

PERSONAL  
INFORMATION

Katerina Ilioska



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Sex: Female | Date of birth: 14.03.1995 | Nationality: Macedonienne

JOB APPLIED FOR  
POSITION

Any position

## WORKEXPERIENCE

February 2011-March 2013	Babysitter Elena Popovska, Skopje, Hipodrom
June 2013- July 2014	Acting in a show for children called the „Stars”, acting like month March and telling story in front of cameras in 2004 year.
June 2014- May 2015	Practice in SOS „, Detsko Selo ’’, Skopje (1 June- 30 June) ; Taking care for people with Alzheimer disease, Private homes
June 2015- June 2016	Presentations and selling products, Private Agency, Skopje Server and supervisor in Timeless,Skopje,Macedonia
July 2016-present	Giving classes about psychology, english , pedagogy, business, geography, biology, physic online in a different countries
October 2016-November 2016	Hostess and manager in XO, Skopje, Macedonia
December 2016- December 2017	Saleswomen for coffee Skopje, selling coffee at Town square
February 2016- March 2016	Practice in Kinder-garden „Spirit", Skopje (15 February- 28 March)
February 2012- May 2019	Physiotherapist, babysitter Giving relaxing and physical therapy on people with injuries, aches, stress and paralysis.
May 2018 - September 2018	Sonja Kasapova,MLK Propertis,Boss Sonja, Rantoul,house care, massage,USA,1 week

Kevin Wallace, massage and house care, Illinois, USA

Westmark  
hotel, laundry, maintenance, housekeeping, busser,  
catering, cooker, Fairbanks, Alaska

Springhill Suites Marriot Hotel.  
laundry, housekeeping, houseman, supervisor, receptionist, Fairbanks, Alaska

Bridgewater Hotel, housekeeping, food and beverage,  
Fairbanks, Alaska

Lavelle's Bistro, hostess, catering, supervisor Fairbanks, Alaska

February 2015/ May 2021-present Making jewelry/ Team care coordinator, administrator, customer and technical support at Nurseline healthcare Catalyst group UK

## EDUCATION AND TRAINING

September 2010- June 2012 SUGS „Georgi Dimitrov”, High School, first and second year, Karpos 3, Republic of Macedonia, Skopje

- Macedonian language
- English language
- Sport
- Sociology
- Chemistry
- Maths
- Music
- Art
- French language

September 2013-June 2014 SUGS, „Pance Arsovski”, High School, third and fourth year, Avtokomanda, Republic of Macedonia, Skopje

- Pedagogy
- Psychology
- English language
- Macedonian language
- Sociology
- French language
- Biology
- Philosophy
- Sport
- Business

September 2014- till now

SS. Cyril and Methodius University in Skopje, Faculty of Philosophy, Family studies, Republic of Macedonia, Skopje

- Family and the moral
- Basic Psychology
- Basic Pedagogy
- Family business
- Family and the global process

## PERSONAL SKILLS

Mother tongue(s) Macedonian language

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C1	C2	C2
Replace with name of language certificate. Enter level if known.					
French	B2	B2	B1	B1	B1
Replace with name of language certificate. Enter level if known.					

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user  
ommon European Framework of Reference for Languages I also know Spanish, Serbian, Bulgarian, Croatian language.

Communication skills I am communicative, responsible, flexible, cooperative, self-critical, empathic, optimist, practical, tolerant, disciplined, persistent, ambitious, careful, conscientious person.

Organisational / managerial skills

- Ability to maintain strict levels of confidentiality in handing sensitive information.
- Flexible, willing to take on more responsibilities as needed and devote time necessary to complete deadlines.
- Solid organizational skills with the ability to multi-task, work under pressure, coordinate multiple projects and meet deadlines under stringent time constraints, efficient and attentive to deal.

Job-related skills

- Ability to balance workloads efficiently. Analytical and able to work in a constantly changing work environment. Able to learn programs and process quickly.
- Computer literate and Internet savvy, excellent verbal and written communication skills.
- Extremely good people skills.

Other skills I am patient, cheerful person, love to dance, like to help sick people with special needs, I love to write poems, I have desire in computer science, learning new creative and educational things and I like psychology alot.

Computer skills Microsoft office, E-mail, Amazon

Driving licence

I am in underway to learn the tests.

## ADDITIONAL INFORMATION

### Courses

### Certifications

▪ University „Koco Racin“, course for massage, Skopje, 2016

▪ Smile, course for English language, Skopje, 2006-2012.

Example of project:

Certificate for „English language“, Smile (2006-2012) -

Commendation for successful participation in the International Math

Competition „Kangaroo“ (May, 2007)

Certificate for massage, University „Koco Racin“, (2016)

Practice in SOS „Detsko Selo“, Skopje (1 June- 30 June)

Practice in Kinder-garden „Spirit“, Skopje

(15 February- 28 March)

Practice in Orpange „11 October“, Skopje

(2 May- 30 June)

Certificate of Accomplishment of training for  
business skills and planning „Cefe“ (22-26 May 2017)

Certificate for „Emotional Intelligence“, Every student (March 2019)

Certificate for participation on Pitch Please: „Start your career“, Aiesec  
(April 2019)

Certificate for participation at „Power of hope- Thrid parent's  
center for testing, personal and organizational growth and  
develpoment“ (May 2019)

Certificate for completing the training course of „How to step  
outside our comfort zone“ (July 2019)

Certificate for participation on a project „Videomocracy“ in the  
frames of the Erasmus+ Program of the European Commission  
(August 2019)

Certificate of Completion for successfully complited the Leadership  
for Success Seminar, Global Leadership Partners, Republic of  
Macedonia (November 2019)

Certificate for „Administrative Office Manager“, CES training centre, (June 2020)

Microsfot certificate of achievement for Microsoft Offical Course: 20742 Identity with  
Windows Server 2016, Semos Education (09/2020 - 10/2020)

Certificate of completion for Implementing and Administering Cisco Solutions (CCNA) 1.0,  
Semos Education (10/2020- 11-2020)

Certificate of completion for AWS Cloud Practitioner Essentials and Architecting on AWS,  
Semos Education (11/2020- 12/2020)

**Sirenum University all courses connected with technology of using the sirenum system UK (May 2021)**

**Certificate for Learning disabilities, Catalyst group UK (May 2021)**

**Certificate for Emotional intelligence, Catalyst group UK (June 2021)**

**Certificate for One minute manager, Catalyst group UK (June 2021)**

**Certificate for The power of taking ownership, Catalyst group UK (June 2021)**

**Certificate for Positive Behaviour support theory, Catalyst group UK (June 2021)**

**Certificate for Autism support, Catalyst group UK (June 2021)**

**Certificate for Management insights, Catalyst group UK (June 2021)**

**Certificate for Accommodation structures. Catalyst group UK (June 2021)**

**Safeguarding Children and young adults POCA lvl 3, Interactive healthcare training CPD certified (July 2021)**

**Safeguarding Vulnerable adults SOVA lvl 3 inls DOLS and MCA, Interactive healthcare training CPD certified (August 2021)**

**Certificate for Teaming, Catalyst group UK (October 2021)**

**Certificate for Positive Behaviour support theory, Catalyst group UK (January 2022)**

**Certificate for Medication compliance, Catalyst group UK (January 2022)**

**Certificate for Effective communication skills, Catalyst group UK (February 2022)**

**Certificate for Supervision, Catalyst group UK (March 2022)**