**SHAH FARRUKH**

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**SKILLS** Human Resource Management, Management Development, Database Management, Information Literacy, Administration, Communication, Networking, Project Coordination, Report Writing, Managing Information Resource Centres, Online Subscriptions.

**EDUCATION**

**M.S in Business Administration**, FUUST, Islamabad (2010-2011)

**MBA (HRM)**, AIOU, Islamabad (2006-2008)

**M.A. Library Science**, University of the Punjab, Lahore (1989-1990) (Gold Medallist).

**B. Sc.** Government College, Lahore (1983-1985)

**WORK EXPERIENCE**

**Knowledge Management Specialist** (Oct 2011 – March 2013)

Health Services Academy, Cabinet Division, Islamabad

**Chief Librarian** (BPS 19) (April 2008 - July 2011)

Allama Iqbal Open University (AIOU), Islamabad

**Coordinator SDPI Resource Centre** (Dec 1995 - April 2008)

Sustainable Development Policy Institute (SDPI)

**Secondment on Virtual Library** *at NRC-CISTI, Ottawa, Canada* (April-June 1999)

**Librarian** (BPS 17) (March 1991-Dec 1995)

Government College, Satellite Town, Rawalpindi

**Project Librarian** (1993-1995)

Netherland Library Development Project, Islamabad

**Project Coordinator, SERNET** (1994-1995)

Netherland Library Development Project, Islamabad

### CONSULTING EXPERIENCE

* Developed **Sustainability Strategy** for Curriculum, Textbook & Learning Material Resource Centre, Curriculum Wing, Ministry of Education, Islamabad. (Developed for GIZ, Islamabad. 2012).
* **Procedural Manual**: Textbook & Learning Resource Centres (developed for Provincial Textbook Boards, Curriculum Wing, National Book Foundation) (2011).
* Lead the development of **Library Management Manual** for Primary School Teachers in Punjab (2010).
* **Resource Person** for trainings on Project Monitoring & Evaluation, Participatory Development, Human Resource Management, Information Literacy etc. (organized by SDPI, IRM-NRSP, CWS, NIM and GTZ, Islamabad) (2008-2013).
* Designed, managed and implemented **Library Automaton Project** of The Centre of Excellence for Gender Studies, Quaid-e-Azam University, Islamabad (2008).
* **Automated**, developed library systems & procedures and trained the library staff of IQRA University I-8, Islamabad (2002).
* Designed, managed and implemented **Library Automaton Project** for PME, WES, Health, Education and Nutrition sections for UNICEF, Islamabad (1998).
* Designed, managed and implemented **Library Automaton Project** of The Network: Rational Use of Medication n Pakistan, Islamabad (1996).
* Established and successfully run the pilot project **SERNET** – Serial Network Pakistan, Sponsored by Netherlands Library Development Project (NLDP). SERNET provided current content information of more than one thousand different serial titles available in local libraries (1993-1995).
* Conducted training courses as **Resource Person** on LAMP and CDS/ISIS and trained more than 100 persons (1993-1995).
* Designed **Library Automaton Management Programme** (LAMP) - an integrated library software and National Bolographic Database (NBDB) format for Netherlands Library Development Project, Pakistan (1993-1995).
* **Team member**: Parliamentary Libraries Automaton Project undertaken by Pakistan Library Association/Netherlands Library Development Project, Pakistan (1993-1995).

**OTHER EXPERENCE**

* Worked as **Field Manager** in district-wide survey for RAF funded project at HSA.
* **Supported** (press releases, newsletter A/V and logistic support etc) organizing the Annual Public Health Conference at Health Services Academy (2012).
* Developed **HSA Virtual Library** (<http://www.hsa.edu.pk/ph-irc/>).
* Managed/Edited HSA **Website content**.
* Developed HSA **Library Policy Document**.
* Speared-headed AIOU Library **Building renovation**.
* **Computerised AIOU Library**.
* **Resource Person** for trainings on HR and Project Management for IRM, NRSP, Church World Services (CWS A/P), German (GIZ), Sindh Rural Support Organization (SRSO), National Institute of Management (NCRH/NIM). (2008-2012).
* **Library Consultant** for GTZ, Islamabad. (2008-2012).
* Contributed to the development of the **Management Procedures, SDPI**. (1995-2008).
* Developed **Call for Proposal** database at SDPI.
* **POPNET Coordinator**: POPNET is a network of libraries in Pakistan to enhance and efficient information provision on population and related issues. (2001-2002)
* **Resource Person:** Workshop on Library & Information Education in Electronic Environment organised by Al-Khair University, AJK. (Jan 2001).
* **Member (MRPC)** Management Review & Purchase Committee, SDPI. (1995-2006).
* **Member LAG** (Library Automation Group) established to develop LAMP (1994-1995).
* Training **Resource Person**, SDPI (in trainings offered by SDPI from time to time).
* **Member Urdu Editorial Board**, SDPI.
* **Coordinator SERNET** – A country-wide network for information on journal contents.

**TEACHING EXPERENCE**

* **Teacher** (Registered Tutor) for Masters in Business Administration at AllamaIqbal Open University, Islamabad. (2008-2011).
* **Faculty member** of Sarhad University for Masters in Library & Information Science at National Textile Institute, Islamabad. (2009-10).
* **Faculty member** at HSA (2012-2013).

**PUBLCATONS**

* Farrukh, S. & Khan N.A. *LAMP: Library Automaton & Management Program User's Manual* Islamabad: Netherlands Library Development Project, 1994.
* Farrukh, S. & Khan N.A. *Workbook for LAMP beginners*. Islamabad: Netherlands Library Development Project, 1994.
* Farrukh, S. (Ed). *Pakistan Environment Digest*. Islamabad: Sustainable Development Policy Institute, 1998-2004.
* Farrukh, S. (Ed). *Pakistan Population Digest*. Islamabad: Sustainable Development Policy Institute, 2005-2006.
* Farrukh, S. (Ed). *Pakistan Forest Digest*. Islamabad: Sustainable Development Policy Institute, 2007-2008.
* Farrukh, S. (Compiler). *Directory of Primary Data Sources in Pakistan*. Lahore: Church World Services A/P, 2010.
* Farrukh, S. *Procedural Manual: Textbook & Learning Resource Centres*. Islamabad: GIZ, 2011.
* Farrukh, S. *Sustainability Strategy for Curriculum, Textbook & Learning Material Resource Centre, Curriculum Wing, Ministry of Education, Islamabad*. Islamabad: GIZ, 2012.
* *Gender disparities in youth employment programs*. Islamabad: International Labour Organization, 2011. (Co-Investigator).

**REFERENCES**

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| **Shahzad Ahmed Siddiqi**  Librarian, King Fahad University of Petroleum & Minerals, Saudi Arabia  Email: [shahzad@kfupm.edu.sa](mailto:shahzad@kfupm.edu.sa) | **Dr Shafaat Shahzad**  Associate Professor, Health Services Academy, NIH, Islamabad  Email: [shafqatshezad@gmail.com](mailto:shafqatshezad@gmail.com) |
| **Dr Hassan Raza Tirmizi**  Associate Professor, Allama Iqbal Open University, Islamabad  Email: [hassan\_raza@aiou.edu.pk](mailto:hassan_raza@aiou.edu.pk) | **Dr. Mirza Barjees Baig**  Professor of Agricultural Extension & Rural Society King Saud University, Riyadh, Saudi Arabia [drbaig2@yahoo.ca](mailto:drbaig2@yahoo.ca) |