

CURRICULUM VITAE

1. Surname : Sokolovska
2. Name: Valentina
3. Date of Birth: 15.04.1975
4. Profession: Graduated Economist
5. Nationality: R.Macedonia
6. Status: married, one child
7. Address: Prilepska 80/8
8. tel/ fax 072/561-335
9. Current position: unemployed
10. Education:

<i>Institution</i>	<i>University "St. Kliment Ohridski "Bitola Faculty of Pedagogic and education</i>
<i>Date: from (month / year): till (month/ year)</i>	<i>October 2012 May 2019</i>
<i>Graduate Diploma:</i>	<i>Master for Management in the Education</i>

<i>Institution</i>	<i>University "St. Kliment Ohridski "Bitola Faculty of Economics</i>
<i>Date: from (month / year): till (month/ year)</i>	<i>October 1993 February 1999</i>
<i>Graduate Diploma:</i>	<i>Graduated Economist</i>

<i>Institution</i>	<i>Seminar for business and management in "MOTIVA" - Skopje</i> <i>Training for office work</i>
<i>Date: from (month / year):</i>	<i>1998 -Skopje</i>

<i>Institution</i>	<i>University "St. Cyril and Methodius" Skopje</i> <i>Faculty of Philosophy-Pedagogical Training for Pedagogy, Psychology and Methodology for Teaching</i>
<i>Date: from (month / year):</i>	<i>October 2000</i>

11 Languages:

<i>Language</i>	<i>Reading</i>	<i>Speaking</i>	<i>Writing</i>
<i>English</i>	<i>5</i>	<i>5</i>	<i>5</i>
<i>Greek</i>	<i>5</i>	<i>5</i>	<i>5</i>
<i>German</i>	<i>3</i>	<i>3</i>	<i>3</i>
<i>Serbian</i>	<i>5</i>	<i>5</i>	<i>5</i>

12. Other skills: - computer skills (Word, Excel, Internet),

- communication skills,

- organizational abilities,

- team work,

- promptness and accuracy in operation.

13. Work experience

- 1 year and 2 months as administrative worker, medical biller in Taskforce Bitola,
- 2 years in administration in Zelena berza Bitola,
- 2 years in administration in Sinpeks Bitola,
- 15 years as a personal trainer and Zumba instructor,
- 1.5 years work in an APV Partner, a temporary employment agency, in administration, and this type of work is very dynamic and requires the work to be done immediately.
- 1,5 years work at the Travel Agency.
- 1 year work in a notary office in administration .
- 10 years of experience as a tutor for English and economic statistics, and document translations.

Valentina Sokolovska