

Introduction to the Personal Software Process Lecture #3

**Software Engineering Institute
Carnegie Mellon University
Pittsburgh, PA 15213**

Sponsored by the U.S. Department of Defense

First, A Quiz

Answer the questions on the Lecture #3 Quiz sheet.

In addition to the answers, be sure to enter the following information:

- **your name**
- **today's date**
- **the course name**

Time Summary Quiz Answer

| | | | | | | | | |
|----|----------------------|--------------|--------------|-------------|---------------------|--|--|--------------|
| | Name <i>John Doe</i> | | | | Date <i>9/21/96</i> | | | |
| 1 | Task | <i>Class</i> | <i>Write</i> | <i>Read</i> | <i>PSP</i> | | | Total |
| 2 | Date | | <i>Prog</i> | <i>Text</i> | | | | |
| 3 | <i>S 9/15</i> | | | | | | | |
| 4 | <i>M</i> | <i>50</i> | <i>152</i> | | | | | <i>202</i> |
| 5 | <i>T</i> | | | <i>62</i> | | | | <i>62</i> |
| 6 | <i>W</i> | <i>50</i> | <i>162</i> | | | | | <i>212</i> |
| 7 | <i>T</i> | | | | | | | |
| 8 | <i>F</i> | <i>50</i> | <i>57</i> | <i>80</i> | | | | <i>187</i> |
| 8 | <i>S</i> | | <i>93</i> | | <i>55</i> | | | <i>148</i> |
| 10 | Totals | <i>150</i> | <i>464</i> | <i>142</i> | <i>55</i> | | | <i>811</i> |

11 **Period Times and Rates** Number of Weeks (prior number +1): 2

12 **Previous Week's Times**

| | | | | | | | | |
|----|--------------|------------|------------|------------|-----------|--|--|------------|
| 13 | Total | <i>150</i> | <i>431</i> | <i>164</i> | <i>38</i> | | | <i>783</i> |
| 14 | Avg. | <i>150</i> | <i>431</i> | <i>164</i> | <i>38</i> | | | <i>783</i> |
| 15 | Max. | <i>150</i> | <i>431</i> | <i>164</i> | <i>38</i> | | | <i>783</i> |
| 16 | Min. | <i>150</i> | <i>431</i> | <i>164</i> | <i>38</i> | | | <i>783</i> |

17 **Current Week's Times**

| | | | | | | | | |
|----|--------------|------------|--------------|------------|-------------|--|--|-------------|
| 18 | Total | <i>300</i> | <i>895</i> | <i>306</i> | <i>93</i> | | | <i>1594</i> |
| 19 | Avg. | <i>150</i> | <i>447.5</i> | <i>153</i> | <i>46.5</i> | | | <i>797</i> |
| 20 | Max. | <i>150</i> | <i>464</i> | <i>164</i> | <i>55</i> | | | <i>811</i> |
| 21 | Min. | <i>150</i> | <i>431</i> | <i>142</i> | <i>38</i> | | | <i>783</i> |

The Weekly Time Summary

The Weekly Time Summary helps you to

- understand how you spend time
- plan the time you will spend in the future

In this course, you will

- track and report the time you spend on the Weekly Time Summary
- turn in a Weekly Time Summary every week for the rest of the course

The spreadsheet in the support materials will help you complete this report.

Assignment #3

Report your time for the next week on a Weekly Time Summary.

For the homework, turn in a copy of

- **the Weekly Time Summary for the week**
- **the Time Recording Log for the week**
- **Continue to turn in copies every week.**

Read textbook Chapter 5.

- **There will be a quiz on Chapter 5.**
- **The quiz will include completing a Job Number Log.**