



TEODORA IVANOVSKA

+38976959646

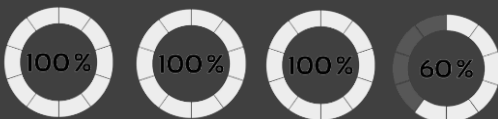
Klenoec 69,
Skopje North
Macedonia



ivanovska.t@hotmail.com



www.linkedin.com/in/teodora-ivanovska-1004738b/



English Bulgarian Serbian French

ABOUT ME

In a world full of people claiming to be unique, how do you stand out? My extrovert personality, friendliness and honesty brings people positive and calm feelings. I'm a hard working person who is open for new challenges and opportunities. Always happy to share my knowledge and help colleagues and clients. I am able to work under pressure, while delivering on time without compromising quality. Working closely with clients has taught me to manage my time and tasks efficiently. My story is a complex one, so if you want to learn more about me, contact me.

INTERESTS

- Writing
- Gaming
- Chess
- Dancing
- Swimming
- Gardening
- Origami
- Puzzles
- Recycling

... EXPERIENCE ...

2019 – Present

QA and Data Specialist • The ServicePro

▪ Creating structured and detailed test cases and recreating scenarios for more accurate test results ▪ Actively engaged in implementing New Features, creating mock-ups, and continuously following the flow of the feature ▪ Testing bugs and improvements, on 3 different environments ▪ Verifying and troubleshooting issues reported from the Clients ▪ Smoke and Regression testing ▪ Android Mobile Application testing ▪ Basic use of dev tools ▪ Day to day, spoken and written Skype communications with international colleagues

2009 – Present

Translator / Content writer • Freelance

English translator. Translation of books, documents, columns, writer of columns, books and other content.

2014 – 2016

Personal Assistant / Marketing manager • Medline Hospital

Organizing events and meetings, e-mail reviewing, Managing all marketing for the company and activities within the marketing department. Developing the marketing strategy for the company in line with company objectives. Co-ordinating marketing campaigns with sales activities. Planning and implementing promotional campaigns.

2017 – 2019

IB DP Coordinator / IPLS Coordinator • British International School "Classic"

Act as the pedagogical leader to promote best practice of teaching and learning in the IB DP as well as to coordinate the delivery of the IB DP core and site-based coordinators.

Assure the alignment of IB DP practices with the school's vision, mission and philosophy.

Ensure that IB DP PD opportunities and related resources are effectively promoted to teachers.

Develop and promote ways to liaise and network with other schools and institutions to set up links for IB DP teachers and students.

Ensure that the IB DP is promoted as an inclusive program

Ensure that subject area groups complete a cohort and individual results analysis and derived an action plan.

2018 – 2019

Deputy Director • British International School "Classic"

Assist the Principal in developing a school environment which is supportive of learning and high achievement among the students.

Develop and provide appropriate learning and curriculum programmes and methods of instruction that meet the needs of all students in the school and timetabling to support them.

Promote effective teaching and learning practices across the school.

Assist in the development of the school curriculum and assessment policies.

Develop and implement systems for recording individual pupils' progress and ensure that parents are informed regularly of the progress of their children at the school.

Assist the Principal in supporting the monitoring and evaluation of teaching and learning across the school and contribute to school self-evaluation and the development of improvement plans.

Assist the Principal in the re-evaluation of the purpose, objectives and activities of the school in line with School Self-Evaluation Guidelines from the Department of Education and Skills Inspectorate.

Assist the Principal in developing the education aims and objectives of the school and devising strategies to achieve them.

Assist the Principal in co-ordinating the school plan and policies for approval by the Board of Management.

... EDUCATION ...

2019– 2020	Academy for software testing (Software tester) - Seavus Education and Development Center
2012 – 2016	Faculty of Molecular Biology– Plovdiv, Bulgaria Molecular Biology – Bachelor of molecular biology engineering
2016 – /	Faculty of Biotechnical Sciences – Bitola, Macedonia Quality and food safety – Alumna

... SKILLS ...

Technical Skills	<ul style="list-style-type: none">• Word, Excel, Power Point, Photoshop, Adminpro, Adminplus, Edupage• General computer work and internet.• Writhing complex SQL queries for testing the Databases and Performing better End to End Tests• Designing diagrams in engineering acceptable language• Designing tests with very high percentage of coverage• Reporting Defects in clear and effective form• Applying Testing Related to changes using most appropriate concepts• REST API testing using Postman• OOP and Unit Testing frameworks such as TestNG• Mobile testing
Personal Skills	<ul style="list-style-type: none">• Diplomatic, tactic, fair, firm, tolerant, decisive, patient, positive attitude, team player, loyal• Excellent personal organizational skills and time management• Superb inter-personal skills• Showing and using initiative• Mediation and conflict management• Seeing strategies and initiatives through completion• Problem solving• Maintaining a calm manner at all times and possessing a fine sense of humor• Excellent role model

... ADDITIONAL ...

Volunteer Work	<ul style="list-style-type: none">• Volunteer at Rehabilitation Institute for children with impaired hearing - Koco Racin, Bitola Republic of Macedonia• Volunteer at National Park Pelister – Bitola, Republic of Macedonia• Part of projects about Environmental Protection and preservation of trees at the Institute for Biology and Biochemistry – Plovdiv, Republic of Bulgaria• Laboratory work in the field of genetic modifications of plants
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