Zoranche Sakurmovski Mob: 071 383 131  
Bitola, Macedonia e-mail: zorances@yahoo.com

**PROFILE**

**Career Profile:**

I enjoy working within a challenging work environment and offer any future employer a high degree of professionalism.

I feel confident and believe I have the skills, experience and work ethic that will enable me to fulfill these role requirements and meet your expectations.

**Technical experience:**

Visio and flowcharting, KPI’s & Statistical information, Labour & Productivity reporting and planning, SOP’s & Process Mapping, Involvement in Implementation Projects, Trending reporting analysis, monthly business slide preparation, digital skills (Microsoft Office, Project Management, Auto CAD/CAM, Solid Works, Solid CAM, CNC)

**Key Strengths & Attributes**

* Meticulous eye for detail with a proven track record for achieving results, outcomes and expectations
* Articulate and capable communicator, negotiate and influencer, effectively liaising with people at all levels including management and the general public
* Self motivated and resourceful with a positive attitude and can-do approach
* Conscientious, keen to undertake higher duties or added responsibilities with a strong work ethic
* Thrives in a high pressure, fast paced environment with the ability to meet deadlines effectively

**Other Skills**

* Friendliness
* Teamwork
* Presentation
* Organization of events
* Preparation of projects
* Leadership
* Good organisational skills
* Time management
* Multitasking
* Attention to details
* Ability and desire to learn
* Team building
* Problem solving

(All gained through my work experience, my studies and various courses, seminars, conferences, etc.)

**Languages:** Macedonian, English, Serbian, Croatian, Bosnian, Bulgarian, Russian

**Driving Licence:** Car

**EDUCATION**

**Education/certificates:**

2017 - **Master** of Science in **Industrial Management**

*Tehnicki Fakultet Bitola*

Master's thesis

***Agricultural waste management model***

60 ECTAS (European Credit Transfer and Accumulation System)

2008 - **Mechanical Engineer** for Computer Integrated Manufacturing

*Tehnicki Fakultet Bitola*

Graduate thesis

***Making a mold for molding plastic cups into Solid Works***

241 ECTAS (European Credit Transfer and Accumulation System)

2003 - **Mechanical Technician**

*DSEMU "Gjorgji Naumov"*

Graduate thesis

***CNC (Lathe and milling machine)***

**WORK**

**Work Experience:**

|  |  |  |
| --- | --- | --- |
| Melbourne, Australia  02.08.2021 - 18.08.2021 |  | **Corporate service manager**  *Majestic Caravans*   * Responsible for carrying out analysis on complex resource management issues and initiatives that concern the organization, and prepare associated reports, correspondence, and submission to senior management * Provide relevant information and support for the preparation of financial reports and budgets * Direct, manage, and develop the capacity of administrative staff to guarantee smooth business operations and the provision of accurate and timely information * Represent the organization on internal and external matters, including negotiations, conventions, seminars, public hearings, and forums * Responsible for overseeing the formulation and implementation of plans, policies, and processes * Responsible for conducting commercial activities as required * Responsible for coordinating aspects related to hiring commercial and residential facilities, lease management, and rental payments * Undertake measures to tone down business risks associated with physical security, real estate matters, and other risk areas concerning the business * Carry out audit and inspection to assess risks associated with the business * Responsible for the implementation of a comprehensive security policy |
| Melbourne, Australia  12.04.2021 - 30.07.2021 |  | **CNC Machine operator**  *Ekin Enterprise PTY LTD*   * Loading material * Operating pallet jack * Cutting on CNC machine * Assembly of window and door frames * Making sashes * Delivery to customers |
| Melbourne, Australia  22.02.2021 - 08.04.2021 |  | **Picking and Packing**  *Toll Logistics*   * Picking and packing * Operating pallet jack * Repacking damaged stock * Conducting cycle counts * Using RF scanner |
| Melbourne, Australia  18.03.2020 - 19.02.2021 |  | **Rendering**  *DanTon Rendering*   * External polystyrene insulation * Making facade plaster * Finishing processing with colour (Abrib) * Finished concrete modelling |
| Bitola, Macedonia  *21.01.2019 - 21.01.2020* |  | **Analysis Responsible Officer in Quality**  *Kromberg and Schubert – Macedonia*   * Analysis and prevention on all internal errors "Hotline" * Analysis and correction on all errors after the product is dispatched "PPM" * Creating PSS (Problem Solving Sheet), Ishikawa, 5 Way, 8D Report, Q-Methods, FMEA, PCP, PLP * Accountable for making decision of accepting or rejecting costumer claims * Weekly meeting with Audi and Mercedes, discussing all preventative measures * Communication with partners and customers by phone and e-mail * Filtering all errors from the QA log book, investigate and address with appropriate department * Selection, grouping and prioritizing errors for prevention * Leading daily team meetings for Top 3 & FPQ errors * 5S check and to all production lines and evaluate witch later affect employees bonus workload forecasting and labor vs budget reporting * Training employees of the new processes and procedures * Creating SOP's * Validating SOP's and improving the process where possible |
| Dusseldorf, Germany  *06.10.2019 - 01.12.2019* |  | **Quality Auditor**  *Daimler AG Mercedes Sprinter Dusseldorf*   * Auditing all quality records * Auditing installation of finished assembled product when installing into the actual car * Reporting all issues identified to the department and country of origin * Sharing experiences to all QI personal |
| Mogila, Macedonia  *01.10.2010 - 28.06.2018* |  | **Director**  *JKP "Pela Higiena"*   * Managing water and waste departments as well as the all the parks in the council * Creating all processes of the company from nothing * Starting with 2 employees to 40 * Implementing plan and strategies , precent to the board and justify all expenses * Budget creation, planning and budget reporting * Planning labour and employment * Preparing tenders and make decision on select and the best proposal * Dealing with national and international procurement companies * Dealing directly with customers * Dealing with private and public companies, schools and hospitals * Precenting of achievements on national level seminars * Representing the company in all court cases * Presenting CI to the board as part of the KPI savings * Complying with all OHS and monthly staff meetings * Analysis, statistics and balance at the end of each month * Payroll to all employees and other expenses * Organising maintenance for all equipment as well as services in off pick time * Archive all documents |
| Mogila, Macedonia  *01.07.2009 - 31.12.2009* |  | **Council Service Manager**  *Mogila Municipality*   * Conducting procedures for illegally constructed buildings and their legalization with reports * Establishment and arrangement of street system and house numbers in the whole municipality * Organizing a community business forum * Establishment of a new enterprise * Procurement of specialized vehicles, as well as equipment |
| Bitola, Macedonia  *15.07.2007 - 30.10.2008* |  | **Mechanical Technician**  *Bitola Mak*   * Responsible for a group of welders and locksmiths * Repairs of all excavators in REK Bitola |

**REFERENCES:**

Will submit upon request