Sprint 4

ACME1BC-FullStackApp: Bloom Collective

Introduction

- Our project's main goal was to create a user-friendly website with a mobile-view that showcased our client's services for her consulting business.
  - https://www.bloomcollective.biz/
- Team Members:
  - **Zvikomborero Masike**: Team lead, AI agent research
  - **Anthony Devito**: Automation research (Centralized automation tool service)
  - **Tasha Meadows**: Automation research (Email and calendar event automation)
- All team members communicate with the client in meetings and through email, we also work together to research and integrate features that our client requests.
- We completed our main goal which was giving our client an online presence, thus sprint 4 primarily was focused on researching ways to make our client's workload easier
  - This would include automating or consolidating services for her

Sprint Objectives

- Current sprint (4) objectives include:
  - Gaining feedback from our client over the work we did last semester
    - We published the website last semester, so our client was able to use it over the break
  - Since we finished our initial main goal of the project, we asked our client about any other features she would like us to help her with regarding her business
  - We gave our client some time to get back to us on what specific features she wanted to implement
    - We were given a list of features that our client wanted to implement
    - As mentioned in the previous slide, we focused on the research aspect this sprint so we could provide reliable services to our client.
  - These features (on next slide) are designed to enhance our client's organization in managing meetings and workload, while maintaining a positive relationship with her clients and leads

Feature Implementation and Demonstration

- We were able to complete our original task of creating a website with mobile view for our client with the features she wanted.
  - We moved on to a new subproject that would continue to help her business, so our first step was researching (similar to sprint 1 from the semester 1)
- Since we focused on research, we were not able to implement all the features we wanted to, however, these are planned features and the research we have done so far:

- [Feature implementation research](#)

Kanban Overview & Team Contributions

- Currently we are working on automating specific tasks for our client
- This board shows everything our client would like to implement at our projects current state
- Kanban Board
- Current open issues:
  - Automate meeting notes, lecture slide decks, marketing emails, tasks and calendar events
  - Research AI agent
- All of us as a team are currently researching ways to complete these tasks

Sharing Evidence and Discussion on MoM

- [Minutes of Meeting list](#)
- This sprint we met with our client twice
  - [First meeting](#): Last semester feedback & plans for this semester
  - [Second meeting](#): Requirements for features our client wants implemented, prompting beginning of research
- We currently meet once every other week based on scheduling
- Our minutes of meeting document includes:
  - Our overall agenda, key points, client's requirements, decisions made, action items, next steps, and information regarding our next meeting

Documentation of Report

- [Bloom Consulting Website Development Project Report](#)
- Current report with the following:
  - Project introduction
  - Project requirements specification section
  - Software design, solution approach section

Sprint Achievements and Challenges

Achievements:

- Met with client to discuss feedback from the previous semester
  - Published the website last December so the client has had some time to gather her thoughts on it
- Made a plan to implement some additional features
  - Wix automations, Wix bookings, a synced calendar, Wix workflow, etc
- Started researching and implementing those features
- Met bi-weekly with our client to make sure everything goes over smoothly

Challenges:

- Ensuring timely feedback within the team and with the client to meet sprint deadlines

Next Steps and Sprint Retrospective

- Our goal for the next sprint is to implement these features to help automate our client's workload

- We will also be continuing with research in the early days of the next sprint

What went well:

- We learned about new programs and services that can make life easier and work more cohesive

What we could improve on:

- Meeting more often
  - We run into schedules not aligning, work conflicts, or sickness frequently

Conclusion

- This sprint was primarily research based as we focused on collaborating with our client to clearly understand their requirements and priorities moving forward.

- We sincerely thank all our stakeholders for their time, patience, and support throughout this process.

- We look forward to the next steps in our work!