

Notification of Title VI Protection

Title VI of the Civil Rights Act of 1964 provides that “no person in the United States, shall, on the grounds of race, color or nation of origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance”.

Any person who believes that he or she, individually, or as a member of any specific class of person, has been subjected to discrimination on the basis of race, color, national origin or other protected-class interests may file a written complaint with ATN, the FTA of the Secretary of Transportation. Further, ATN prohibits intimidation, coercion or engagements in other discriminatory conduct against anyone because he or she has filed a complaint to secure rights protected by Title VI.



PROCEDURE FOR FILING CIVIL RIGHTS COMPLAINTS [FTA C4702.1A,IV.2]

It is the policy of the ATN to employ its best efforts to ensure that all programs, service, activities and benefits are implemented without discrimination.

A complaint must be filed within 180 days after the date of the alleged discrimination, unless the time for filing is extended by the Secretary of Transportation. ATN encourages complaints to be filed with the ATN for resolution.

However, in those cases where the complainant is dissatisfied with the resolution by the ATN, the same complaint may be submitted to the FTA or Secretary of Transportation for investigation. Unless otherwise permitted, the final determination of all Title VI complaints affecting programs administered by the FTA will be made by the Office of the secretary, DOT. ATN follows complaint investigation and format procedures which are in keeping with Title VI requirements.

Complainants may submit a signed written complain to the ATN directly or to the FTA offices indentified below:

Lita Aguilar
Operations Manager
Anaheim Transportation Network
1280 South Anaheim Blvd.
Anaheim, CA 92805
e-mail: titlevi-inquiries@atnetwork.org
1-888-364-ARTS (2787)

Federal Transit Administration
Office of Civil Rights
Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Ave., SE
Washington, DC 20590

Federal Transit Administration
Region IX
201 Mission Street, Suite 1650
San Francisco, CA 94105-1839

If you are unable or incapable of providing a written statements, but wish the ATN or the FTA to investigate alleged discrimination; a verbal complaint of discrimination may be made. Please contact 1-888-364-ARTS (2787) and speak with the Customer Service Representative. The complainant will be interviewed by an appropriate official authorized to receive complaints. If necessary, the official will assist the complainant in converting verbal complaints to writing. Translation services will be provided to all complainants, as necessary. All complaints must, however, be signed by the complainant and his/her representative.

COMPLAINT FORM

SECTION I

Name: _____

Address: _____

City, State, Zip: _____

Home Phone: _____ Work Phone: _____

Electronic Mail Address: _____

Accessible Format Requirements? Large Print _____ Audio Tape _____

TDD _____ Other: _____

The Federal Transit Administration (FTA) Office of Civil Rights is responsible for civil rights compliance and monitoring, which included ensuring that providers of public transportation properly abide by Title VI of the Civil Rights Act of 1964, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations," and the Department of Transportation's Guide to Recipients on Special Language Service to Limited English Proficiency (LEP) Beneficiaries.

In the FTA complaint investigation process, we analyze the complainant's allegation for possible Title VI and related deficiencies by the transit provider. If deficiencies are identified they are presented to the transit provider and assistance is offered to correct the inadequacies within a predetermined timeframe. FTA also may refer the matter to the US Department of Justice for enforcement.

SECTION II

Are you filing this complaint on your own behalf? Yes _____ No _____

[If you answered 'Yes' to this question, go to Section III]

If not, please provide your name and relationship of the person for whom you are filing a complaint: _____

Please explain why you have filed for a third party: _____

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party: Yes _____ No _____

SECTION III

Have you previously filed a Title VI complaint with FTA? Yes _____ No _____

If yes, what was your FTA Complaint Number? _____

[Note: This information is needed for administrative purposes; we will assign the same complaint number to the new complaint.]

Have you filed this complaint with any of the following agencies?

Transit Provider _____ Dept. of Transportation _____ Dept. of Justice _____

Equal Employment Opportunity Commission _____ Other _____

Have you filed a lawsuit regarding this complaint? Yes _____ No _____

If yes. Please provide a copy of the complain form.

[Note: This information is helpful for administrative tracking purposes. However, if litigation is pending regarding the same issue, we defer decision to court.]

SECTION IV

Name of public transit provider complaint is against:

Contact Person: _____ Title: _____

On separate sheets, please describe your complaint. You should include specific details such as date, times, route numbers, witnesses, and any other pertinent information that would assist us in our investigation of your allegations. Please also provide any other documentation that is relevant to this complaint.

SECTION V

May we release a copy of your complaint to the transit provider? Yes _____ No _____

May we release your identity to the transit provider? Yes _____ No _____

Please sign here: _____

Date: _____

[Note: we cannot accept your complaint without a signature.]

Please send completed form to either:

ATN

Lita Aguilar, Operations Manager
1280 South Anaheim Blvd.
Anaheim, CA 92805

Federal Transit Administration

Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Ave., SE
Washington, DC 20590