

## **SHORT BIOGRAPHY**

### **Personal information**

First name: Kamelija  
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### **Work experience**

District public institution kindergarden "Goce Delchev" – Vinica  
Trainee educator 13.06.2019 – 19.02.2020

Sports goods store "Sport Vision" – Kochani  
Cashier and consultant 12.06.2018 – 12.07.2018

Center for social affairs – Vinica  
Pedagogue 01.12.2015 – 31.12.2017

Center for social affairs – Vinica  
Administrative worker 10.06.2008 – 30.11.2015

### **Education**

Faculty of Philosophy, University "St. Cyril and Methodius"  
Bachelors degree of Pedagogy 2009 – 2014

Faculty of Pedagogy, University "Goce Delchev"  
Elementary school teacher bachelors degree 2002 – 2009

Highschool "Vanko Prke" – Vinica  
Gymnasium 1993 – 1997

Work licenses:

Educator's license issued by the Ministry of labor and social politics valid from 29.08.2019 until 29.08.2024

### **Finished work projects**

Coordinator of "Folklore inclusion" funded by the Ministry of culture of Macedonia, executed by Cultural Art Association "Risto Donev – The Teacher" – Shtip from 01.09 – 31.11 2021.

Project funded by USAID in implementation and realization by the Foundation for development of the local community - Stip "Effective civil mechanism" hired as a monitor for monitoring of the municipal council and advisory body in the municipality of Vinica in the period 01.03-2018 - 28.02 2021.

European Union funded project "Together stronger for a better life" in the implementation and realization of the Macedonian Association of Young Lawyers - Skopje and the Association of the Blind - Stip hired as an assistant in the period 01.01 - 30.06 2019.

Project in accordance with the program "Municipal useful work" in the implementation of the Municipality of Vinica - "Improving the quality of life-care of the elderly" engaged as a provider of assistance and support to the elderly in the period 01.09-28.02 2018.

Project funded by the Swiss Agency for Development and Cooperation (SDC), implemented by NIRAS Denmark, Macedonian Center for international cooperation and the Swedish Institute for Public Administration (SIPU) - "Affirmation of the problem of migration and emigration in the municipality of Vinica, Zrnovci and Cheshinovo - Obleshevo" executed by the Association Initiative of Unemployed Intellectuals, engaged as a pollster in the period from 02.01 - 31.01 2018.

## **Certificates**

03.11 - 04.11 2020 online "The importance of early intervention in the preschool institution" organized by SMARTUP, Ministry for Education and Science - Bureau for Development of Education, UNICEF.

June 2020 in Vinica "Human resource management in kindergarten - preparation of a personal plan for professional development through self-reflection" (COACHING-N) Consulting and Services Company.

11.02 2020 in Vinica "Early Childhood Development" organized by the Institute for European Educational Socio-Cultural and Economic Policies EUROPE FOR YOU Skopje.

23.01 - 24.01 2020 in Skopje "Monitoring and evaluation of civil society organizations" organized by MCIC, ADI, Media Plus.

17.05 - 19.05 2019 in Ohrid "Monitoring the spending of public money" organized by FOSM.

27.03 - 29.03 2019 in Skopje "Regulation and conventions for information and participation in decision-making in the field of environment" organized by FOSM.

06.02 - 07.02 2019 in Stip "Monitoring of the local self-government" organized by LCDF.

28.01 - 29.01 2019 in Stip "Social Entrepreneurship - second part" organized by the Foundation for Development of Small and Medium Enterprises Kumanovo in partnership with the Multiethnic Organization of Women LINDA Kumanovo.

24.12 - 25.12 2018 in Stip "Social Entrepreneurship - first part" organized by the Foundation for Development of Small and Medium Enterprises Kumanovo in partnership with the Multiethnic Organization of Women LINDA Kumanovo.

20.12 - 21.12 2018 in Stip "Strengthening the capacities of local civil society organizations" organized by LCDF.

17.12 - 18.12 2018 in Stip "Introduction of new IT technologies (E network, E commerce, E innovation)" organized by the Foundation for development of small and medium enterprises Kumanovo in partnership with Multiethnic organization of women LINDA Kumanovo.

18.12 - 19.12 2018 in Stip "Good management of civil society organizations" organized by MCIC, ADI, Media plus.

28.11 - 29.11 2018 in Stip "Motivational training 2" organized by CFSD at the Ministry of Finance, Foundation for development of small and medium enterprises Kumanovo and Multiethnic organization of women LINDA Kumanovo.

12.11 - 13.11 2018 in Stip "Motivational training 1" organized by CFSD at the Ministry of Finance, Foundation for development of small and medium enterprises Kumanovo and Multiethnic organization of women LINDA Kumanovo.

05.11 - 07.11 2018 in Veles "Partnership and networking" organized by LCDF, CDI, ALKA.

21.09 - 23.09 2018 in Ohrid "Public Procurement System" organized by the Center for Civil Communications.

27.08 - 02.09 2018 in Ohrid "Summer School for Social Entrepreneurship" organized by SLAP, HERA, IPPF, City of Skopje.

18.09 - 20.09 2018 in Berovo "Standards for good governance in public administration" organized by CUP.

08.04 - 20.04 2018 in Veles "Transparency and Accountability" organized by the Association IRZ Tetovo, in cooperation with the Foundation for development of the local community - Stip and Center for sustainable development "ALKA".

25.04 - 27.04 2018 in Veles "Lobbying and Advocacy" organized by the Association IRZ Tetovo, in cooperation with the Foundation for development of the local community - Stip and Center for sustainable development "ALKA" – Skopje.

02.09 - 03.09 2017 in Dojran "Introduction to project planning and project development" organized by Civica Mobilitas, CED, FORUM.

March 2017 in Skopje "Procedures for handling institutions with child victims of violence" organized by the Ministry of Labor and Social Policy.

February 2017 in Skopje "Indicators for initial identification of suspected and potential victims of human trafficking in the context of mixed migration movements" organized by the Ministry of Labor and Social Policy.

### **Other skills**

MS Office

Driving license B category

### **Social and organizational skills**

Teamwork, responsibility, seriousness, communication, coordination, quality, analysis, problem solving, perseverance, principledness, perfectionism, meticulousness, enthusiasm, persistence, flexibility

### **Languages**

Macedonian, English, Serbian, Croatian