

ELENA K. TODOROVSKA

TECHNICAL SALES AND MANAGEMENT



PROFILE

I am a qualified and professional sales executive with five years of experience in technical sales and commerce. Strong creative and analytical skills. Team player with an eye for detail.

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Veles, North Macedonia

SKILLS

- Advanced negotiating
- Creative Thinking
- Multi-level Organisation
- Excellent Networker
- Problem-Solving
- Persuasiveness
- Enthusiastic
- Flexible

EXPERIENCE

DATA ENTRY MANAGEMENT EURO LEVEL

2022 - Present

- Digitalization and storing documents of importance
- Managing and tutoring other data entry officers

TECHNICAL SALES EXECUTIVE VITAL BT

2017 - Present

- Processing purchases and creating orders for costumers
- Product promotion and placement
- Commerce strategy and execution

TELEMARKETING SALES

Balkan Fon Sales

2016 - 2017

- Creating client database
- Prospecting and scale up
- Promotion and marketing

CARE AND SUPPORT DEPARTMENT

Maritim Antonine Hotel

2015 - 2016

- Welcoming hotel guests
- Care and support for employers
- Implementation of hotel policies

EDUCATION

HIGH SCHOOL

Car Samoil High School, Resen MKD
2003 - 2007

ACADEMIA LEONTIC

2007 - 2008

BACHELOR IN TRANSLATION (ENGLISH AND FRENCH)

Ss Cyril and Methodius University,
Faculty of Philology "Blaze Koneski"
2010 - 2014