# Shamshad Khan Haleemzai

Ahmad Shah Baba Mina

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**PROFILE**

# Professional and Educational background in the fields of Health and Monitoring & Evaluation with strong quantitative and qualitative analytical and professional English skills.

**PROFESSIONAL EXPERIENCE**

**The Asia Foundation** Kabul, Afghanistan

*Senior Monitoring and Evaluation Officer*  February 2014-Present

* Looks after all the Asia Foundation Projects from M&E perspective e.g. developing program framework and Monitoring and Evaluation plans.
* Develops M&E tools
* Conduct field Monitoring visits to assess the progress of the activities and ensure accountability in the projects implemented directly by the TAF or implementation partners.
* Analyze the qualitative and quantitative data and produce reports.
* Provide capacity building trainings to the M&E and program staff

**Save the Children International** Kabul, Afghanistan

*Monitoring Evaluation Accountability and Learning Coordinator* February 2013- April 2014

* Provided support to program staff in designing the project (Logical framework development, Result frame)
* Developed and implemented a framework for monitoring programs including rapid assessment, baseline monitoring tools and planning to carry out monitoring and evaluation activities (M&E plan, Performance Measurement Plan)
* Provide technical support for conducting baseline & end line survey, midterm and end of project evaluation.
* Ensured the accountability to beneficiaries through establishing Feed/complaint response Mechanism (CRM)

**BRAC Afghanistan** Kabul Afghanistan

*Monitoring and Evaluation Coordinator (Global Tuberculosis Project)* Jan 2010- Feb 2013

* Provided technical support in designing Performance framework, monitoring and evaluation plan and SOPs
* Facilitated capacity building training to M&E staff and program staff
* Conducted day to day field monitoring visit and feedback provided to the relevant staff

**BRAC Afghanistan** Kabul Afghanistan

*MIS/M&E Officer (Global Tuberculosis Project)*  December 2008-December 2010

* Managed information for the project and ensured the integrity of data through the system
* Provided reliable accurate and timely information and reports for planning and decision making
* Carried out frequent monitoring visits to project sites and supervise the data and produced report on timely basis

**BRAC Afghanistan** Kabul Afghanistan

*Medical Officer*  November 2007- November 2008

* Daily medical checkup of the patients
* People awareness on health education/family planning
* Supervision of EPI program
* Conducted training to Community Health Workers (CHW)

# EDUCATION

##### MD (Doctor of Medicine) Degree Afghanistan

**Nangarhar Medical Faculty**  2000-2007

* General Medicine

##### DPH (Diploma in Public Health) Afghanistan

##### Pakistan institute of Modern studies 2010

# *PROFESSIONAL DEVELOPMENT*

***International Trainings:***

* Monitoring Evaluation Learning and Accountability Training**: Save the Children International** Islamabad Pakistan
* Multi Drug Resistant Tuberculosis Management Training**:** **Cairo Egypt**

***National (Afghanistan) Trainings:***

* Monitoring Evaluation Accountability and Learning Trainings**: Save the Children** **International**
* Workshop on Performance Management Plan and Development Outreach & communication
* Project Cycle Management Training**:** **Save the Children International**
* Project Cycle Management Training**:** **BRAC Afghanistan**
* Human Communication Training: **BRAC Afghanistan**

**Computer Skills:** Ms Word, Excel, Ms Access, PowerPoint

**Languages:** Native Pashto, English spoken: fluent; written: working profession; Read: Advanced Dari spoken fluent; written: working profession Read: Advanced

**References**: will be provided upon request