



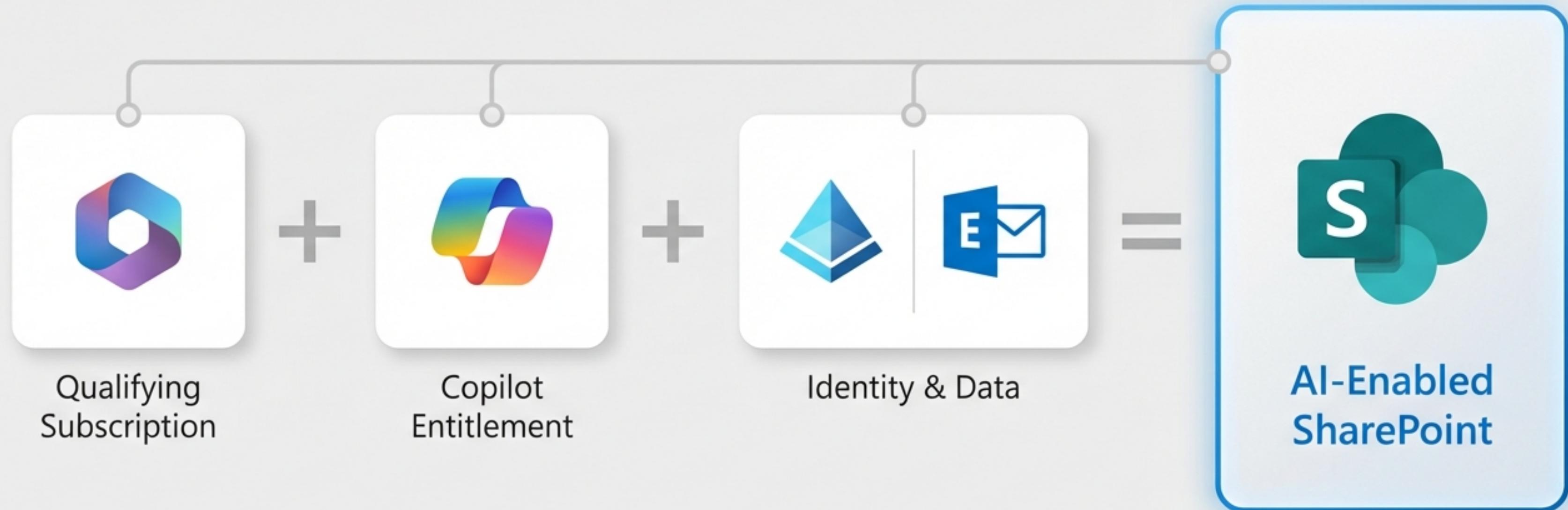
Enabling AI in SharePoint

Licensing Prerequisites &
Technical Configuration Guide

2026 Implementation Series



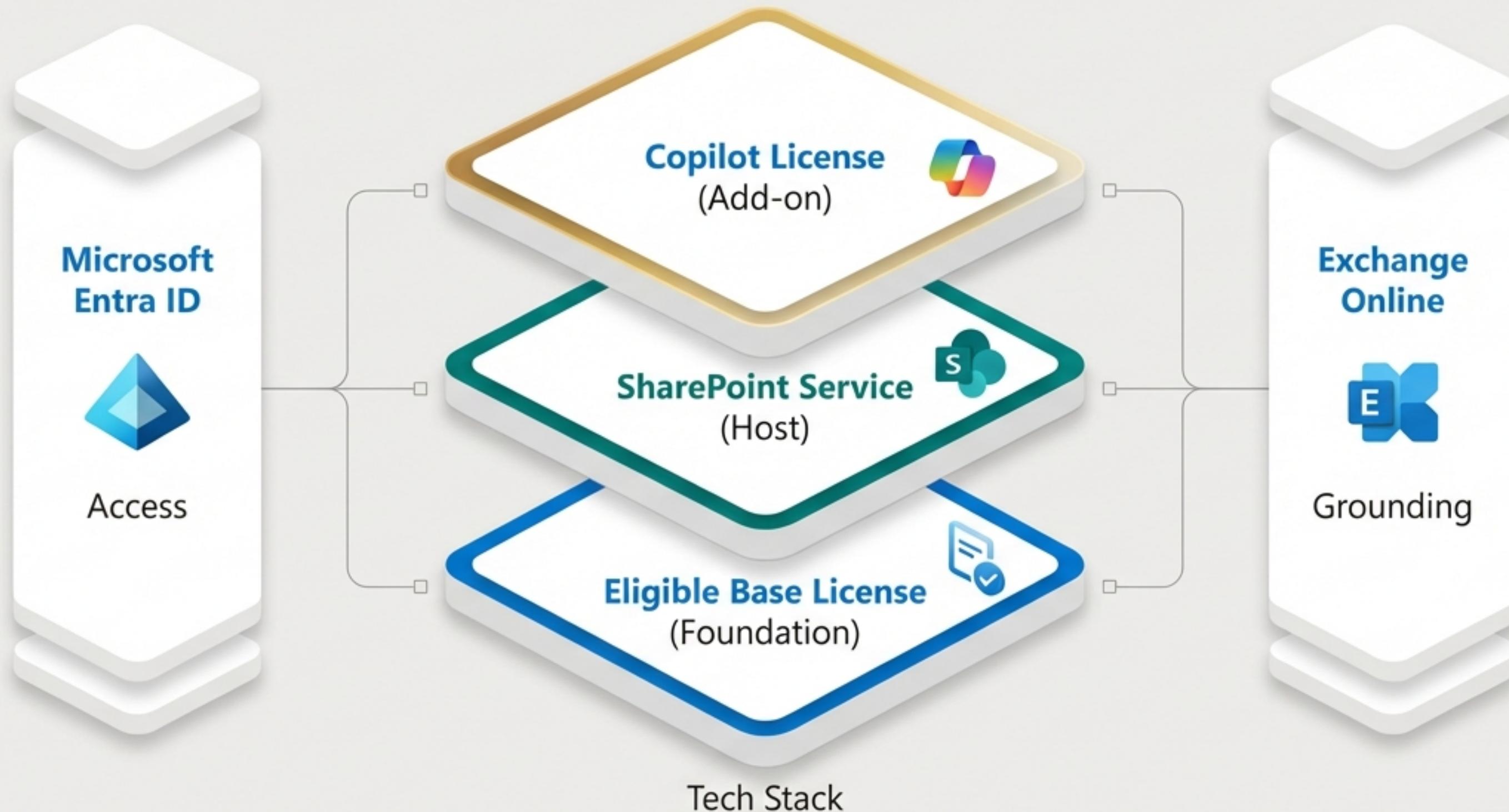
The Architecture of Activation



Activation requires a layered approach: Commercial licensing plus technical configuration.

The Five Pillars of Compliance

To ensure full deployment readiness, we must validate each layer of the technical stack.



Establishing the Commercial Foundation

Enterprise

Microsoft 365 E3

Microsoft 365 E5



Business

Business Standard

Business Premium



Education

Microsoft 365 A3

Microsoft 365 A5



Prerequisite: Users must hold an active seat in one of these qualifying plans before the Copilot add-on can be assigned.

Provisioning the Intelligence Layer



Required Component: Microsoft 365 Copilot Add-on

This add-on is required for full integration across SharePoint, Teams, and Office apps.

New for
2026

1. Fixed Model

Standard monthly subscription.

2. Consumption Model

Pay-As-You-Go flexibility
(As of Early 2026).

Identity as the Control Plane



Requirement: Microsoft Entra ID Account

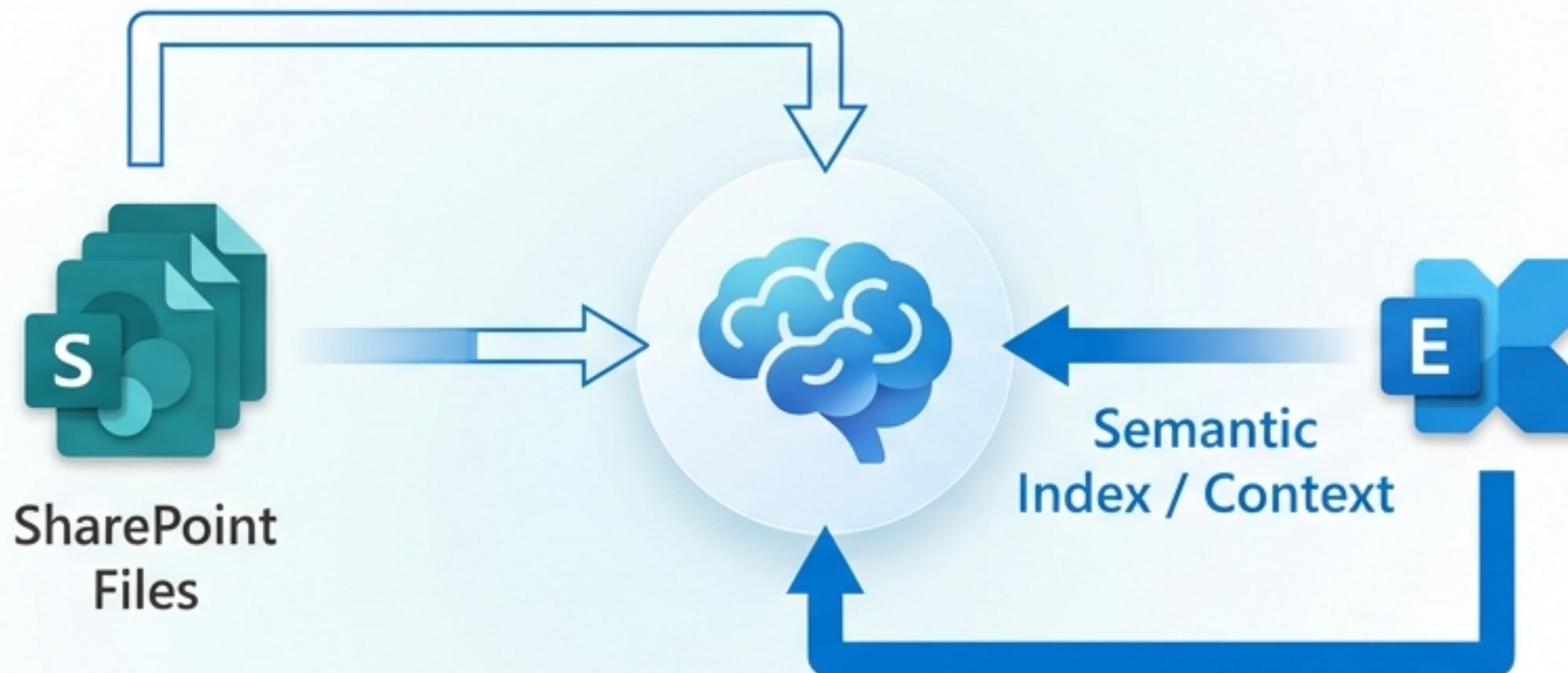
Microsoft Entra ID accounts and authorit account, to adulis, with us acces·arises as your Microsoft Entra ID account.

Function: Authentication & Access Control

Copilot is Authentication & access control, authentication & access control to request user innction from ands or recoversatiors.

Copilot respects user permissions. Entra ID is the mechanism that ensures Copilot only accesses and summarizes data the specific user is explicitly allowed to see.

The Grounding Requirement



Requirement: Exchange Online

While SharePoint hosts the files and agents, a primary mailbox in Exchange Online is required for Copilot grounding. Without this mailbox, the semantic index cannot effectively process user context.

The Hosting Environment



Requirement: Active SharePoint Online Plan

- Included in all eligible base licenses.
- Essential for hosting files and AI agents.

Important Note: Service must be fully provisioned for the user, not just licensed.

Deployment Readiness Checklist

Component	Status
Eligible Base License (E3/E5, Bus Std/Prem, A3/A5)	<input type="checkbox"/>
Copilot License (Add-on)	<input type="checkbox"/>
SharePoint Service (Active Plan)	<input type="checkbox"/>
Identity (Entra ID Account)	<input type="checkbox"/>
Data Repository (Exchange Online for Grounding)	<input type="checkbox"/>



Ready to Deploy.

Ensure your stack is configured. Activate your intelligence.

For more details visit learn.microsoft.com