

To,  
**(Embassy of relevant country)**  
**(Address)**

**(Date)**

**INVITATION LETTER**

Dear Sir,

We would like to request a multiple entry visa for the following person from **(Name of the company of the invitee.)** As **(he/she)** will be conducting several business meetings with Premier Energies Photovoltaic Private Limited in India. **(He/she)** will come to India for business trip from **(Date of entry)** and back by **(Date of Exit)**.

**(Name of the Company of the invitee) Please provide a brief about the company**

Premier Energies Photovoltaic Private Limited, located at: Plot No 8/B/1 AND 8/B/2, E City, Raviryala Village, Maheshwaram Mandal, Rangareddy, Telangana, 501359, is one of the leading solar Photovoltaic cells and module manufacturing company, founded in 1995.

Please find below the passport details of the person visiting, for **(Purpose of the visit)**

Name	Gender	Date of Birth	Passport No.	Validity	Designation

All expenditure including travel, accommodation and medical expenditure, if any, will be borne by **(Name of the Company of the invitee)**., We shall be grateful for issue of a long-term multiple entry visa to all concerned to enable them to travel to India for business meetings.

During their visit the invitee will collaborate with the Premier Team at: Plot No 8/B/1 AND 8/B/2, E City, Raviryala Village, Maheshwaram Mandal, Rangareddy, Telangana, 501359

Details of our Nodal Compliance Officers are as follows:

Name	Designation	Contact No	E-mail id
Kartikeyan.M	Vice President-Admin & Safety	+91 99400 29307	karthikeyan.m@premierenergies.com
Pulkit Seth	Associate Manager- Admin	+91 98180 91568	pulkit@premierenergies.com

Yours Truly,

**For Premier Energies Photovoltaic Private Limited,**  
**Sudhir Moola**  
**Chief Strategy Officer**  
**Contact Number**  
**Email**