**${AffiliateName}**

**${AffiliateAddress1} ${AffiliateAddress2}**

**${AffiliateCSZ}**

${Date-Today-Words2DigitDay}

${Borrower1Fullname}

${Borrower1HomeAddress}

${Borrower1CSZ}

Re: CTIA File #: ${FileNumber}

ADDRESS: ${PropertyAddress}, ${PropertyStateAbbr} ${PropertyZip}

Enclosed, please find the following:

　${DocPS(Enclosure1, Enclosure1, Deed of Conveyance|Title Policy and Endorsements|Other)}

This title policy is being transmitted by ${AffiliateName} pursuant to affiliation instructions from Capitol Title Insurance Agency, Inc. (CTIA).

If you should have any questions, you must contact your CTIA office directly at ${companyAddressStreetCSZ} Attention: Post Closing Department, or call them at${companyPhone} and they will be glad to help you. You can assist them in answering your questions more efficiently by referring to your File No.${FileNumber} in your communications.

IMPORTANT DOCUMENT

DO NOT DESTROY

Store in your Capitol Title Settlement Folder

Enclosures