**CV**

# Aleksandra Macankovska

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Nationality: MACEDONIAN

Date of birth: November 7,1994

Marital Status: MARRIED

Children: 1 (ONE)

# 

# EXPERIENCE

# 2019-2020

# CERMAT DOO- MATERIAL ACCOUTANT, Bitola, Macedonia

* Accounting records of raw materials in warehouse and monitoring
* Receipt of raw materials in warehouse
* Accounting records of finished products in warehouse
* Accounting records of raw materials used for production of ice cream
* Ice cream production monitoring and production analysis on a monthly, quarterly,semi-annual and annual basis.
* Inventory of raw materials in warehouse
* Annual approvals for sales made to costomers
* Implementation of actions on the sale of products

# 2018-2019

# EUROLINK INSURANCE-member of GRAWE GROUP- SALES CONSULTANT,

# Bitola, Macedonia

# Finding costumers

# Submitting insurance quotes

* Selling household insurance, health insurance,

motor vehicle insurance, travel insurance, accident insurance

# Billing record

# Costomer care

# 2018(February 12 – April 15)

# Internship at COMMERCIAL BANK AD Skopje – Bitola Branch, Macedonia

# 2018( June 7 – July 7)

# Internship at Financial company - Sn Finances- Bitola, Macedonia

# 2018 ( August 1 – Oktober 31 )

# Internship at Stopanska Banka AD Skopje, Bitola Branch, Macedonia

# SKILLS

* Excellent knowledge of the Microsoft Office suite
* Excellent knowledge of tools for financial and statistical research - data analysis
* Excellent implementation of business communication
* Work experience in the field of banking, insurance and accounting records (material accounting)
* Excellent sales skills
* Excellent time management and skills for timely and successful implementation of work obligations, professional and positive attitude
* Driving licence B

# LANGUAGES

## Native language: MACEDONIAN LANGUAGES

## ENGLISH LANGUAGE: conversational

# EDUCATION

* **JOSIP BROZ TITO High school, Bitola, Macedonia (2009-2013)**
* **University ST Kliment Ohridski Bitola, Macedonia(2013-2018)**

**Faculty of economics – Prilep**

**University studies – Accounting, Finance and Auditing**

* **Licensed accountant from 23.12.2022**