



## RE: Payment Term in PO

**From:** Santosh Kumar (IND) <santosh.kumar@protivitiglobal.in>

**Date:** Thu 16-Oct-25 11:08 AM

**To:** Ramesh T <ramesh.t@premierenergies.com>; Borra Prasanna (IND) <borra.prasanna@protivitiglobal.in>; Manoj Kumar Sahoo <manoj.sahoo@premierenergies.com>

Agreed Sir...Prasanna take this note into records and please close the point. Thx.

**From:** Ramesh T <ramesh.t@premierenergies.com>

**Sent:** Thursday, October 16, 2025 10:56 AM

**To:** Borra Prasanna (IND) <borra.prasanna@protivitiglobal.in>; Santosh Kumar (IND) <santosh.kumar@protivitiglobal.in>; Manoj Kumar Sahoo <manoj.sahoo@premierenergies.com>

**Subject:** Re: Payment Term in PO

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Payment Term in the Vendor Master can be fixed and every time a PO is created for that Vendor, the assigned Payment Term is picked.

But, doing so will have a bigger risk. For the same Vendor, each transaction can have a different Payment Term agreed. Every time, the user needs to check and update the Payment Term in the PO. Missing this change will have the wrong Payment Term in the PO.

Thanks & Regards

Ramesh T

General Manager - IT

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**From:** Borra Prasanna (IND) <[borra.prasanna@protivitiglobal.in](mailto:borra.prasanna@protivitiglobal.in)>

**Sent:** Wednesday, October 15, 2025 8:08 PM

**To:** Santosh Kumar (IND) <[santosh.kumar@protivitiglobal.in](mailto:santosh.kumar@protivitiglobal.in)>; Ramesh T

<[ramesh.t@premierenergies.com](mailto:ramesh.t@premierenergies.com)>; Manoj Kumar Sahoo <[manoj.sahoo@premierenergies.com](mailto:manoj.sahoo@premierenergies.com)>

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Hii Sir,

We have updated the response received for the point.

Additionally, we would like to highlight that one more management comment is pending for the same point:

**"Further option will be explored to fix the payment terms at vendor code level in vendor master."**

We are currently awaiting a response on this comment. Upon receipt, we will proceed to update the tracker accordingly.

Regards,

Lakshmi Prasanna Borra

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**From:** Borra Prasanna (IND) <[borra.prasanna@protivitiglobal.in](mailto:borra.prasanna@protivitiglobal.in)>  
**Sent:** Wednesday, October 15, 2025 7:56 PM  
**To:** Santosh Kumar (IND) <[santosh.kumar@protivitiglobal.in](mailto:santosh.kumar@protivitiglobal.in)>  
**Cc:** Ramesh T <[ramesh.t@premierenergies.com](mailto:ramesh.t@premierenergies.com)>; Manoj Kumar Sahoo <[manoj.sahoo@premierenergies.com](mailto:manoj.sahoo@premierenergies.com)>  
**Subject:** Re: Payment Term in PO

Hii Sir,

There is one more management comment for the same point

**Lakshmi Prasanna Borra**

Consultant

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web: [www.protiviti.com](http://www.protiviti.com)

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**From:** Santosh Kumar (IND) <[santosh.kumar@protivitiglobal.in](mailto:santosh.kumar@protivitiglobal.in)>  
**Sent:** Wednesday, October 15, 2025 3:52 PM  
**To:** Borra Prasanna (IND) <[borra.prasanna@protivitiglobal.in](mailto:borra.prasanna@protivitiglobal.in)>  
**Cc:** Ramesh T <[ramesh.t@premierenergies.com](mailto:ramesh.t@premierenergies.com)>; Manoj Kumar Sahoo <[manoj.sahoo@premierenergies.com](mailto:manoj.sahoo@premierenergies.com)>  
**Subject:** Fw: Payment Term in PO

Hi prasanna,

Let us update the below status and close the point.thx

With Regards,

Santosh

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**From:** Ramesh T <[ramesh.t@premierenergies.com](mailto:ramesh.t@premierenergies.com)>  
**Sent:** 15 October 2025 15:36  
**To:** Santosh Kumar (IND) <[santosh.kumar@protivitiglobal.in](mailto:santosh.kumar@protivitiglobal.in)>  
**Cc:** Manoj Kumar Sahoo <[manoj.sahoo@premierenergies.com](mailto:manoj.sahoo@premierenergies.com)>  
**Subject:** Payment Term in PO

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Dear Mr. Santosh

We have 27 approved and 196 Other Payment Terms available for use in Purchase Order.

- If an approved Payment Term is used, the PO print displays the Payment Term text.
- If other Payment Term is used, the PO print displays the text entered by the user in the PO Header. In this case, an information is displayed which alerts the user to rethink on the Payment Term selected.

We have allowed the users to use other payment term due to the business requirement. The usage of these payment terms will be reviewed by the procurement department and a call shall be taken on its usage by DEC-2025.

Thanks & Regards

Ramesh T

General Manager - IT

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