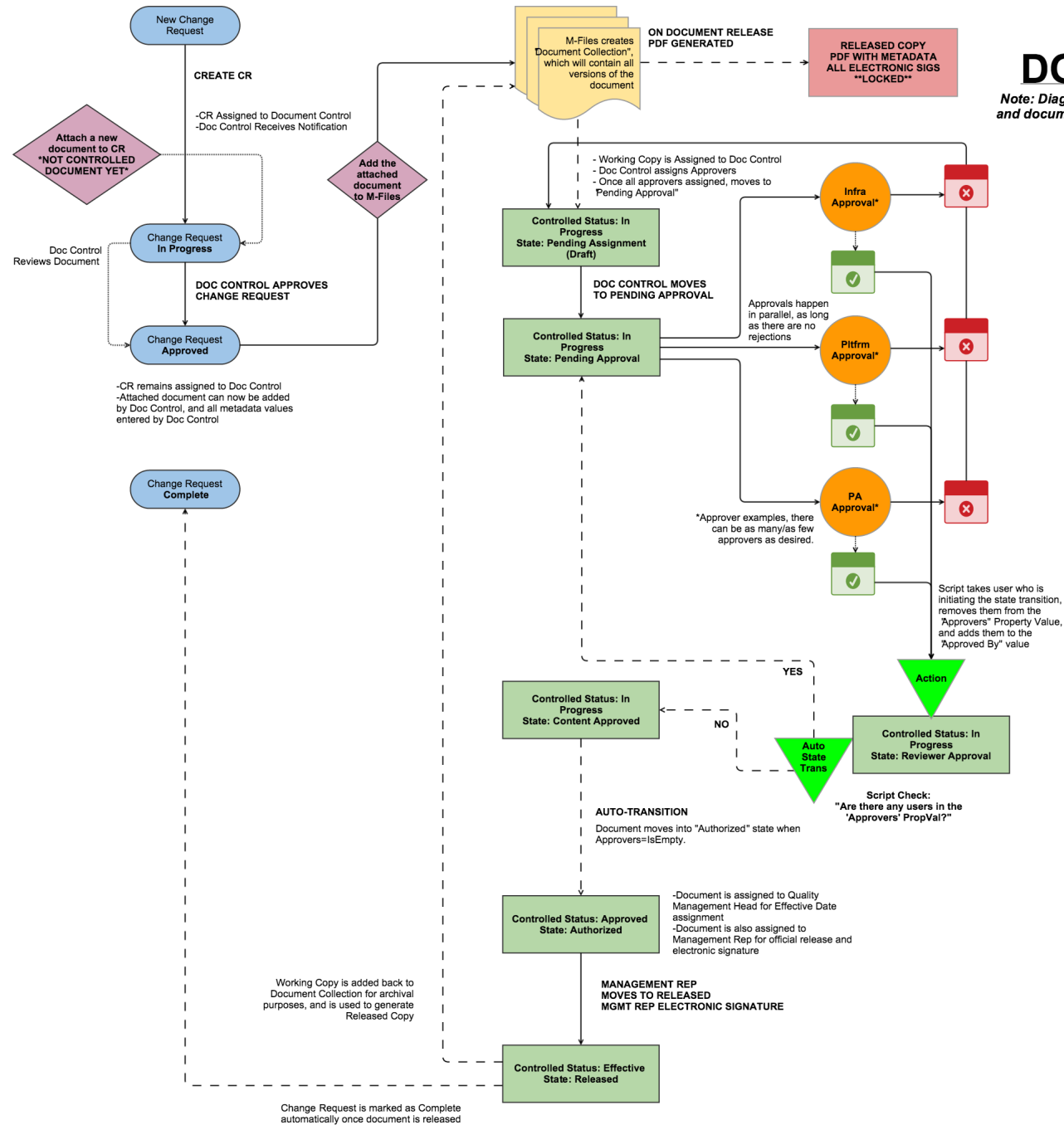


M-FILES QUALITY DOCUMENT WORKFLOW

Note: Diagram shows workflow for new Quality Documents, however new versions, and document retirement workflows will follow the same procedure, minus the steps that add a new external document into M-Files.



LEGEND



= New External Object

= User-initiated state transition



= Change Request

= Attached object following workflow



= Quality Document Collection



= Released Copy



= Working Copy



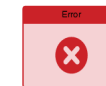
= VBScript



= Assignment



= Approved/Signed



= Rejected/No Signature

= User-initiated state transition

= Attached object following workflow

= Automatic state transition