# **Dataco Global Returns and Reverse Logistics Policy**

# **Purpose**

This policy details the process, conditions, and requirements for product returns and reverse logistics at Dataco Global. It aims to ensure transparency, operational efficiency, and customer satisfaction with quantifiable standards.

# 1. Return Eligibility Criteria

- Products may be returned within **30 days** of the delivery date[5].
- Items must be unused, in original packaging, and include all tags and accessories[1][5].
- Products showing signs of use, alteration, or damage not caused during transit are not eligible for return.
- Certain items, such as customized or perishable goods, are **non-returnable** unless found defective upon delivery.

#### 2. Return Process

- Customers must initiate the return process via the Dataco Global returns portal or by contacting customer service within the 30-day window[5].
- A Return Merchandise Authorization (RMA) number will be issued, which must be included in the return shipment.
- Returns without an RMA number will be refused and sent back to the sender.

### 3. Shipping and Handling

- For defective or incorrect items, Dataco Global will provide a pre-paid return shipping label and bear all shipping costs[5].
- For all other returns, customers are responsible for return shipping fees, which will be deducted from the refund amount when applicable[5].
- All returns should be shipped to the address specified in the RMA instructions.

### 4. Inspection and Restocking

- All returned items are subject to inspection. Processing may take up to **7 business days** from receipt.
- A restocking fee of **10**% of the product's purchase price will apply to non-defective returns, deducted from the refund amount[5].
- No restocking fees will be applied for defective goods or items returned due to Dataco Global errors.

#### 5. Refunds

- Approved refunds will be processed to the original payment method within 5 business days after return inspection[1][5].
- In cases where original payment is unavailable, store credit will be issued[1].
- Original shipping fees are **non-refundable** except for defective or mis-shipped items.

# 6. Exchanges

- Exchanges are allowed for defective or incorrect products if requested within 30 days of delivery.
- If the requested replacement is unavailable, a full refund or store credit will be issued instead.

# 7. Reverse Logistics

- All returned goods will be assessed for possible restocking, refurbishment, or recycling, depending on condition.
- Returns data will be reviewed **quarterly** to identify product quality or logistics issues, aiming to reduce return rates by **at least 5% per quarter**.

# 8. Policy Enforcement

- Dataco Global reserves the right to deny returns suspected of abuse or fraud or those outside stated guidelines.
- Continuous failure to comply with return instructions may result in suspension of return privileges.

**Note:** This policy has been generated specially for hackathon purposes. It has no relation with Syngenta or any other company.