

PERSONAL INFORMATION

Veronika Tonevska

 s. Magarevo – Bitola, North Macedonia

 076/ 679- 632

 veronika.tonevska@gmail.com

Date of birth 05.04.1995 | Nationality Macedonian

EDUCATION

(2013-2017) **Bachelor in accounting, finance and auditing**

University „St. Kliment Ohridski” – Bitola

Faculty of economics – Prilep

WORK EXPERIENCE

09.2020 – 12.2020 **Accounting training**

Education and Training Center for Adults „ Polytechnic Academy “- Bitola

- Planning, organizing and controlling activities
- Working independently and in a team in the field of accounting
- Recording accounting events and preparing reports

04.2019 – 07.2019 **Practice**

Accounting Bureau „Lavina” - Bitola

- Data entry
- Recording accounting events

07.2018 – 12.2018 **Saleswomen in clothing store**

„Prendi“ - Bitola

- Customer service
- Helping customers find what they are looking for
- Providing information about products and their prices
- Displaying good in an attractive way

PERSONAL SKILLS

Languages

Mother tongue Macedonian

Other languages English - excellent written and verbal skills

Other skills

Good communication skills obtained through the process of studying and working
Responsible and disciplined
Committed to the given responsibilities
Organized and creative
Ability to work independently and in a team

Computer skills

Good knowledge of Microsoft Office™ tools
Good knowledge of Google tools and social media

Personal interest

Watching movies, photography