

## **Weird Canada :: Intern :: Managing Editor**

### **Summary**

The Managing Editor is responsible for ensuring the timely posting of Weird Canada content. To this end they will liaise with contributors, collect contributions, schedule posts, and work with the Editor in Chief to maintain the website. In addition to week-to-week activities, they will have the opportunity to work closely with the Editor in Chief in creating long-term projects to ensure Weird Canada continues to deliver unique and engaging content.

The ideal candidate will have a strong passion for online media, journalism, music, and fringe-culture. Attention to detail, strong communication skills, and experience with an online Content Management System (WordPress, Drupal, Joomla, etc.) and Photoshop will be considered assets.

The Managing Editor reports to the Editor in Chief.

### **Duties**

- Liaise with contributors.
- Summarize submissions and circulate to contributors.
- Receive materials from contributors and schedule posts.
- Work with the Editor in Chief to determine short-term vision and scheduling priorities.

Weird Canada is an equal opportunity “employer.”

Aaron Levin

Founder // Editor in Chief

Weird Canada

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