



**Mirjana
Andon Minovski**

CONTACT

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WORK EXPERIENCE

- **01/04/2021 – CURRENT** – Skopje, North Macedonia
Accountant
Amplus Dooel Skopje
- **01/05/2019 – 31/03/2021** – Skopje, North Macedonia
Accountant
Nadeks Dooel Skopje
- **23/09/2017 – 10/09/2018**
Accountant
Dani Consalting
Bitola, North Macedonia
- **01/06/2015 – 01/07/2015**
Economist - lending department (intern)
Stopanska Banka AD Bitola
Bitola, North Macedonia
- **05/01/2014 – 05/02/2014**
Economist an intern
Stopanska Banka AD Skopje
Bitola, North Macedonia

EDUCATION AND TRAINING

- **15/09/2018 – 19/10/2020** – Prilep, North Macedonia
Master of Accounting, Finances and Audit
Faculty of Economics
- **15/09/2013 – 27/06/2017** – Prilep, North Macedonia
Banking and Financial management (overall band 8.9)
Faculty of Economics - Prilep

JOB-RELATED SKILLS

Job-related skills

- Calculation of taxes and processing of tax returns;
- EPDD calculations;
- Booking of financial and material accounting;
- Posting of Denar and foreign currency statements;
- Preparation of incoming and outgoing invoices;
- Preparation of the final account, as well as preparing Tax reports;
- Preparation of salary calculation;
- Control of revenues and expenditures;
- Audit of financial information, continuous analysis of accounting records;
- Compilation and presentation of reports, comments and financial reports
- analysis of accounts and business plans;
- Providing tax planning services by referring to the existing legislation;
- Management of workload and deadlines;

CONFERENCES AND SEMINARS

Seminars

- Fair Leadership-Faculty of Economic –Prilep
- Fair "School for life" – Bussines School" in Bitola 2012
- "Skills for Success" - performed by Motiva - authorized management education and training center;
- Regular attendance of trainings for continuous professional development of MSFI consulting.

LANGUAGE SKILLS

MOTHER TONGUE(S): Macedonian

OTHER LANGUAGE(S):

English

Listening
C2

Reading
C2

**Spoken
production**
C2

**Spoken
interaction**
C2

Writing
C2

OTHER SKILLS

Other skills

- Teamwork
- Respecting the hierarchy in the company
- Organised
- Respect deadlines
- Honesty
- Responsible
- Loyalty
- Fully devote myself to the set priorities for the functioning of the firm.

DIGITAL SKILLS

Microsoft Office / Luca / Eureka / Codex / Pantheon / Ekosoft