



Curriculum vitae

Wian Martin Korff

PERSONAL INFORMATION	
SURNAME	Korff
FIRST NAME/S	Wian Martin
IDENTITY NUMBER	9212215159080
IDENTITY TYPE	South African
NATIONALITY	South African
BIRTH DATE	21 December 1992
PHYSICAL ADDRESS (SA)	25 Bergen Road, Valhalla, Pretoria, 0185, South Africa
POSTAL ADDRESS (SA)	25 Bergen Road, Valhalla, Pretoria, 0185, South Africa
E-MAIL ADDRESS	wiankorff@gmail.com
CELLPHONE #	(+27) (0) 76 470 6254 - South Africa (+973) 3531 5156 - Bahrain (+389) 71605064 - Macedonia
LANDLINE #	(+27) (0) 12 651 0087
MARITAL STATUS	Married
DRIVER'S LICENCE	Yes
EMPLOYMENT STATUS	Security Manager Jumeirah Royal Saray Bahrain

EDUCATION			
HIGH SCHOOL NAME	Afrikaanse Hoër Seunskool Pretoria		
HIGH SCHOOL ADDRESS	Lynnwood Road, Pretoria, South Africa		
YEARS ATTENDED	2006–2010	GRADE ACHIEVED	Matric (Gr. 12)
FINAL YEAR SUBJECTS			
Visual Arts		History	
Computer Literacy		Mathematic Literacy	
Afrikaans Home Language		English First Additional Language	
Life Orientation			

PROFESSIONAL EDUCATION

INSTITUTION NAME	UNISA	YEARS ATTENDED	2013–2018
National Diploma Safety Management – In progress			
CURRICULUM SUBJECTS			
Business Management 1 A	Business Management 1 B		
English for Academic Purposes	Occupational Health and Safety Law 2 B		
End user Computing 1			
Ethical Information and Communication Technologies for Development Solutions			

PROFESSIONAL EDUCATION

INSTITUTION NAME	Shields South Africa	YEARS ATTENDED	2019–2020
NEBOSH International Construction Certificate – In progress – Exam sitting first quarter 2021			

SHORT COURSE EDUCATION

INSTITUTION NAME	COURSE TITLE	CERTIFIED			ACHIEVEMENT	DATE
		SETA	SAQA	NQA		
NOSA	Introduction to SAMTRAC	X	X	X	Passed	25/05/2015
NOSA	SAMTRAC	X	X	X	Passed	12/6/2015
Arcelor Mittal	Permit to work				Passed	24/8/2017
Arcelor Mittal	Gas Skills				Passed	28/8/2017
Arcelor Mittal	Area & Task HIRA				Passed	30/8/2017

ORGANISATION: InOpera Group (UK)		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Company: InOpera Group (UK)	Available on request	Available on request
PERIOD		
November 2021– Current employer		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME: Available on request	CONTACT NUMBER Available on request
Sales Office Manager		
JOB DESCRIPTION		
Oversaw day – to – day operations of the office – managed 3 employees and worked to foster efficiency.		
Maintained office – wide calendars, assisted with arranging meetings with clients and made travel arrangements.		
Managed vendors, purchasing of office supplies, software and equipment.		
Assisted the bookkeeper with accounts payable, accounts receivable, expense reimbursement and general ledger		
Interfaced with clients on project related matters and provided support to ensure the projects run without fault.		
Logistics manager responsibilities: <ul style="list-style-type: none"> • Keeping clients up to date (real time) • Prepare quotations for contractors bidding on projects. • Prepare invoices agree payments terms, ensure funds are received prior to completing the purchasing of materials. • Liaised with clients via telecom, emails and online meetings. • Managing inventory CRM and ensuring all relevant documents have been imputed into the CRM for audits. • Prepare sales reports, profit margin reports etc. 		
Skills: <ul style="list-style-type: none"> • Great managing skills • CRM experience • Microsoft professional • Excellent interpersonal skills with teams • Hard-working • Able to provide a favorable output in stressful situations • Able to make problem-solving decisions 		

ORGANISATION: InOpera Group (UK)		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Company: InOpera Group (UK)	Available on request	Available on request
PERIOD		
March 2021– Current employer		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME: Available on request	CONTACT NUMBER Available on request
Logistics Manager		
JOB DESCRIPTION		
Writing and implementing of Import and export procedures.		
Day-to-Day importing of goods from European Union to UK, Ireland and the rest of the world.		
Custom declarations, Import and export declarations		
Full loads, LCL loads and express shipping by air.		
Tracking and tracing shipments on a day-to-day basis and insuring client's expectations are met.		
<p>Logistics manager responsibilities:</p> <ul style="list-style-type: none"> • Arrangements of the necessary clearances of goods being imported. • Keeping clients up to date (real time) • Arrange insurance of goods being shipped (in the instance of damages occurred in transit, processing claims with the relevant bodies. • Managing inventory CRM and ensuring all relevant documents have been imputed into the CRM for audits. • Audits of transport, customs and insurance costs. 		
<p>Skills:</p> <ul style="list-style-type: none"> • Great managing skills • CRM experience • Microsoft professional • Excellent interpersonal skills with teams • Hard-working • Able to provide a favorable output in stressful situations • Able to make problem-solving decisions 		

EMPLOYMENT HISTORY

ORGANISATION: PLAY Restaurant & Lounge, Bahrain		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Company: Jumeirah Royal Saray Bahrain.	Available on request	Available on request
PERIOD		
February 2018– March 2021		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME: Available on request	CONTACT NUMBER Available on request
Security Manager.		
JOB DESCRIPTION		
Writing and implementing of HSE and security policies.		
Implementation of covid 19 measurements and regulations (qualifications obtained during June 2020)		
Maintaining of fire equipment and training for the staff i.e. safe working procedures.		
Administrating first aid when required.		
Managing security teams and ensuring teams follow strict security measures to ensure the safety of the staff and guests.		
Solving security problems i.e. assault on premises, theft, emergencies etc.		
Hosting manager responsibilities: <ul style="list-style-type: none">• Ensuring that all staff joining the company are provided with accommodation and adhere to good living conditions, weekly room inspection.• Ensuring availability as emergency contact for all staff.• Arrangement for housekeeping of living quarters of teams and providing feedback to the company.		
Skills: <ul style="list-style-type: none">• Great managing skills• Excellent interpersonal skills with teams• Hard-working• Able to provide a favorable output in stressful situations• Able to make problem-solving decisions		

ORGANISATION: Termostav Mráz Košice		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Company: Termostav Mráz Košice Site: Arcellor Mittal Vanderbijlpark works	Martin Chalčák	N/A
PERIOD		
Started in August 2017–February 2018		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
Senior Safety Officer	Martin Chalčák	N/A
JOB DESCRIPTION		
Project HSE Management – Day-to-Day.	<i>Ensuring that employees adhere to requirements</i>	
Project Process flow.	<i>Handling all employee requirements on site.</i>	
Project Daily Toolbox talks with employees.	<i>Safety file requirement for project management.</i>	
<ul style="list-style-type: none">• Following correct policies in disposal of harmful materials such as ceramic fiber, silica waste from brick cutting, etc.)• Environmental assistance• Attending daily project HSE meeting		
Ordering of PPE and auditing PPE requirements.		
Adhering to SWP (Safe work procedures) and implementing SWP and provide training to employees.		
Daily inspections of <ul style="list-style-type: none">• wall bracings (to ensure oven walls do not collapse)• backstay gratings in the work area• gratings on top of the ovens and ensure helicopter plates and gratings is in place and secure.		
Ensuring that PPE is in good order and meet requirement as indicated by regulation (PPE inspections).		
Ensuring that ovens (being rebuild) are on the correct temperatures to prevent employees from sustaining injuries, constant gas monitoring and evacuation plans if gas is OEL or high readings of gas is present in working area.		
Following lock out procedures and permits to work, ensuring that work permits are valid and lock-out procedure is followed.		

ORGANISATION: RCL Foods Pie Man’s Pie Division Krugersdorp		
NAME	REFERENCE CONTACT	CONTACT NUMBER
RCL Foods Pie Man’s Pie Division Krugersdorp	Paul Johnson	(+27) (0) 82 303 8506 (+27) (0) 11 953 4230
PERIOD		
July 2016–December 2016		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
Risk Manager	Paul Johnson	(+27) (0) 82 303 8506 (+27) (0) 11 953 4230
JOB DESCRIPTION		
HSE management – day-to-day	Training requirements for all employees	
Process flow	Handling all security requirements on site with the security	
Providing induction training	Safety file requirement checks for contractors	
Managing waste yard environmental assistance.		
Attending daily HSE meetings.		
Ordering of PPE.		
Auditing PPE requirements.		
ADDITIONAL COMMENTS		
Reference letter attached.		

ORGANISATION: HSEQ Consultants		
NAME	REFERENCE CONTACT	CONTACT NUMBER
HSEQ Consultants	M. Korff	+27 (0) 71 1810 397
PERIOD		
<p>I have worked on various projects for HSEQ Consultants as indicated below:</p> <p>January 2012–July 2012: KLT project in Hammanskraal, South Africa</p> <ul style="list-style-type: none"> Heavy Duty Metal Press plant (Indian Company) <p><i>Reason for break in-between: Started studies with UNISA</i></p> <p>January 2014–July 2015: Assisted in the development of HSE procedures for</p> <ul style="list-style-type: none"> DSV Africa. 3DDraughting Saldanha Bulk Gas storage facility. NOVO Energy CNG Company. Gulfstream Energy – Fuel Wholesaler. Conducted various safety inspections for various clients covering building projects, fire installations and food/beverages industries. <p>January 2016–June 2016</p> <ul style="list-style-type: none"> Assisted in the development of HSE procedures for various companies. Safety Officer Inspections for various companies. 		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
HSE Safety Officer (Freelance)	M. Korff	+27 (0) 71 1810 397
JOB DESCRIPTION		
Reviewed HSE procedures as Safety Officer		
ADDITIONAL COMMENTS		
Worked on many projects to gain practical HSE experience, and participated in the review of HSE procedures, checklists and forms.		

ORGANISATION: Mirua Technology		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Mirua Technology	Ruan Korff	+27 (0) 79 9550869
PERIOD		
July 2015–January 2016		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
Snr. IT Installation Technician	Ruan Korff	+27 (0) 79 9550869
JOB DESCRIPTION		
<ul style="list-style-type: none"> • Installation of access points and CCTV cameras IP and analog. • General IT maintenance and installations of networks for offices. 		

ORGANISATION: Baracas Wine & Beer Bar		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Baracas Wine & Beer Bar	Neil Sirmon	+27 (0) 82 597 5207
PERIOD		
2011–2013: Employed on a student schedule		
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
Barman / Bar Manager Duties	Neil Sirmon	+27 (0) 82 597 5207
JOB DESCRIPTION		
Barman with duties of cash up, service, hospitality, cocktail barman and barista.		
ADDITIONAL COMMENTS		
Took a gap year in 2011 and worked as a freelancer.		

ORGANISATION: Plumbwize Plumbing		
NAME	REFERENCE CONTACT	CONTACT NUMBER
Plumbwize Plumbing	Justin Maxwell	+27 (0) 82 564 7129
POSITION TITLE	IMMEDIATE SUPERIOR FULL NAME	CONTACT NUMBER
Jnr. Plumber	Justin Maxwell	+27 (0) 82 564 7129
JOB DESCRIPTION		
<ul style="list-style-type: none"> • Plumbing – restoration sites • Installation of geysers and heat pumps • General plumbing work 		
ADDITIONAL COMMENTS		
Took a gap year in 2011 and worked as a freelancer, as and when needed.		

OTHER SKILLS
High level of literacy in respect of Microsoft Office.
Good interactive and leadership skills.
Ability to work independently and under pressure.
Excellent liaison with clients – good communicator.
Good personal skills working with people.

ADDENDA – Macedonian

NAMIBIA **SADC** **DRIVING LICENCE**
NAM **CARTÁ DE CONDUÇÃO**
PERMIS DE CONDUIRE

2.1. Name: **WM KORFF**
3. Date of Birth: **21/12/1992** Gender: **MALE**
4a. ID No: **01/5003093350004**
4a.4b/11. Validity: **17/03/2015 - 16/03/2020**
4c. Issued by: **NA** 12. Driver Restriction: **0**
5. Licence Number: **500300000PPT** Issue No: **1**

9. Code: **B**
10. First Issue: **13/03/2015**
12. Vehicle Restrictions: **0**

LICENCE CODES

LICENCE CODES	RESTRICTIONS	PA CATEGORY
A	None	P Passengers
A1	None	P Passengers
B	None	P Passengers
CT	None	P Passengers
C	None	P Passengers
BE	None	P Passengers
CE	None	P Passengers

RESTRICTIONS

RESTRICTIONS	PA CATEGORY
01 None	P Passengers
02 Eyeglass correction	P Passengers
03 Automatic transmission	P Passengers
04 Physically disabled	P Passengers
05 Prosthetic device	P Passengers
06 Electrically powered	P Passengers
07 Tractor only	P Passengers
08 Industrial/Agricultural only	P Passengers
09 Bus > 16000 kg (GVW) permitted	P Passengers

PA CATEGORY

PA CATEGORY	PA CATEGORY
P Passengers	P Passengers
G Goods	G Goods
D Dangerous goods	D Dangerous goods

033157

ADDENDA – PROOF OF NATIONAL SENIOR CERTIFICATE



REPUBLIC OF SOUTH AFRICA

National Senior Certificate

Awarded to

Wian Martin Korff

Identity number 9212215159080

Subject	%	Achievement level
Afrikaans Home Language	57	4
English First Additional Language	53	4
Mathematical Literacy	67	5
Life Orientation	69	5
Computer Applications Technology	46	3
History	48	3
Visual Arts	50	4
*****	***	*

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to bachelor's degree, diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2010

M.S. LAKONETS
Chief Executive Officer

This certificate is issued without alterations or erasure of any kind

110 4320 8495 P



UMALUSI



Council for Quality Assurance in
General and Further Education and Training
South Africa

(See reverse for more information)

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ADDENDA – PROOF OF PROFESSIONAL EDUCATION



This is to certify that

WM KORFF

ID Number

921221 5159 080

has demonstrated competence in

INTRODUCTION TO SAMTRAC 7DAYS

Date of course

13/04/2015 - 17/04/2015

Date of issue

25/05/2015



Manager



Digital Certificate No. 8218



ADDENDA – PROOF OF PROFESSIONAL EDUCATION

CERTIFICATE

This is to certify that

WM KORFF

ID Number

921221 5159 080

has demonstrated competence in

SAMTRAC

the flagship in SHE training

Training Period

01/06/2015 - 12/06/2015

SAQA US ID	UNIT STANDARD TITLE	CREDITS	NQF LEVEL
244283	Facilitate the development, implementation and maintenance of a Safety, Health and Environment management system	10	Level 5


Manager



Cert No: 15/003928

CMC 159

ADDENDA – PROOF OF PROFESSIONAL EDUCATION



NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Wian Martin Korff

was awarded this qualification on

15 June 2022

Les Philpott
Chair

Dee Arp
Accountable Officer

Master certificate No: 00631788/1291276

SQA Ref: R630 04



**The National Examination Board in
Occupational Safety and Health**

Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444

ADDENDA – REFERENCE LETTER: RCL FOODS



17 November 2016

To Whom It May Concern

RE: Wian Korff

I have worked with for Wian Korff as both a co-worker as well as his superior, and have great pleasure in stating that he will be a great asset to any company he may work for.

Wian is extremely knowledgeable in occupational Health and safety related matters. He is a great team player and a true leader. He has a very good work ethic and is honest in all he does and we are sorry to lose him.

He has gone from strength to strength whilst under my supervision and is capable of any challenge which may be set before him. Should he ever wish to return to our company I would not hesitate to re employ him.

Should you require any further information do not hesitate to contact me

Paul Johnston

0823038506

011 953 4230