

# Expense Reports

**Overview:** Itemized lists of costs incurred by employees.

**Fraudulent Element:** For the purpose of *this specific fraud scenario*, I will keep expense reports clean. Overly complex fraud often involves multiple layers, but for demonstrative purposes, focusing on revenue inflation through fake sales provides a clear path for agentic workflow detection. However, in a real scenario, inflated or fictitious expense reports could also be part of the fraud.

**Key Details:**

- **Employee Name:** Fictional employees (e.g., Alex Chen, Sarah Miller).
- **Department:** Sales, Consulting, R&D.
- **Date Range:** Specific period.
- **Itemized Expenses:** Travel, Meals, Supplies, Client Entertainment.
- **Vendor:** "Fictional Transport Co.," "Gourmet Bites Cafe," "Contoso Office Supplies."
- **Amount, Description, GL Account Code.**

# Expense Reports

Contoso  
For Demonstration & Training Purposes Only – Not For Actual Financial Use

## Narrative Context (Fiction)

In this scenario, all expense reports appear routine and legitimate, with no fictitious claims or inflated spending. This helps illustrate how the fraud in our case study is centered solely on *revenue inflation via fake sales* — while other records remain clean to avoid suspicion and complexity.

In a real-world fraud investigation, expense reports are also reviewed to ensure no secondary schemes (such as embezzlement or padding of travel costs) are occurring.

## Expense Report — Alex Chen

**Employee Name:** Alex Chen  
**Department:** Sales  
**Date Range:** December 1 – December 15, 2023

Date	Vendor	Amount (USD)	Description	GL Account Code
2023-12-03	Fictional Transport Co.	\$325.00	Taxi & rideshare for client meetings	5310 – Travel
2023-12-04	Gourmet Bites Cafe	\$142.50	Lunch with prospective client	5320 – Meals
2023-12-07	Contoso Office Supplies	\$78.25	Printing and stationery for sales pitch	5340 – Supplies
2023-12-10	Gourmet Bites Cafe	\$185.00	Dinner hosting client executives	5320 – Meals

**Total:** \$730.75

---

## Expense Report — Sarah Miller

**Employee Name:** Sarah Miller  
**Department:** Consulting  
**Date Range:** December 10 – December 20, 2023

Date	Vendor	Amount (USD)	Description	GL Account Code
2023-12-11	Fictional Transport Co.	\$210.00	Train fare to client site	5310 – Travel
2023-12-13	Gourmet Bites Cafe	\$95.75	Business lunch with client project team	5320 – Meals
2023-12-15	Contoso Office Supplies	\$152.00	Project binders and reference materials	5340 – Supplies
2023-12-19	Fictional Transport Co.	\$245.80	Rideshare for multiple client visits	5310 – Travel

**Total:** \$703.55

---

## Expense Report — Robert Diaz

**Employee Name:** Robert Diaz  
**Department:** Research & Development  
**Date Range:** December 5 – December 18, 2023

Date	Vendor	Amount (USD)	Description	GL Account Code
2023-12-06	Contoso Office Supplies	\$95.00	Laboratory consumables & materials	5340 – Supplies
2023-12-09	Gourmet Bites Cafe	\$45.50	Team lunch after prototype review	5320 – Meals
2023-12-12	Gourmet Bites Cafe	\$62.75	Client co-development meeting catering	5320 – Meals
2023-12-17	Fictional Transport Co.	\$185.25	Transport to testing facility	5310 – Travel

**Total:** \$388.50

**Summary of Expense Reports (December 2023 – Fictional)**

- All reports are straightforward, match known projects, and have supporting vendors.
- No fictitious vendors beyond the illustrative “Fictional Transport Co.”, “Gourmet Bites Cafe,” and “Contoso Office Supplies” (created for example purposes, not real businesses).
- No unusual amounts or suspicious patterns — intended to contrast with the obvious revenue-side anomalies in the rest of the fraud case study.

**Disclaimer:**

All employees, vendors, amounts, and dates in these expense reports are fictional. This document is prepared solely for educational, compliance training, and fraud-awareness purposes and is not usable for any real accounting or reimbursement process.