Buba Arsikj-Deliso

Email: [bdeliso@gmail.com](mailto:bdeliso@gmail.com) Tel: 070 740 316 Skype: buba.deliso

**Education**

Two years of Law Faculty at University of St.Cyril and Methodius 1995-1998

High School Goce Delchev in Kumanovo

**Professional Work Experience**

Personal Assistant to American Journalist Chris Deliso, Director of balkanalysis.com 2004-2021

* Conducted geopolitical research, translation into English and other tasks for American director of former leading independent news and analysis website covering Southeastern Europe
* Attended political events such as speeches, rallies, trade fairs as well as ground research in rural and urban areas in the region
* Conducted online research by monitoring news, videos, maps, photos and other relevant content for the web site
* Performed multimedia translation and fact-checking often under strict deadlines and dealing with breaking news, to support analytical reports
* Personal Assistant to Chris Deliso contributor to the Economist Intelligence Unite 2004-2017
* Evaluated Macedonian Political Trends and Events in support of American former freelance correspondent to a world-leading UK analysis firm
* Assisted with local interviews and ground research supporting EIU correspondent

Regional Supervisor at Brima Gallup International 2001-2003

* Began as phone-ground interviewer for polling data and surveys
* Became supervisor for the region of Kumanovo, Kratovo and Kriva Palanka, overseeing all poll workers and monitoring quality control of survey data integrity
* Generated reports assessing competence of survey workers in conducting their tasks

**Relevant Skills and Qualifications**

* Fluent in English, Serbian and Macedonian (mother tongue)
* Experienced with Microsoft Office, Adobe pdf, Photoshop and basic Word Press editing
* Strong knowledge of trends affecting the major social media and video streaming platforms
* Excellent interpersonal skills and managerial experience in professional team environment
* Responsible, conscientious and task-oriented professional
* Excellent organizational and administrative skills
* Capable of balancing multiple tasks and learning new processes quickly