



Dimitar Bakuleski

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WORK EXPERIENCE

Owner/Manager of private apartments

Apartments "Vela" [2012 – Current]

Address: Naum Ohridski 27, 6000 Pestani (North Macedonia)

City: Ohrid

Country: North Macedonia

- Reception of tourists
- Keeping records of tourists
- Making sure the apartments are clean and functional
- Introducing the apartments to the tourists and the conditions they are offering
- Introducing the tourists with the rules
- Tips for visiting well-known tourist spots
- Introducing the tourists with the environment

Video Monitoring Agent/Report agent

Active Watch Security/Vision Master [20/03/2019 – Current]

City: Ohrid

Country: North Macedonia

- Monitoring private sites and businesses
- Creating official reports based on what is observed
- Providing security services
- Contacting the clients regarding the authorization of the workers/employees
- Dispatching the police/security company or activating siren in case of intrusion/trespassing
- Dispatching fire department in case of fire/smoke/arson



Handball Analyst

Freelance [01/10/2018 – 15/03/2019]

- Analyzing handball matches
- Creating official reports based on what is observed
- Creating statistical reports of the matches

Salesman/Warehouseman

Market "Grande" [05/2018 – 09/2018]

Address: Pestani (North Macedonia)

- Selling products
- Maintenance of a warehouse and storage of goods
- Keeping regular records of the goods in the warehouse and the market
- Submitted daily reports about the sales and the newly order of products
- Coordinated with the management of the market to ensure the quality of the products

Salesman/Warehouseman

Market "Grande" [05/2017 – 09/2017]

Address: Pestani (North Macedonia)

- Selling products
- Maintenance of a warehouse and storage of goods
- Keeping regular records of the goods in the warehouse and the market
- Submitted daily reports about the sales and the newly order of products
- Coordinated with the management of the market to ensure the quality of the products

Salesman/Warehouseman

Market "MN 2003" [05/2016 – 09/2016]

Address: Gradiste (North Macedonia)

- Selling products
- Maintenance of a warehouse and storage of goods
- Keeping regular records of the goods in the warehouse and the market
- Submitted daily reports about the sales and the newly order of products
- Coordinated with the management of the market to ensure the quality of the products

Bartender

Beach "Big Pi" [15/05/2015 – 15/09/2015]

Address: Lagadin (North Macedonia)

- Promptly served all food courses and alcoholic beverages to guests
- Receiving orders
- Quickly mix a variety of simple and complex cocktails
- Selling ice cream
- Set up special events and private parties
- Assisted guests with making menu choices in an informative and helpful fashion
- Making sure the bar is clean



Rent Pedal Boats

Autocamp "Elesec" [15/05/2014 – 15/09/2014]

Address: Elesec (North Macedonia)

- Renting pedal boats
- Maintenance and service of the pedal boats
- Making sure that everyone has safety belts
- Keeping records of the daily turnover

Rent Pedal Boats

Autocamp "Elesec" [15/06/2013 – 15/09/2013]

Address: Elesec (North Macedonia)

- Renting pedal boats
- Maintenance and service of the pedal boats
- Making sure that everyone has safety belts
- Keeping records of the daily turnover

Waiter

Beach "Lagadin 9" [15/05/2013 – 15/06/2013]

Address: Lagadin (North Macedonia)

- Check with customers to ensure that they are enjoying their meals and take action to correct any problems
- Collect payments from customers
- Serve food or beverages to guests, and prepare or serve specialty dishes at tables as required
- Present menus to guests and answer questions about menu items
- Making recommendations upon request
- Set up food stations or set up dining areas to prepare for the next shift or for large parties
- Inform customers of daily specials.
- Stock service areas with supplies such as coffee, food, tableware, and linens
- Escort customers to their tables

Bartender

Cafe Bar "La Viva" [07/2012 – 08/2012]

Address: Pestani (North Macedonia)

- Promptly served all food courses and alcoholic beverages to guests
- Receiving orders
- Quickly mix a variety of simple and complex cocktails
- Selling ice cream
- Set up special events and private parties
- Assisted guests with making menu choices in an informative and helpful fashion
- Making sure the bar is clean



EDUCATION AND TRAINING

Bachelor of Science in Information Science and Technology in the field of Communication Networks and Security

University of Information Science and Technology "St. Paul the Apostle" [09/2015 – Current]

Address: Partizanska bb, 6000 Ohrid (North Macedonia)

<http://uist.edu.mk/>

Student

Gymnasium "St. Kliment Ohridski" [01/09/2011 – 10/06/2015]

Address: Dimitar Vlahov 27, 6000 Ohrid (North Macedonia)

<https://gimnazijaohrid.edu.mk/>

Student

Elementary School "St. Naum Ohridski" [01/09/2003 – 10/06/2011]

Address: Ohrid (North Macedonia)

LANGUAGE SKILLS

Mother tongue(s):

Macedonian

English

LISTENING: C2 READING: C2 WRITING: C2

SPOKEN PRODUCTION: C2

SPOKEN INTERACTION: C2

Serbian

LISTENING: B2 READING: B2 WRITING: A1

SPOKEN PRODUCTION: B1 SPOKEN INTERACTION: B1

Croatian

LISTENING: B2 READING: B2 WRITING: A1

SPOKEN PRODUCTION: B1 SPOKEN INTERACTION: B1

DIGITAL SKILLS

Social Media Management (Facebook Twitter LinkedIn YouTube Instagram) / Microsoft Office Word Excel Access Power Point Outlook / Video Conferencing (Zoom Skype Google Hangout) / Google Gmail Google Drive Google Docs Google Slides / Zoom / Instagram / Microsoft Powerpoint / Microsoft Word / Social Media / Skype / Facebook / Microsoft Office / Good listener and communicator / LinkedIn / Google Drive / Google Docs / Microsoft Excel / Outlook / WhatsApp / Twitter

ORGANISATIONAL SKILLS

Organisational skills

- Planning, budgeting, goal setting, or scheduling
- Proven leadership and organizational abilities
- Strongly committed to team-building and staff development
- Supervising people or processes
- A genuine desire to achieve, excel and evolve
- Ability to grasp new ideas and integrate them into desired results



COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

- Exceptional listener and communicator who effectively conveys information verbally and in writing
- Excellent written and verbal communication skills
- Confident, articulate, and professional speaking abilities (and experience)
- Empathic listener and persuasive speaker
- Writing creative or factual
- Speaking in public, to groups, or via electronic media
- Excellent presentation and negotiation skills

JOB-RELATED SKILLS

Job-related skills

- Possess entrepreneurial spirit
- Competitive attitude
- Excellent presentation and negotiation skills