<u>Chapter 4 - Emphasis</u>
Joseph M. Williams, *Style: Towards Clarity and Grace*, U. Chicago Press, 1990.

- 1. "If you begin a sentence well, the end will almost always take care of itself."
- 2. Beginning of sentence "topic," end of sentence "stress"
- 3. Managing endings:

Trim the end

Shift less important information to left, more important information to right Extract and isolate the most important ideas, don't bury them in the middle of the sentence Introduce (new) technical terms at the end of a sentence