

Date: 29/12/2019

PROPOSAL to Ms. Poonam

From: Clever Corp Business setup services

Activity: Early Learning Center

Mainland Professional License





We at Clever corp Business setup services provide all kinds of services related to company formation in Mainland, Free zone and Offshore. We also provide affordable and reliable end to end PRO services.

**LEGAL TYPE:** Professional License – Sole / Civil company

#### **Notes:**

- It is mandatory to have the Trade Activity reflected on the Trade Name.
- Shareholders presence is required in the DED office to sign the agreement.
- This activity has external approval from KHDA Authority.
- KHDA Fee NIL
- Civil defense approval is required and the approximate cost will be AED
  3,000
- DHA approval is also required and approximate cost will be around AED
  5,000 to AED 10,000
- The manager in the license should have an attested degree certificate

#### **DED LICENSE FEES:**

*	Initial Approval	AED 120	One Time
*	Tasheel Fee – Initial approval	AED 116	One Time
*	Tasheel Fee – Trade name	AED 116	One Time
*	Trade Name fee VISION IS OUR MISSI	AED 620	One Time
*	POA Verification Cost	AED 116	One Time
*	Tasheel fee for final submission	AED 116	One Time
*	Other DED Fees	AED 1,090	Yearly
*	Owner Accommodations Allowance (per partner)	AED 500	Yearly
*	Public Waste-related services fees	AED 2,000	Yearly
*	Service Improvement Fees/professional	AED 240	Yearly
*	Service agent fee	AED 700	Yearly
*	Market Fees (5% of the annual rent)	AED	Yearly
*	Foreign Trade Name (Not Applicable if Arabic trade name)	AED 2,000	Yearly



*	Attestation of Signature on Document	AED 600	One Time
*	Electronic MOA Tasheel Fee	AED 213	One Time
*	Total	AED 8,547	

### **IMMIGRATION CARD:**

*	Online Company Registration	AED 2,150	For Every 1 Years
*	RSA Token	AED 320	One Time
*	Basic Immigration Card	AED 598	For Every 1 Years
*	Total	AED 3,068	

## **LABOUR CARD:**

*	Company Stamp	AED 55	Per Stamp
*	Labour Computer Card (App <mark>rox.</mark> )	AED 2,400	One Time
*	Company P.O.Box (if required)	AED 950	Yearly
*	Total	AED 3,405	

## **▲** INVESTOR VISA – Inside Country

*	Inside Country Immigration	AED 1,185	One time
*	Change Status	AED 645	One time
*	Medical (VIP 860)	AED 545	Every 3 yrs
*	Emirates ID	AED 370	Every 3 yrs
*	Visa Stamping (Urgent : 935)	AED 855	Every 3 yrs
*	Total	AED 3,600	

### INVESTOR VISA – Outside Country

*	Outside Country immigration (With Photographs)	AED 535	One time
*	Ok to Board and visa deposit	AED 100	One time
*	Medical (VIP 860)	AED 545	Every 3 yrs
*	Emirates ID	AED 370	Every 3 yrs

# **CLEVER CORP Documents Clearing Services**



*	Visa Stamping (Urgent : 935)	AED 855	Every 3 yrs
*	Total	AED 2,405	

### EMPLOYMENT VISA – Inside Country

*	Quota	AED 613	One time
*	Work Permit	AED 84	One time
*	Offer Letter	AED 84	One time
*	Employee Labour Insurance (For 2 years)	AED 100	Every 2 yrs
*	Labour Payment (May change as per the Labour category) – 2b Unskilled	AED 2453	Every 2 yrs
*	Inside Country	AED 1,185	One time
*	Change Status	AED 645	One Time
*	Medical (VIP Medical – 860)	AED 545	Every 2 yrs
*	Emirates Id	AED 270	Every 2 Yrs
*	Visa Stamping (Urgent - 685)	AED 605	Every 2 Yrs
*	Labour Contract	AED 84	Every 2 Yrs
*	Request for original contract	AED 84	Every 2 Yrs
*	Tawjeeh Training Fee – for unskilled category	AED 253	Every 2 Yrs
*	Total	AED 7005	

## **★** EMPLOYMENT VISA –Outside Country

*	Quota OUR VISION IS OUR MI	AED 613	One time
*	Offer Letter	AED 84	One time
*	Work Permit	AED 84	One time
*	Employee Labour Insurance (For 2 years)	AED 100	One time
*	Labour Payment (May change as per the Labour category) – 2b Unskilled	AED 2,453	Every 2 yrs
*	Outside Country	AED 535	Every 2 yrs
*	Medical (VIP Medical – 860)	AED 545	One time
*	Emirates ID	AED 270	One Time
*	Visa Stamping (Urgent - 685)	AED 605	Every 2 yrs
*	Labour Contact	AED 84	Every 2 Yrs
*	Request for original contract	AED 84	Every 2 Yrs
*	Tawjeeh Training Fee – for unskilled category	AED 253	Every 2 Yrs
*	Total	AED 5710	



#### Medical insurance is required for visa stamping and costing is additional

#### CLEVER CORP SERVICE CHARGES

*	Description	AED	Duration
*	UAE National Annual Remuneration / Service Agent Charges	AED 15,000	Annually
*	Company Service Charges	AED 10,000	One Time

A charge of **AED 850/-** for each immigration card or labor card or investor visa or employment visa.

# **DOCUMENTS REQUIRED**

- Passport Copies of Shareholder or Partners
- Residence Visa / Visit Visa / Entry Stamp / UID Report
- Academic Plan
- Course list
- 3Trade Names choices

# **4** TIME FRAME:

Approximate 2 months

# PAYMENT TERMS & CONDITIONS:

- CLEVER CORP Service Charge to be paid 100% in advance.
- Annual remuneration charge for UAE National Partner to be paid in advance.
- Government charges are subject to change without prior notice.
- All the government expenses are reconciled as per actual receipts.