



PROFILE

An extremely curious person with constant ambition for an upgrade through a process of continuous learning.

Creative mindset and the ability to approach a problem creatively. Strong analytical, problem-solving, and communication skills. Great team player with the ability to work with minimal supervision.

CONTACT

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LANGUAGES

Macedonian Native

English Fluent

Serbian Fluent

Spanish Basic

SKILLS

SQL Basics, MS Office, Trello, IntelliJ
IDEA Basics

INTERESTS

Pilates

Travels

Books

VIKTORIJA MIRCHESKA

EDUCATION

SEAVUS Academy for Software Testers, Skopje, Macedonia

2019-2020

-Manual and automation testing, Agile, Diagrams

-Introduction in Linux, SQL and ISTQB

Ss' Cyril and Methodius University, Faculty of Economics, Skopje, Macedonia

2009-2014

Economist, Bachelor of foreign trade

SEPUGS" Vasil Antevski Dren ", Skopje, Macedonia

2005-2009

Economic technician

WORK EXPERIENCE

Administrative assistant - NIKOB DOO Skopje, Macedonia

2017-Present

Maintaining and distributing information within an office, answer phone calls, receive clients, preparation of monthly reports

Administrative assistant – Global Skopje, Macedonia

2016-2017

Answering phone calls and maintaining files, running excel spreadsheets, prepare and modify documents

Front Desk Agent - Hotel Meridian Sliema, Malta

2015-2016

Answering phone calls and questions, making reservations

Hostess - Ocean House Hotel Rhode Island, USA

2013-2013

Taking reservations, organizing the tables and welcome the guests

TRAINING AND CERTIFICATS

ISTQB Certified Tester Foundation Level certification examination with the International Software Quality Institute (ISQI).

ISTQB Certified Tester - Foundation Level - Extension, **Agile Tester**