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| European  curriculum vitae  format |

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| Personal information |

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| Name |  | Sanja Vasilevska |
| Address |  | Brvenica, Tetovo |
| Telephone |  | ++ 389-77524411 |
| E-mail |  | [sanja\_m\_v@yahoo.com](mailto:sanja_m_v@yahoo.com) |
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Status Married

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| Nationality |  | Macedonian |

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| Date of birth |  | 10.11.1984 |

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| Work experience |

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| **•** Dates |  | March 2010 till April 2013 |
| **•** Name of employer |  | Dairy “HIT 73” |
| **•** Type of business or sector |  | Dairy |
| **•** Occupation or position held |  | Personal Assistant and Logistics Coordinator |
|  |  | **As personal assistant:** corresponding with confidential materials and telephone business calls , booking and taking confidential meeting , working in retails , book keeping and contracting , online marketing  **As logistic coordinator:** corresponding and managing with loading contracts, preparation of concrete documentation on clearing cargo, managing and preparation of documents for  exportation/importation . |
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| **•** Dates |  | February 10 2016 - present |
| **•** Name of employer |  | [Lear Corporation | Automotive Seating & Electrical Systems](http://www.lear.com/) |
| **•** Type of business or sector |  | Corporation for automotive seating |
| **•** Occupation or position held |  | Monitoring of the quality production |
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| Education and training |

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| • Dates |  | 2000-2004 | |
| • Name of organization |  | High School “Mitko Pengjukliski” Kratovo | |
| • Principal subjects covered |  | Mathematics, Physics , Languages and IT | |
| • Dates | 2001-2005 | |
| • Name of organization | Medical High School “Nikola Stejn”, Ttetovo, Macedonia | |
| • Principal subjects covered | Infectivity with care, Surgery with care, Pediatric with care, Gynecology with care, neuropsychiatry with care | |
| • Dates | 26.06.2005-26.12.2005 | |
| • Name of organization | ISO Health Care, Tetovo, Macedonia | |
| • Principal subjects covered | Traineeship of 6 months, General medicine, Infectology, surgery, pediatrics, internal medicine, children’s dispensary | |

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| Education and training |

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| • Dates |  | 2004-2008 |
| • Name of organization |  | UKIM- Faculty of agricultural science and food Eco-agriculture |
| • Principal subjects covered |  | Organic manufacturing (main course) |

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| Personal skills  and competences |

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| **Mother tongue** |  | Macedonian |

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| Other languages |

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|  |  | **English** |
| Skills |  | Excellent |
|  |  | **Serbian** |
| Skills |  | Excellent |
|  |  | **Croatian** |
| Skills |  | Excellent |
|  |  | **German** |
| Skills |  | elementary knowledge |
|  |  | **Italian** |
| Skills |  | elementary knowledge |
|  |  | ***Albanian*** |
| Skills |  | elementary knowledge |

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| **Social skills** |  | I am Communicative, Open to new environments and cultures, Responsible and able to work in groups or on my own. |

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| **Organizational skills** |  | Highly Motivated, open minded, Flexible, able to work under pressure, leader skills, focused, determinative , able to follow orders, good in working in groups |

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| **Technical skills** |  | advanced computing skills - Word , Excel , Internet , Power Point |

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| **Artistic skills** |  | creative, painting, collecting stamps, writing, photography. |