
CV



Natalie Kajstorovska

19930220

078/965-168

nataliekajstorovska@gmail.com

www.nataliekraleva.weebly.com

Driving license (B)

S. Mirkovci ul. 3 br. 17

Skopje

North Macedonia

Education

- 2012-2016** *Production Management within Publishing* | Bachelor degree | Malmö universitet (Sweden)
The education was completed January 2016. Courses: Project Management within Publishing, Original Production, Graphic Design, Graphic Production, Web Production, Process Management, Leadership & Organization, Graphic Business Operations, Interaction design.
- 2009-2012** *Media production - Photography* | 3 year high school | Mediegymnasiet (Malmö)
I got basic education within media production during the first semester, then I specialized in photography. I also studied Web design as an external course.

Work experience

- 2021-** *Coordea Outsourcing*, marketing administrator - marketing agent (Skopje, North Macedonia)
Executing marketing tasks in the fields email marketing, social media and internal marketing. Managing and editing website pages, paid advertising, editing webpage, writing newsletters.
- 2017-2020** *Euroanswer*, technical support (Skopje)
Supporting companies by first line registration of cases over incoming calls and emails.
- 2017** *Bredband2 AB*, marketing assistant (Malmö)
From August I started working at the marketing department as an assistant, with the task of supporting the team with general task assignments.
- 2016-2017** *Bredband2 AB*, customer support (Malmö)
Customer support for broadband/internet over incoming calls. I have been helping customers with technical support, invoices and others.
- 2015-2016** *Avant Scandinavian Relations AB*, customer support (Malmö)
Handling incoming phone calls, giving customer support. I was involved in two projects, fulfilling customer orders, helping with fault reports and answering other questions.
- 2012** *Fremantle Media/X-factor*, runner (Malmö)
During two occasions, audition and precast for X-factor, I worked as a runner and contributed with jury service, registration of participants, organization in the waiting room and attract audiences to the event.
- 2012** *Yrkes-SM*, photographer (Malmö)
During three days I worked as a photographer and documenting WorldSkills Championship in images on behalf of WorldSkills Sweden and Coller/Andersson & Jourdan.
-

2008 *KSD-Edicom AB*, summer job in marketing department (Malmö)
Assisting with calling customers to the company for updating their registered addresses and interest.

References

References are available on request.

Associations

2010-2015 *GK Motus Salto*, gymnastics coach (Malmö)
During these five years I have developed from assistant coach to head coach of a competition group.

2011-2014 *SKUD Sitan Vez* (Malmö)
Responsible for the Facebook-page of the organization, and supporting youth dancers.

2013 *SKUD Sitan Vez*, board member (Malmö)
Youth representative on the board for one year.

Characteristics

Happy, open, sociable, quick learned, responsible, flexible, careful.

Language skills

Speaks fluently: Swedish, English, Macedonian
Understands: Danish, Norwegian, Serbian

IT knowledge

Good computer skills of both Mac and PC. Good knowledge of most basic applications such as Office, Outlook/online platforms and some Adobe. I also have understanding of programming in HTML.

Other

On my website I have my portfolio with graphical objects and photographs.
