**Design**

1. Add conclude interview field with options to end interview or review previous sections
2. Add singly occurring record called METADATA\_RECORD to contain conclude interview field, section fields, and additional metadata
3. Add additional metadata to the METADATA\_RECORD and prefill them without displaying them on the form

**Why this works**

1. The conclude interview field clearly confirms if a questionnaire is complete. This is useful when a case is in a partial save state, because it was opened in modify mode. While it is very difficult to allow the interviewer to skip forward to a particular section in system mode, it is straightforward to allow them to use reenter to review completed sections.
2. The conclude interview field cannot be added to the POPULATION\_RECORD, because it is multiply occurring. Instead, a new singly occurring record called METADATA\_RECORD is added to hold the conclude interview field, section fields, and additional metadata. The section fields can be added before designated sections and these fields can be reentered from the conclude interview field. See HH\_POPULATION\_SECTION which was added before the HOUSEHOLD\_ROSTER.
3. The METADATA\_RECORD can also be used to associate already known information with the case or store data that doesn’t need to be asked to be collected. For example, the interviewer and supervisor code will need to be associated with the case. These codes will be passed in from the menu. The interview start and end time can be collected without asking the interviewer, so their values are assigned to the appropriate dictionary fields as the interviewer moves through the questionnaire without any input from them.

**Example**

1. See CSPro application *conclude-interview*