

Milena Zaovska

Profile

An economist with nine years in the mining industry: eight in the commercial department and one in human resources; Two years in the trucking industry mostly as a dispatcher on USA road.

Employment History

Dispatcher at Bolt Inc Skopje, North Macedonia

October 2022 — Present

Dispatching Company and Owner Operator drivers on USA road.

Dry van and Reefer.

Driver Manager at Innfinity Logistics Skopje, North Macedonia

August 2022 — September 2022

Managing around 30 drivers.

Customer service at HMD Corporation Skopje, North Macedonia

May 2022 — August 2022

Taking care of the loads in the system; giving updates to the brokers for the loads; making tables and giving reports.

Dispatcher at US Global Logistics Dooel, Skopje, North Macedonia

December 2021 — May 2022

Dispatching Company and Owner Operator drivers on USA road.

Dry van and Flatbed.

Dispatcher at Global Logistics Services Dooel, Skopje, North Macedonia

March 2021 — November 2021

Dispatching Company drivers only on USA road;

Commercialist at Bulmak 2016 Dooel, Probishtip, North Macedonia

November 2016 — February 2021

- Materials and service purchasing for 2 mines: Toranica, in Kriva Palanka and Dobrevo in Probishtip, North Macedonia;
- · Annual Insurance of the employers and
- · Annual Insurance of the machines in the mines.

English - online Teacher at Native Camp, Online Tutorial Service, Tokyo, Japan

October 2018 — December 2018

Online platform for Basic English lessons for Japanese students;

Office Manager at Mirevsky Dooel, Probishtip, North Macedonia

October 2015 — November 2016

Details

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Skills

Time Management

Hard Working

Communication

Creativity

Teamwork

Adaptability

Fast Learner

Microsoft Office

Total evidence and control of the employed in Kosovo mine.

Commercial assistant at Indo Minerals and Metals Dooel, Probishtip, North Macedonia

December 2011 — September 2015

Materials and service purchasing for Toranica mine in Kriva Palanka. The purchasing procedure assisting to the Commercial Manager at the begging, and working independently afterward.

Education

Brainster Academy, Skopje, North Macedonia

2021 — Present

Software Tester section

Economist, St. Kliment Ohridski - Bitola, Faculty of Economy, Prilep, North Macedonia

October 2005 — November 2009

International Economy and Business Sector

Secondary School, DSU Naum Naumovski Borche, Probishtip, North Macedonia

September 2001 — June 2005

Social Sector

Courses

(ONLINE)Start Career as a Freelancer, Source MX Academy

April 2020 — June 2020

Languages

English

Serbian