



# ELIZABETA GRUEVSKI

**Address:**

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Macedonia

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## Skill Highlights

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- Attention to detail
- Communication Skills
- Teamwork
- Adaptability
- JMeter
- Postman-Rest API testing
- Robotframework
- HeidiSQL
- Microsoft Office

## Experience

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- **Administrator** | 03/2021 - Present

Sinohydro Corporation Limited Beijing, village Izvor, Kichevo

- **Engineer assistant** | 09/2016 – 03/2021

Sinohydro Corporation Limited Beijing, village Izvor, Kichevo

Responsibilities:

Keeping records of: medical examinations, OH&S trainings, risk assessments, reverses of issued equipment, workplace injuries, monthly reports, water analyses, contracts from authorized companies, and other tasks related to occupational health and safety during work and environmental protection

- **Archivist** | 08/2015 – 09/2016

Cable Call, 11 Oktomvri, 60, local 4, Kichevo

Responsibilities:

Managing databases of television and internet network users, providing customer services, and responding to customer inquiries

## Education

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**Bachelor of Science in food technology and biotechnology** | 10/2014

St. Kliment Ohridski University - Bitola

Faculty of Technology and Technical Sciences

## Courses

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**Udemy | Remote**

Help Desk Ticketing Systems Training | 05/2024

**Software tester** | 2023

Javen Advertising – Bitola

## Languages

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- Macedonian - native
- English - understanding, speaking, writing
- German - A1.1, A1.2

## Certification and Membership

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**Certification in occupational health and safety during work** | 09/2022

Ministry of Labor and Social Policy

**Member of Association of Safety Engineers TUTELA, Skopje** | 02/2023