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| **Syed Shah Haroon**  **Project Manager | Monitoring & Evaluation Specialist** | Address: House 91, Street 81, E-11/2, Islamabad, Pakistan.  E-mail: [shahharoon@hotmail.com](mailto:shahharoon@hotmail.com)  Contact: +92-321-947-0098; 0300 555 1416 |

**Profile**

Syed Shah Haroon has more than 14 years of experience in program management, monitoring & evaluation, designing and conducting surveys in Pakistan. Over the period, he has worked in thematic areas such as child labor elimination, non-formal education, environment protection, disaster response; rights based approach, disaster risk reduction and cash compensation with leading international organizations and donors.

His core competencies are in the areas of Project Management, Monitoring and Evaluation, Project Appraisals, Disaster Preparedness & Management. He has a master’s degree in Project Management and MBA.

**Employment History**

**VOLOSUN Private Limited April 2014 to date**

Executive Director

* Conducting a Literature Review of Existing Data for SDC Pakistan Hindukush Program 2017-2020 Covering SDC’s Beneficiary Target Group - Refugees and IDPs
* Develop M&E and MIS system for social protection departments in KPK funded by ILO.
* Conducted KAP survey on CBDRM in KPK funded by CARE International Pakistan.
* Developed and conducted comprehensive training on “Labor Laws & Enterprise Development” for LLC members in KPK funded by ICMC.
* Prepared an end of project report for UNHCR funded “Secure Card for Afghan Refugees – SCAC” project.
* Conducted baseline survey for EC funded WASH project (PACE-PD) in south Punjab.

**Citizens’ Damage Compensation Program, NADRA / World Bank Jun ’10-Mar ’14**

Monitoring & Evaluation Specialist

* Established the Monitoring and Evaluation unit in “Citizens’ Damage Compensation Program”.
* Facilitated hiring of consulting firms for “Baseline & Impact Evaluation” and “Operational Audit”.
* Managed and facilitated tools development for Baseline and Impact Evaluation.
* Conducted periodic field monitoring visits to ensure quality of data collection at field level for Baseline and operational audit.
* Designed and conducted a survey on disaster’s impact on **“Agriculture value chain”** and local “**agri-market”** coping strategies at national level.
* Managed a team of over 120 enumerators to conduct baseline and later end-line survey to focus of local coping mechanism visa vie agricultural revival as tool to support disaster hit communities.
* Developed Log frame for CDCP in consultation with key project staff.
* Managed and facilitated monitoring tools development with Deloitte (operational audit firm)
* Developed reporting framework, reporting templates and produced periodic report.
* Trained project staff on monitoring and evaluation.
* Managing Internal Monitoring, baseline and Impact Evaluation (OPM, consulting firm) and operational audit (Deloitte, consulting firm).
* Present the CDCP Monitoring & Evaluation activities and future plans at various forums and conferences.

**National Management Consultants (Pvt) Ltd., Aug ’10 – Jun ‘11**

Senior Consultant (Project Manager)

* Designed and conducted a comprehensive survey on **“Thirsty Crops Project”** funded by European Union in south Punjab to assess the farmer’s needs, his dependency on agricultural inputs, market chain impacts and linkages to mega industry.
* Lead a team of project staff to structure and derive co-relations of the available data-sets for the project report.
* Involved in finalization of Operations Manual for “Citizens Damage Compensation Program – CDCP” project funded by the World Bank.
* Developing a progress report on spending patterns and cell phone utilization in “Benazir Income Support Program – BISP” of the beneficiaries in Sindh.
* Developed TNA Questionnaire for RedR UK to assess the training needs of the Humanitarian actors in Pakistan.
* Conducted TNA with UN, Government, INGOs and local NGOs in Khyber Pukhtoonkhwa and Punjab.
* Undertaken detailed analysis of the findings and developed final report for RedR UK.

**Oxfam GB Pakistan Program, Islamabad Jan 09 – Jul 2010**

Project Manager - IDPs Response Program

* Design projects (WASH, EFSL and Advocacy) in consultation with project staff and partner organization to respond to humanitarian situation.
* Conducted a detailed assessment of revival of local **agricultural market**; based on the survey, provided agricultural inputs, seeds, and training to cope with the seasonality effect.
* Support country team in strategic planning and decision making for the program; Represent OGB at national and provincial cluster meetings for IDPs response program
* Actively engaged with partners for “Advocating the rights of IDPs” at provincial and national level
* Conduct regular Monitoring visits to the field to ensure the quality of program and timely delivery; Focal person of compiling and developing donor reports; Developed and uploaded projects and writing of PIPs in OGB software OPAL; Lead focal person preparing and uploading Oxfam International (OI) SitReps on OI dashboard; conducted periodic performance reviews.
* Leading team in partnership management group for partner appraisal by using Oxfam GB partnership tool kit

**Pakistan Poverty Alleviation Fund, Islamabad Oct ‘ 08 – Jan ‘09**

Consultant – Corporate Affairs

* Evaluated 50 Multi-National Companies and 16 Chambers and Trade Associations for their CSR portfolio and programs in Pakistan. Findings were processed and developed a report for further consultations.
* Identified and contacted selected local corporate and multi-nationals operating in Pakistan, registered with OICCI; Facilitated, coordinated, provided support to the Advisor Corporate Affairs in setting-up a new management unit at PPAF
* Conducted an intensive web-based search for Trusts & Foundations in USA, Canada and GCC countries, developed a matrix to record their funding priorities, scope of funding, partnership guidelines and their geographic priorities for funding
* Assisted Advisor Corporate Affairs in undertaking the PEST & SWOT analysis of PPAF; evaluated organizations registered with Pakistan Centre for Philanthropy, processes the acquired information into a matrix to find any potential partners for PPAF.

**Oxfam GB Pakistan Program, Islamabad Nov 07 – Mar ‘08**

Program Officer Humanitarian

* Compiled periodic reports on program activities both for internal audience and donors support
* Undertaken desk research on potential threat of the Avian Influenza (H5N1), and identified government arrangements to address such issue; conducted a desk-based research on solar and wind energy driven water desalination plant to be piloted in the coastal areas of Pakistan.
* Worked with five partners to streamline documentation, updates, reports, proposals as per required format and budgeting and budgetary notes
* Worked closely with OGB partner in Bagh to pilot a project on rainwater harvesting.

**Action Aid International Pakistan (Emergency & Reconstruction Project-ERP) Nov 2005 – Nov 2007**

Project Officer

* Developed concept notes, project proposals, log frames, action plans and project budgets and ensure that the project proposals are in line with the donor’s guidelines and submitted on time; ensuring implementation in accordance with the donor’s guidelines; lead monitoring and evaluation of the humanitarian projects
* Building capacity of area offices staff on human security issues, emergencies, disaster preparedness, project implementation and rights based approaches; Assisting senior management team at national level in drafting strategies on disaster preparedness and Risk Reduction; Developed and compiled narrative and financial reports for Donors
* Successfully implemented projects of worth 362 million rupees in the earthquake affected (EQ) areas of Bagh, Muzafarabad, Mansehra and Battagram.
* Secured and implemented projects of worth 293 million rupees for Action Aid-ERP to continue its reconstruction & rehabilitation activities in the EQ areas.
* Team leader of developing a project of worth 1.3 million Euros on “Promotion of Rights, Capacity Building Measures and Initiatives to Curb illegal & Temporary Migration including Human smuggling and Trafficking” from Action Aid s platform and with a partner NGO (BEFARE); Undertook intensive field visits to earthquake affected areas of Bagh, Muzafarabad, Battagram and Mansehra as part of project implementation and monitoring to ensure in time project delivery
* Prepared and submitted on time project completion reports for various donors such as ECHO, DFID, AusAid, AustCare, Care International and Disaster Emergency Committee (DEC)
* Team leader-Mid Term Evaluation team to evaluate Action Aid-ERP projects using Most Significant Change (MSC) Approach

**International Labor Organization (ILO) Jul 2000 – Apr 2005**

Deputy Monitoring Coordinator

* Implementing the program at district level and coordination of field activities of the External Monitors.
* Training the monitors, mobilizers and the NFE center teachers
* Establishing and operations of database on Child Labor Activities
* Village Appraisals for identification of carpet weaving household/worksites/children
* Coordinate the monitoring of Non-Formal Education (NFE) Centers
* Conduct the impact analysis of action programs
* Monthly and quarterly report to the project office and donors.
* Planned and designed of survey in Faisalabad and Toba Tek Singh districts
* Conducted surveys in Faisalabad, Toba Tek Singh and Gojra for identification of child labor in carpet sector
* Conducted orientation of different techniques of PRA (participative rural appraisal) and other social surveys with the ILO-IPEC field staff and partners.
* Coordinate and mobilize the carpet contractors and sub-contractors about the carpet project and sensitize about child labor and gender issues.

**Educational Qualification**

**Masters of Project Management** (MPM) – November 2013,

*Szabist University, Islamabad, Pakistan.*

**Master Of Business Administration** (MBA) – April 1998

*Graduate School of Management and Computer Science, The International University, Lahore, Pakistan.*

Bachelor Of Arts; Political Science and Journalism – April 1998

*University of Punjab, Lahore, Pakistan.*

Bachelor Of Business Administration (BBA) – August 1996

*Graduate School of Management and Computer Science, The International University, Lahore, Pakistan.*

**Professional Trainings**

* Result Based Monitoring & Evaluation, LUMS Lahore
* Sampling Issues for Surveys; World Bank Pakistan
* Project Management learning, Action Aid-Bangladesh
* Regional Impact Evaluation Workshop, World Bank, Dhaka Project Management Cycle, Sustainable Development Policy Institute (SDPI), Pakistan
* Capacity Building Training on Maximum Performance at LUMS, Lahore
* Disaster Risk Reduction (DRR), Action Aid International, Pakistan