

PRADHUMAN MANI

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ACCOUNTING OFFICER

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I am a B.Com graduate currently pursuing MBA in Finance and Control, with a strong foundation in financial analysis and modelling. I hold certifications in Financial Modeling, Financial Analysis, and Tally ERP with GST. My skills include advanced proficiency in Microsoft tools, financial forecasting, ratio analysis, and the preparation of detailed financial reports. My academic background and hands-on experience equip me with a robust understanding of finance, making me well-prepared to contribute effectively in the financial sector.

WORK EXPERIENCE

FACILITATOR

Analysis Freedom employability academy

sep, 2022-APR, 2023

- Data Management Of student On Excel.
- Taught fundamental English and basic computer.
- Conducted Personality development sessions.
- Provided facilitation when they needed.
- Provided counselling services to the students.

RELEVANT SKILLS

- Financial Modeling
- Financial Analysis
- Tally with GST
- SQL
- Python
- Preparation of detailed financial report by using power bi.
- Advanced proficiency in MS Office Tools

EDUCATIONAL HISTORY

MASTER'S IN BUSINESS ADMINISTRATION IN FINANCE AND CONTROL

University of Lucknow,
Pursuing

BACHELOR'S OF COMMERCE

Punjabi University, Patiala, Punjab,
2017 - 2020

12TH (COMMERCE) (CBSE)

Shiwalik Public School, Ropar, Punjab
2016 - 2017

10TH (CBSE)

Shiwalik Public School, Ropar, Punjab
2014 - 2015

CERTIFICATE

- **TALLY PRIME AND ERP9 WITH G.S.T**
- **FINANCIAL MODELLING**
- **FINANCIAL ANALYSIS**

LANGUAGES

- **HINDI (FULL PROFESSIONAL PROFICIENCY)**
- **PUNJABI (FULL PROFESSIONAL PROFICIENCY)**
- **ENGLISH (FULL PROFESSIONAL PROFICIENCY)**