

PERSONAL INFORMATION



Stefani Siljanova

📍 Franjo Kluz 11b/35, 1000 Skopje (North Macedonia)

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Sex Female | Date of birth 13/08/1993 | Nationality Macedonian

WORK EXPERIENCE

Dates (01/12/2020 – 31/01/2021)

Intern at Axapta Masters

“23 Okromvri 11A, Synergy Business Centre, Skopje, North Macedonia”

- Working in Microsoft Dynamics AX 2012
- Learning X++, Data dictionary, user interfaces, objects and classes, security, batch framework, tables and relations, workflow and reporting
- Project: Real Estate Agency

Dates (10/09/2018 – 05/02/2020)

Junior associate for maintenance of the IT server and computers

“Agency for audio and audiovisual media services”, str. “Makedonija” no. 38, 1000 Skopje

- Networking, system maintenance and development and providing reliable BACKUP
- Manage employee infrastructure based on Windows Server 2003-2016, including print Servers, backup appliance, Firewall, Routers (Cisco) and Switches
- Management of Large Centos system for monitoring all regional and local TV and Radio stations nationwide.
- Monitoring daily operations, including server hardware, software, and operating systems.
- Maintaining the computer network, equipment and software in the Agency
- Maintaining the database in the Agency
- System administration for the rights of access and protection of the computer system
- Administration of electronic records (archive, working time records, internet, telephones etc.)
- Help desk

Dates (01/10/2020-now)

Full stack programming Academy

Brainster – Management Education and Training

Modules of study:

- HTML5, CSS, Bootstrap
- Git
- MySQL
- PHP
- Laravel
- JavaScript, AJAX, jQuery

Dates (01/03/2020-10/06/2020)

Adobe Illustrator Course

Brainster – Management Education and Training

Modules of study:

- Drawing with shapes and lines (Fill and stroke, swatches, eyedropper tool, align objects)
- Drawing Landscapes with Pen Tool and or Curvature Tool
- Pattern making
- Drawing with Shape Builder Tool
- Masks
- Typography, Logos

Dates (01/03/2015-10/06/2015)

Training for young managers

Motiva – Management Education and Training

Modules of study:

- Management skills
- Effective teamwork
- Emotional intelligence and timemanagement
- Communication and presentation skills
- Marketing Practice
- Leadership for management of change
- Personal Action Plan for Development
- Human resources, finance and accounting
- Business English

Replace with EQF
(or other) level if
relevant

Dates (15/09/2012-13/11/2020) **Student of Computer Network**

Saints Cyril and Methodius University of Skopje – Faculty of Computer Science and Engineering

Dates (15/09/2012-15/10/2012) **Basics course of C ++**

Semos Education Boulevard “Kuzman Josifovski Pitu” 18, Skopje

- Basics of C++
- Variables, functions and program logic
- Object Oriented Programming
- Pointers, dynamic memory allocation, overloading operators, inheritance, abstract classes
- Algorithms

Dates (20/09/2012-10/06/2012) **Volunteer**

Career center High school of Skopje “Orce Nikolov” Boulevard “Ilindenska” 1000 Skopje

Tasks and responsibilities:

- Coordinator
- Organizing events
- Public relations

Dates (01/09/2008-10/06/2012) **High School**

- High school of Skopje “Orce Nikolov” Boulevard “Ilindenska” 1000 Skopje

PERSONAL SKILLS

Mother tongue(s) Macedonian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English language	C2	C2	C2	C2	C1
Replace with name of language certificate. Enter level if known.					
Spanish language	B2	B1	B1	B1	A1
Replace with name of language certificate. Enter level if known.					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
[Common European Framework of Reference for Languages](#)

Communication skills ▪ good communication skills gained during the training in Motiva center for training and education

Organisational / managerial skills

- problem-solving skills
- work under pressure
- co-ordination skills gained as coordinator of the Career Center
- organizational skills
- multi-tasking and time-management skills, with the ability to prioritize tasks
- organized and detail oriented
- keen on learning

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Independent user	Independent user	Independent user

Levels: Basic user - Independent user - Proficient user

[Digital competences - Self-assessment grid](#)

- good command of the Office package (word processing, spreadsheets, presentation software)
- knowledge of C, C ++, Java, JavaScript, OOP, HTML5, CSS, Bootstrap, Vue.js, Php, Git, GitLab
- Networking: DNS, DHCP, HOSTS, TCP/IP, FTP

Driving licence

B category from 2011

ADDITIONAL INFORMATION

Projects

- Terms of Reference for the subject Internet programming - developing a website with HTML 5 pages for rental books (JavaScript, JQuery technology, applets, cookies)
- Team Project (work) - making games for learning (letters, math, geography ..)
- Project for the course ICT Innovation – “Fingerprint Car”
- Project for the course Analysis and Design of Information Systems – “Online pet store”
- Project for the course Wireless and mobile systems – “Overview of base stations of a given relation”