CSC106

Group Norms and Team Contract

Group Member Names:_____Aaron Qureshi and Nolan
Fletcher_____

The objective of this activity is for your group to decide upon group norms and craft a
team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with
everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

We will come to a consensus.

Attendance (What are your expectations for the frequency and type of attendance for
work outside of class/lab time?; What are legitimate reasons for missing? What do
missing members have to do to make up for missed meetings)

We will discuss meeting times in the future, but most likely it will be once or twice a week and a valid reason for missing a meeting will be evaluated if/when the time comes.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

We will do assignments together or divvy up parts of them, if a member doesn't do it or does it poorly then we will discuss possible solutions.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will both communicate and share information, also we will both participate and honor strengths and interests by just being respectful.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We will look at weekly schedules to find good meeting times.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

We will take them together and share them via google sheets.

Promptness (What do you expect and how will you handle lateness?)

Lateness won't be tolerated and we will do our work well before deadlines.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Just simple respect will take care of this, just have normal conversations.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We won't be afraid to call each other out in order to help better the performance of the group.

You may add additional norms here.