers, social workers and other additional personnel; * Preparation of reports of project activities for donors and WADAN’s head office; |
| April, 2000-Oct, 02  **Head Teacher/ IT Trainer**  *Institute of Management and Computer Sciences, Peshawar-Pakistan*  Main Responsibilities:   * Provide guidance, advice and support to the existing and newly hired teaching staff. * Arrange weekly, monthly and quarter tests/examinations and results of the students. * Teach/Train the students, and provide assistance to teachers in the following computer programs:     1. Microsoft Office 2. Computer Hardware 3. Adobe Photoshop 4. Corel Draw 5. HTML/DHTML  6. Visual Basic 7. Introduction to IT 8. Internet Browsing/Searching 9. Windows 98 / 2000 / XP / Me |
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| EDUCATION |
| ACADEMIC QUALIFICATIONS |
| 2007-2008 **Masters in Social Sciences (Sociology)**  *Department of Sociology and Social Anthropology, University of Peshawar, Pakistan*  2005-2006 **Bachelor of Arts (Sociology)**  *Islamia College, University of Peshawar, Pakistan* |
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| SKILLS |
| **Personal Area of Focus**   * Monitoring and evaluation * Social sciences research * Training * IT and Computing |
| **Personal competencies**   * Good Verbal Communication * Manages own time under guidance and direction from Superiors * Demonstrates adaptability and flexibility in all aspects of working * Ability to respond to other tasks directed by superiors * Good interpersonal and team work skill |
| **Computer and IT skills:**  • One -Year Diploma in Information Technology • Computer Hardware • Adobe Photoshop • Corel Draw  • Microsoft Office • HTML/DHTML • Visual Basic |
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| LANGUAGES |
| * Pashto (Native) * Persian * English * Hindi/Urdu |
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| Research and Surveys Conducted in Professional Career |
| **Research Conducted:**   * Assessing the role of shrines in spiritual healing and psycho-physical satisfaction at district Buner, NWFP, Pakistan * Socio-Economical status of drug users in Kabul * An examination of ACT strategy in south-central Asia on falciparum malaria in a context where Plasmodium vivax is the major species     **Field Work and Surveys Conducted:**   * Causes and consequences of beggary in Peshawar, Pakistan * Assessing the existence of female drug users in eastern region of Afghanistan * Assessing the general perception about the feasibility of a residential drug treatment hospital for female drug addicts in Eastern region of Afghanistan * Assessing the nutritious status of under five children in Nangarhar |
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| WORKSHOPS/TRAININGS RECEIVED |
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