



Angela Velkovska

Bachelor of Economics

✉ velkovskangela@gmail.com

☎ 075 775 776

🌐 linkedin.com/in/angelavelkovska

📷 instagram.com/angievelkovska

WORK EXPERIENCE

Insurance Specialist - Account executive

Taskforce BPO

02/2021 - Present

Bitola, Macedonia

Achievements/Tasks

- updating Management system downloads, assisting sales reps with endorsement transactions, calling mortgage companies to verify insurance payments, verifying changes and billing with insurance companies verbally, receiving and sending RTA forms, sending forms via Docu sign for signatures, running cancellation reports, etc.

Volunteer

National Extension Agency

05/2020 - 09/2020

Bitola, Macedonia

Achievements/Tasks

- providing technical, commercial, and financial advice and information, measuring, analyzing, and interpreting data, preparing reports, developing business plans, maintaining awareness of developments in the agricultural sector, etc.

Freelance Web Research Analyst

Commercial Power Ltd

04/2016 - 12/2019

Achievements/Tasks

- researching, collecting, analyzing, and interpreting data.

Summer Intern

Accounting Bureau Astor

06/2017 - 08/2017

Bitola, Macedonia

Achievements/Tasks

- monitoring spending and budgets, compiling and presenting financial and budget reports, auditing and analyzing financial performance, preparing and ensuring the accuracy of important business reports, such as profit and loss statements, ensure that bookkeeping practices adhere to state and local regulations, and laws.

EDUCATION

Banking and Financial Management - Master's degree

Faculty of Economics - Prilep / University St. Kliment Ohridski in Bitola

10/2019 - Present

Bitola, Macedonia

International Economics

Faculty of Economics, Business and Tourism - University of Split

10/2018 - 02/2019

Split, Croatia

Project

- Scholarship holder - Erasmus + Project

Banking and Financial Management

Faculty of Economics - Prilep/University St. Kliment Ohridski in Bitola

10/2015 - 07/2019

Bitola, Macedonia

SKILLS

Computer proficiency

Adaptability

Attention to detail

Multitasking

Work ethic

Microsoft Office

CERTIFICATES

Best young and future bankers learn from the vice-governor of the RM - Dr. Anita Angelovska Bezhoska (05/2018)

Academy of Banking and Information Technology - ABIT

Makeup Artist (12/2016)

Beauty school Art

LANGUAGES

Macedonian

Native or Bilingual Proficiency

English

Full Professional Proficiency

Croatian

Full Professional Proficiency

INTERESTS

Photography

Traveling

Geography

Puzzles

Exercising and healthcare