



Vladimir Stojcheski

Age : 25
Nationality : Macedonian
Mother tongue: Macedonian
Based in : North Macedonia, Prilep

DIGITAL SKILLS

Adobe Photoshop ★★★★★
Adobe Illustrator ★★★★★
Adobe InDesign ★★★★★
Microsoft Office ★★★★★

FOREIGN LANGUAGES

English ★★★★★
Bulgarian ★★★★★
Croatian ★★★
German ★★

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EDUCATION :

01/09/2011 **Diploma for passed State Final Examination for Electro technician**
06/07/2015 **for computer technique and automation.**

Secondary Municipal School "Riste Risteski-Richko", Prilep (North Macedonia)

01/07/2018 **"Youthpass"**
31/12/2018

Community Center "Bratstvo 1869", Kyustendil (Bulgaria)

<https://www.bratstvokn.org/>

01/09/2020 **Academy for Adobe Visual Design Specialist.**
01/12/2020

Semos Education Center, Skopje (North Macedonia)

ORGANISATIONAL / MANAGERIAL SKILLS :

-Excellent organizational skills gained while I was working at the Internet café where I was responsible for organizing the place, as well as responsible for the computers and maintaining them.

-In the factory, my team leader let me be in charge and lead my team most of the time, also organizing and planning the work for my team and motivating them every day to be more efficient and quicker.

-Flexible to work in different kinds of environments.

-Multitasking is a skill which I gained during I was working in the factory and in Croatia.

-Analyzing, problem-solving and good attention to details skills are the skills which I have developed during my whole work experience especially working in the field of accommodation and food service activities.

-I developed the ability to work under pressure while working in the factory and in accommodation and food services field.

COMMUNICATION SKILLS :

-Excellent written and verbal communication skills gained from my jobs; at the Internet café and the factory, as well as gained from volunteering in NGO and other youth trainings .

-Listening and understanding clearly.

-Confident, articulate and professional speaking abilities.

-Excellent presenter.

WORK EXPERIENCE :

Internet cafe - TNT, Prilep (North Macedonia)

- Be responsible for the place.
- Cleaning the cafe and making it comfortable for the costumers.
- Ensure the computers are in good condition
- Making and serving varieties of coffee.
- Dealing with the finance.

Operator in production - Kromberg & Schubert, Bitola (North Macedonia)

- Business sector of Automobile industry.
- <https://www.kromberg-schubert.com>

Housekeeper/Barmen - Ugostiteljski obrt "Butara", Lumbarda (Croatia)

- Preparing the tables and all necessary stuff, so after that the restaurant to be opened.
- Cleaning the apartments and the rooms.
- Changing bed sheets, towels and other things.
- Cleaning the public areas around the restaurant and the apartments.
- Ensure everything is on place and if something is missing provide it to the right place.
- Preparing breakfast and serving it for guests.
- When necessary washing the dishes.
- Washing glasses and cups, as well as polishing them.
- Making drinks and serving them.
- Taking care of the garden with fruits and vegetables and cleaning it.
- Pouring water and taking care of the flowers and other plants around the restaurant and the apartments.
- Overall, being responsible and taking care everything to be clean and to look good.

Employee in rotation system - Center Parcs Park Hochsauerland, Medebach, (Germany)

- My main job was assistant waiter i.e. bringing drinks and food to the guests tables, cleaning the left overs from the guests and putting the tables and chairs in the right order.
- Sometimes I was the bartender because I was in rotation system, so I was making all kinds of coffees, pouring all kinds of drinks and I started to make basic cocktails.
- From time to time I was polishing cutlery and putting fork and knife in cutlery envelopes, bringing the full wagon with dirty dishes to the main cleaning kitchen, refilling the drinks from the main warehouse to the cafe bar, bringing every day different cakes in the showcase for the guests to chose also cutting the cakes in equal parts, preparing the palm bottles for slush.
- At the end of the day I was the one who was cleaning the little kitchen in the bar which means I was thoroughly cleaning all surfaces, turning off the washing machines and maintaining the machines so the next day they are working perfectly, throwing out the garbage, sorting the empty bottles to the recycling area, cleaning the showcase area for the cakes.
- Because my position was employee in rotation system, sometimes I needed to work in the restaurant or the cafeteria.

Active Watch Secruity - Monitoring station, Bitola (North Macedonia)

As an operator:

- Monitoring cameras for any suspicious activity, keeping track of workers and personnel on site.
- Knowledge of identifying potetional crime before it happens.
- Reporting and taking notes of every activity that happens on site during monitoring period.
- Reporting and taking notes of every camera and their status.
- Fast reaction on every critical situation that can happen on the sites.
- Knowledge of criminal profiling.
- Knowledge of speaking fluent english on the phone with the client's and perfect grammer typing.

As an supervisor:

- Taking ownership of emergency calls and respond according to the standards of the protocols.
- Determining customer's requirements efficiently and respectfully.
- Knowledge of standard signals and operating procedures for each signal.
- Proficiency in verification and dispatching of alarms.
- Performing basic trouble shooting options with our customers prior to escalating the call to the next level.
- Processing data changes for customer.
- Managing workflow and training new hires.
- Creating and managing team schedules and reporting to HR and senior management.
- Evaluating performance and providing feedback.
- Identifying and applying career advancement opportunities.
- Helping to resolve employee issues and disputes.
- Always supporting my team and assisting employees with career advancement.
- Taking responsibility for my team and creating a positive team culture.
- Providing consistent feedback.

Operator in production - Gentherm, Prilep (North Macedonia)

- Business sector of Automobile industry.
- <https://www.gentherm.com>