



Nasko Petrushev

Date of birth: 1984 | **Nationality:** Macedonian/citizen of the Republic of North Macedonia |

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Skopje, North Macedonia

WORK EXPERIENCE

01/04/2021 – 31/01/2022 – Skopje

SALES REPRESENTATIVE – AMSM

- Provided and rendered prompt, efficient, and courteous service
- Received cash and gave correct change
- Processed credit card sales correctly through terminal
- Assisted and helped with inventory, stocking shelves, and monitoring inventory
- Helped customers in difficult situations

12/07/2020 – 31/03/2021 – North Macedonia

SALES ACCOUNT EXECUTIVE – SLICE

- Delivered 80+ calls per day
- I was the first person to reach individual target from my team
- Total value of contracts created \$50000+
- Contributed to team effort by accomplishing related results as needed.
- Shared positive attitude with my team members and supervisors

12/06/2015 – 26/05/2020 – United States

TEEN LEADER – CARNIVAL CRUISE LINES

- Completed all management office duties in a timely manner.
- Acted in the supervisory role within the program.
- Received 30+ thank you notes from parents per contract
- I was nominated for employee of the month of May 2017
- Always maintained positive attitude towards team members and supervisor.

United States

10/01/2012 – 10/06/2015 – North Macedonia

ENGLISH TEACHER – SOU "BOGDANCI" SECONDARY SCHOOL

- Created teaching programs according to educational standards
- Actively participated in preparing students for regional competitions
- I was one of the teachers that organized "Poetry Night" in which 30 students participated.
- Actively promoted new education standards approved by government.
- Worked with a volunteer from "Peace Corps" and we shared the classroom together for 2 years.
- Always maintained positive attitude towards my colleagues and students.

Skopje

EDUCATION AND TRAINING

10/10/2004 – 20/11/2008 – Blagoevgrad, Bulgaria

BACHELOR'S DEGREE IN ENGLISH PHILOLOGY – South-West University "Neofit Rilski"

LANGUAGE SKILLS

Mother tongue(s): **MACEDONIAN**

Other language(s):

| | UNDERSTANDING | | SPEAKING | | WRITING |
|------------------|---------------|---------|-------------------|--------------------|---------|
| | Listening | Reading | Spoken production | Spoken interaction | |
| ENGLISH | C2 | C2 | C1 | C1 | C1 |
| BULGARIAN | C1 | C1 | C1 | C1 | C1 |

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Microsoft Office | Adobe Photoshop

DRIVING LICENCE

Driving Licence: B

ORGANISATIONAL SKILLS

Organisational skills

Analysis, attention to detail, collaboration, coordination, creative thinking, goal setting, effectiveness, leadership.

COMMUNICATION AND INTERPERSONAL SKILLS

Communication and interpersonal skills

- Active listening, nonverbal communication, clarity, concision, friendliness, confidence, empathy, respect.

CERTIFICATIONS

Certifications

- **Professional Development (June 2017)**
 - Communicating with Professionalism & Etiquette
 - Diversity on the Job: Diversity and You
 - Optimizing Your Work/Life Balance
 - Decision Making
 - Self-Organization and Overcoming Procrastination
 - Time Management: Quit Making Excuses and Make Time Instead
- **Administrative (May 2017)**
 - Administrative Professionals: Maximizing the relationship with your boss
 - Business Grammar
- **Communication (May 2017)**
 - Addressing and Redistributing E-mails
 - Managing your E-mail
 - Dealing with Irrational Customers and Escalating Complaints