



# Slavica Zlatevska

ACCOUNTS & FINANCE

## Details

Orce Nikolov 104

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North Macedonia

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DRIVING LICENSE

B-category

DATE / PLACE OF BIRTH

19.10.1993

Kavadarci

## Profile

I have over 5 years of accounting work experience. I am an accomplished communicator, with excellent organizational, decision making, and time management skills and have a proven track record of consistently meeting and regularly surpassing demanding performance goals.

Manage invoicing, outgoing and ingoing, expense reports, cash flows, VAT report, monthly reconciliation, activities for reporting, end-year activities. Directly interacting with customers and vendors if needed.

I am very organized person who is always trying to finish things on time. I am quick learner and positive person. Always open for learning new things. Team player who wants to take and give advice.

## Employment History

**Finance and accounting, Crna Reka Petrol, Kavadarci**

JULY 2016

-Finance, accounting and administrative activities

**Activities in the credit department, Komercijalna Banka AD Skopje, Kavadarci**

JULY 2013 – AUGUST 2013

**Activities in the payment operations department, Komercijalna Banka AD Skopje**

AUGUST 2014 – SEPTEMBER 2014

**Activities in the payment operations department, Sparkasse Bank, Kavadarci**

JUNE 2015 – AUGUST 2015

## Education

**Financial Management , Ss. Cyril and Methodius University in Skopje, Faculty of Economics-Skopje, Skopje**

SEPTEMBER 2012 – JULY 2016

Bachelor of science in economics: *University "Cyril and Methodius"- Faculty of Economics in, Skopje, R.Macedonia*

2012 – 2016

Study program: ECTS

Department: Financial Management

Average: 8.81

**Economic, legal and trade profession - economic technician, Secondary Education Dobri Daskalov High School - Kavadarci**

## Courses

**Certified logistics officer, Makam Transport**

**Skills for success, Pivara Skopje AD Motiva DOO**

**Accounting course, Atc Centre**