**FORM specific-5 CURRICULUM VITAE (CV) OF PROPOSED PROFESSIONAL STAFF**

**1. Proposed Position** [*only one candidate shall be nominated for each position*]: **Finance and Economic Expert**

**2. Name of Firm** [*Insert name of firm proposing the staff*]: **AAN Associates**

**3. Name of Staff** [*Insert full name*]: **Kashif Mateen Ansari**

**4. Date of Birth**: **25-06-1971** **Nationality**: **Pakistani**

**5. CNIC No (**if Pakistani**): \_37405-8697286-3** **or Passport No:**

**6. Education:**

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| ***Degree*** | ***Major/Minor*** | ***Institution*** | ***Date (MM/YYYY)*** |
| AMP | Strategic Management | Harvard University, Cambridge, MA, USA | 06/2008 |
| FCMA | Financial Management | Institute of Cost and Management Accountants of Pakistan | 12/1996 |
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* **7. Membership of Professional Associations**:
* Fellow member of the Institute of Cost and Management Accountants of Pakistan. **(FCMA)**
* Member of Institute of Management Accountants , USA
* Fellow member of Institute of Public Finance Accountants , Pakistan
* Qualified Lead Assessor ISO 9000. **BMIQA, UK**.

**8. Other Training** [*Indicate significant training since degrees under 6 - Education were obtained*]:

* Risk Management, Euro money, Bangkok Thailand
* Human Resource Management course, Lahore University of Management Sciences, LUMS, Pakistan
* Course on “Advances in Management and Financial Control” from **CIMA UK**.
* Strategic Negotiation and Decision Making, , Harvard Business School, USA

- Completed one year modular programme on Human Resource Management organized by Lahore University of Management Science (LUMS).

- Completed Strategic Negotiation and Decision Making Course from Harvard Business School, USA.

* Participated, facilitated over 100 trainings, workshops, seminars and conferences etc on range of issues such as Financial Risk Management, Executive leadership and Management, ethics, risk management, security management, financial & human resource management, networking, partnership, advocacy and coordination, disaster risk management, environment management, relief and recovery planning, livelihoods and integrated/area development planning, social assistance and protection, population welfare and many more, at national, regional and global levels.

**9. Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]:

Language - Spoken Reading Writing

Urdu – Native

English – Good Good Good

Punjabi Good Fair Fair

**10. Employment Record** [*Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.*]:

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| ***Employer*** | ***Position*** | ***From (MM/YYYY)*** | ***To (MM/YYYY)*** | |
| Avant Garde Consulting | MD & CEO | 08/2009 | Present | |
| Askari Group/ Army Welfare Trust | Chief Operating Officer | 03/2005 | 07/2009 | |
| Askari Group/ Army Welfare Trust | Chief Financial Officer | 10/2004 | 3/2005 | |
| Oxfam GB - Pakistan | Finance & Administration Manager | 10/2001 | 11/2004 | |
| ActionAid UK - Pakistan | Head of Finance & Administration | 06/2000 | 10/2001 | |
| **Pakistan Accumulators (Private) Limited** | Manager Finance | 04/1997 | 06/2000 | |
| Pakistan Army | Captain | 04/1992 | 02/1997 | |
| **11. Detailed Tasks Assigned**  ***Chief Operating Officer (AWT – Apr 05- Jul 09)***   * Restructured organization into an effective corporate entity by creating an organizational culture that fosters creativity, agility and flexibility in business planning and execution. This was accomplished by creating new departments, reorganizing the existing ones and by establishing new ways of working based on critical business drivers and key performance indicators. * Pioneered and introduced Risk Management function in the group and its subsidiaries including the bank by developing the Risk Management division, inducting new Human Resource, introducing various risk management frameworks and ensuring compliance with COSO and Basel II. Chaired the Risk Management Committee of the board of directors of the Askari Commercial Bank, an AWT Business Unit, for more than two years. * Monitored and directed more than 18 companies by serving on their boards. As a result of effective monitoring, evaluation and governance most of these companies improved their bottom lines. This high level monitoring, evaluation and governance was achieved through effective use of various tools like Flexible Budgeting, Benchmarks, Periodic Reports, Executive Dash Board and Implementation of ERP systems. * Managed the group portfolio which resulted into consistent growth and profits. This was achieved by putting in place proper portfolio strategy and defining & implementing investment decision rules and creating high level of competency in the group in the areas of acquisition and divestments. * Completed **Acquisition of a cement company from Privatization Commission of Pakistan, Acquisition of equity owned by Exxon Mobil International, Formulation of JV valuing more than US $ 1 Billion**. * Formulated strategy and processes across the business house. Developed a strategy and charted out processes for the organization. These are implemented across all the business units spread over various sectors and geographies, with the involvement of the cross functional teams, ownership of these initiatives by the Business Units and stake holders. Emphasis on performance and proactive Leadership style remained key drivers in the execution.   ***Finance and Administration Manager (Oxfam UK – Pakistan Office - Oct 01 to Nov 04)***   * Developed policies for the financial management of projects. This document has been taken up and is replicated as a policy in all the countries globally in Oxfam GB. * As part of the international working group, managed the process of change while implementing a new ERP at the international level. * Developed Disaster Management plans for the Administration of the organization.     ***Head of Finance and Administration ( ActionAid UK – Pakistan Office – June 00 – Oct 01)***   * Successfully implemented SUN SYSTEM of the Systems Union in the finance department. This was one of the most widely used software in the development sector organizations. * Formulated the Financial Policies and Procedures Manual for the Country Programme in Pakistan. Planned and conducted confirmatory reviews. * Leading the Finance, Administration, Internal Audit and IT departments. * Member of International Micro Finance Working Group. Actively participated in its meetings in London. Also acted as an advisor in micro finance for the partner organizations.   ***Manager Finance – (Pakistan Accumulators Limited – Apr 97 to June 00)***   * Controlling and managing the finances of the company including supervision of accounts. * Leading the team in the finance and the costing departments. * Actively engaged in the negotiation with the banks for financing. | | | |

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| **12. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned**  [*Among the assignments in which the staff has been involved, indicate the following information for those assignments that best illustrate staff capability to handle the tasks listed under point 11.*]  1) Name of assignment or project: Acquisition of a cement company from Privatization Commission of Pakistan, Acquisition of equity owned by Exxon Mobil International, Formulation of JV valuing more than US $ 1 Billion  Year: 2005-9  Location: Islamabad and Karachi  Client: Privatization Commission Pakistan – Mobil Corporation, Siddiq Sons  Main project features: Acquisition of a Cement plant, a lubricant plant and a Joint Venture  Positions held: Chief Operating Officer  Activities performed:  Worked with PC Pakistan to finalize the acquisition of the Wah Cement Plant. Negotiated with Mobil corporation in a Joint Venture of a lubricant and later negotiated for acquisition of the firm.  2) Name of assignment or project: Restructuring of AWT  Year: 2005-2007  Location: Lahore, Rawalpindi and Karachi  Client: AWT Organization  Main project features:  Positions held: Chief Operating Officer  Activities performed: Restructured the organization consisting of 18 business units. |
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| 3) Name of assignment or project: ERP Implementation at the Askari Bank  Year: 2008  Location: Rawalpindi  Client: Askari Commercial Bank  Main project features: Biggest ERP implementation in Pakistan  Positions held: Board Member and Chief Operating Officer  Activities performed: Directed the bank in setting up a state of the art Electronic Transaction Department with a Disaster Recovery System. |
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**13. Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

*[Signature of staff member or authorized representative] Day/Month/Year*

Full name of authorized representative: