**Aarti Meharchandani**

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**EDUCATION**

**MICROSOFT POWER UP PROGRAM**  Remote, UK

MICROSOFT May 2023 – Aug 2023

Relevant Modules: Power Apps, Power Automate, Power BI, Dynamics 365, Dataverse, AI Builder

**UX & FRONT-END DEVELOPMENT**  Remote, UK

UNIVERSITY OF BIRMINGHAM Nov 2022 - March 2023

Relevant Modules: React, JavaScript, User Interface Design; Algorithms; Responsive Web Design, API

**PROJECT MANAGEMENT & BUSINESS ADMINISTRATION**  London, UK

MIDDLESEX UNIVERSITY Jan 2015 - September 2017

Relevant Modules: Financial Aspects of Business, Marketing Theory and Practice, Operations Management, Managing Business Projects, Sustainability

**SKILLS**

**Front End Development Skills:**

* Proficient in HTML5, CSS3, and JavaScript, Strong knowledge of front-end frameworks such as ReactJS.
* Experience with responsive web design and mobile-first development.
* Knowledge of version control systems like Git and collaborative tools like GitHub
* Understanding of performance optimization techniques for web applications
* Ability to conduct thorough testing and debugging of front-end code.

**Microsoft Power Apps Skills:**

* Proficiency in designing and developing custom Power Apps solutions.
* Strong knowledge of Power Apps formulas and expressions
* Ability to customize Power Apps using Power Platform tools like Power BI and Power Automate.
* Familiarity with Power Automate (formerly Flow) for automating business processes.
* Experience with Canvas Apps and Model-driven Apps in the Power Apps platform.

**WORK EXPERIENCE**

**Front End Developer** Remote, UK

Freelance Feb 2023 – Present

* Collaborated with clients to understand their project requirements, objectives, and target audience.
* Designed and developed responsive websites and web applications using HTML5, CSS3, and JavaScript.
* Utilized front end frameworks such as ReactJS to build interactive and dynamic user interfaces. Integrated RESTful APIs to retrieve and display data from backend systems.

**Front of House**  London**,** UK

Urban Bubble Feb 2022 – Nov 2022

* Perform administrative duties, such as maintaining resident databases, updating contact information, and generating reports. Handle resident inquiries or complaints, keeping detailed records and escalating issues when necessary.
* Event Coordination: Organize and facilitate community events, social gatherings, or recreational activities within the residential development.

**Health & Safety Manager** London, UK

Pull the Pin out Productions Oct 2021 – Dec 2021

* Conduct thorough risk assessments of tour venues, including concert halls, stages, and backstage areas, to identify potential hazards and safety concerns.
* Develop and implement appropriate mitigation strategies to ensure the safety of performers, crew members, and audience members during the tour.

**Sales and Marketing Administrator** Remote, UK

Fulcrum Infrastructure Management Jun 2021 – Sep 2021

* Overall responsibility for a block of 153 rooms, producing marketing manuals, executing & designing brand strategy. Collaborated with the team to redesign the company website.
* Designing awareness materials such as residential brochures and student welcome packs and tracking sales data. Created marketing and sales performance reports using Excel and Power point.

**PROJECTS**

[**HEALTH - HUB** March 2023](https://healthhubbing.netlify.app/)

* Created an app which offers an exciting opportunity to contribute to the digital landscape by promoting wellness, providing valuable resources, and fostering a supportive online community.

[**PASSWORD GENERATOR**](https://aartimehar.github.io/Intermediate-JavaScript-Password-Generator/) Feb 2023

* Created an app that runs in the browser and features dynamically updated HTML and CSS, all powered by JavaScript code. It is responsive, ensuring that it adapts to multiple screen sizes.

**COURSES**

**ENCODE** Remote, UK

Solidity Foundation Course April 2023 – May 2023

* Encode is a web3 education community. As a community member, I have actively participated in promoting learning, engagement and community development.
* Completed Solidity Foundation Course to learn how to build secure and reliable applications that run on the Ethereum Virtual Machine (EVM).

**REFERENCES**

Available on request