

DISSERTATION EVALUATION SCHEDULE

S. No.	Component	Weight age	Evaluation to be duly completed and submitted by the Examiner to BITS Coordinator latest by
1	Detailed Outline of Work	10%	<i>Dates as Per Shared Calender</i>
2	Mid. Sem. Evaluation	30%	<i>Dates as Per Shared Calender</i>
3	Final Evaluation Seminar / Viva 30% Final Report 30%	60%	<i>Dates as Per Shared Calender</i>

Evaluation in various components shall take into account work progress and achievements, technical/professional competence, documentation and expression, initiative and originality, punctuality and reliability, self-reliance and acquisition of special skills. It is the responsibility of the student to interact regularly (at least once a week) with his/her Examiner and discuss the progress of the work and plan subsequent activities. The details of time, venue and mode of each evaluation component are to be decided by the Examiner, so that the evaluation can be conducted as per schedule given above.

Final Grading

Final Grading will be done by the Examiner on the basis of the progress made by the individual student towards attaining the overall objectives of the Dissertation work. Although marks are assigned for various evaluation components, the final grade shall be specified only as one of the following qualitative grades namely, EXCELLENT / GOOD / FAIR / POOR.

Note:

The Examiner shall conduct the final viva-voce and evaluate the Final Dissertation report, and recommend a final grade, and send a copy of the final report and the final evaluation sheet to the BITS Coordinator by the due date.

The final dissertation reports and the final evaluation forms, which are submitted to the BITS Coordinator, will be sent to BITS. A panel of examiners chosen by BITS would evaluate the final reports independently, and then examine the grades recommended by the Examiners, and finalize the grade to be awarded.

If the quality of dissertation work of the student is not found to be acceptable by the Examiner or the panel of examiners from BITS, the student might be reported as Not Cleared (NC) in Dissertation, which would require the student to register afresh for dissertation in a subsequent semester.

Guidelines for preparation of the Final Report

Some formats are provided for preparation of the abstract, cover page, title page, certificate from the Examiner, and reference / bibliography. The student **should adhere** to these formats while preparing the report. A checklist of items to be included in the Final Report is also provided. The following sequence should be followed in the presentation of the Final Report:

1. Cover Page
2. Title page (inner cover)
3. Acknowledgements
4. Certificate from the Examiner
5. Dissertation Abstract
6. List of Symbols & Abbreviations used
7. List of Tables
8. List of Figures
9. Table of contents
10. Chapters 1, 2, 3, etc.
11. Conclusions / Recommendations
12. Directions for future work
13. Bibliography / References
14. Appendices
15. List of Publications/Conference Presentations, if any.
16. Duly Completed Checklist

Check list of items for the Final report

- | | |
|---|-------|
| a) Is the Cover page in proper format? | Y / N |
| b) Is the Title page in proper format? | Y / N |
| c) Is the Certificate from the Examiner in proper format? Has it been signed? | Y / N |
| d) Is Abstract included in the Report? Is it properly written? | Y / N |
| e) Does the Table of Contents page include chapter page numbers? | Y / N |
| f) Does the Report contain a summary of the literature survey? | Y / N |
| i. Are the Pages numbered properly? | Y / N |
| ii. Are the Figures numbered properly? | Y / N |
| iii. Are the Tables numbered properly? | Y / N |
| iv. Are the Captions for the Figures and Tables proper? | Y / N |
| v. Are the Appendices numbered? | Y / N |
| g) Does the Report have Conclusion / Recommendations of the work? | Y / N |
| h) Are References/Bibliography given in the Report? | Y / N |
| i) Have the References been cited in the Report? | Y / N |
| j) Is the citation of References / Bibliography in proper format? | Y / N |

Note: A copy of this checklist should be included as the last page of the Final report. This checklist, duly completed and signed by the student, should also be verified and signed by the Examiner. Examiners are requested to ensure that the students have prepared their reports properly.

Illustrative examples of citation of bibliography / references:

1. Book:
A. Gelb, Applied Optimal Estimation. Cambridge, M.A.; M.I.T. Press, 1974.
2. A paper in a Conference or Symposium Proceedings edited and published by a book publishing company:
R.E. Kalman, 'New Methods in Wiener Filtering Theory', in Proc. First Symposium on Engineering Applications of Random Function Theory and Probability' J.L. Bogdanoff and F. Kozin, Editors. New York; Wiley, 1963, pp 270-388.
3. A Journal Paper:
R.E. Kalman and N.S. Pucy, 'New results in linear filtering and prediction theory', Trans. ASME, J. Basic Eng., Vol. 83-D, pp. 95-108, Mar. 1961.
4. A Conference Paper:
M. Vidyasagar and N.K. Bose, 'Input-output stability of linear systems defined over measure spaces', in Proc. Midwest Symp. Circ. Syst., Montreal, P.O. Canada, Aug. 1975, pp 394-397.
5. A Ph.D. thesis or Dissertation:
A.C.G. Viera, 'Matrix orthogonal polynomials, with applications to autoregressive modeling and ladder forms', Ph.D. Dissertation, Stanford Univ., Stanford, CA, Dec. 1977.
6. A Private Communication:
W.M. Wonham (1982) Private Communication.

I. Format of the Cover Page of the Dissertation

(Title of the Dissertation)

DISSERTATION

Submitted in partial fulfillment of the requirements of the
MTech Software Engineering Degree programme

By

(Name of the student)
(BITS ID No.)

Under the supervision of

(Name and Designation of Examiner)

Dissertation work carried out at

EMC, Bangalore

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE
Pilani (Rajasthan) INDIA

(Month, Year)

II. Format of the Title Page (inner cover page) of the Dissertation

SEEMC ZG629T DISSERTATION

(Title of the Dissertation)

Submitted in partial fulfillment of the requirements of the
MTech Software Engineering Degree programme

By

(Name of the student)
(BITS ID No.)

Under the supervision of

(Name and Designation of Examiner)

Dissertation work carried out at

EMC, Bangalore

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE
PILANI (RAJASTHAN)

(Month, Year)

III **Format of Certificate from the Examiner**

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE, PILANI

CERTIFICATE

This is to certify that the Dissertation entitled _____

_____ and submitted by Mr./Ms. _____ IDNo. _____

in partial fulfillment of the requirements of SEEMC ZG629T Dissertation, embodies the work done by him/her under my supervision.

Place: _____

Date: _____

Signature of the Examiner

Name

Designation

IV. The following format for Dissertation Abstract should be used

**BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI
FIRST SEMESTER 2015-15**

SEEMC ZG629T DISSERTATION

Dissertation Title : _____

Name of Examiner : _____

Name of Student : _____

ID No. of Student : _____

Abstract

Key Words:

(Contents of the abstract is to be given here)
Abstract (in about 500 words)

(Note: The Abstract should briefly describe the work done with respect to the goals, in about 500 words. The Abstract in the above format should be included in the bound Report, after the Acknowledgements and immediately before the Table of Contents. Of course, 02 copies of the abstract are to be submitted as loose sheets also along with the Final Report to the BITS Coordinator).

BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI
Work Integrated Learning Programmes Division
I SEMESTER 2015-16

SEEMC ZG629T DISSERTATION

(EC-2 Mid-Semester Progress Evaluation Sheet)

Scheduled Month August:

NAME OF THE STUDENT: _____

ID NO. : _____

Email Address : _____

NAME OF EXAMINER : _____

PROJECT TITLE : _____

EVALUATION DETAILS

EC No.	Component	Weightage	Marks Awarded
1	Dissertation Outline	10%	
2.	Mid-Sem Progress		
	Seminar	10%	
	Viva	5%	
	Work Progress	15%	

	Examiner	Additional Examiner
Name		
Qualification		
Designation & Address		
Email Address		

Signature		
Date		

Note: Examiner should announce the Mid-Semester grade to the student directly and send the completed evaluation form (along with the mid- sem report) to the BITS Coordinator on or before the due date.

Note: The Mid-Semester Evaluation Form is NOT to be included in the Final Report. This has been included here only to make the document a comprehensive one.

BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI
Work Integrated Learning Programmes Division
I SEMESTER 2015-16

SEEMC ZG629T DISSERTATION

(Final Evaluation Sheet)

Scheduled Date October 24th 2015

NAME OF THE STUDENT: _____

ID NO. : _____

Email Address : _____

NAME OF THE EXAMINER: _____

PROJECT TITLE : _____

(Please put a tick (✓) mark in the appropriate box)

S.No.	Criteria	Excellent	Good	Fair	Poor
1	Work Progress and Achievements				
2	Technical/Professional Competence				
3	Documentation and expression				
4	Initiative and originality				
5	Punctuality				
6	Reliability				
	Recommended Final Grade				

EVALUATION DETAILS

EC No.	Component	Weightage	Marks Awarded
1	Dissertation Outline	10%	
2	Mid-Sem Progress Seminar Viva Work Progress	10% 5% 15%	
3	Final Seminar/Viva	20%	
4	Final Report	40%	
Total out of		100%	

	Examiner	Additional Examiner
Name		
Qualification		
Designation & Address		
Email Address		
Signature		
Date		

NB : Kindly ensure that recommended final grade is duly indicated in the above evaluation sheet.
POSTAL ADDRESS FOR ALL FUTURE CORRESPONDENCE. FILL IT UP NEATLY IN CAPITAL LETTER WITH PIN CODE ETC.

Address:

Pin Code _____

Note: The Final Evaluation Form should NOT be bound with the report. It has to be submitted separately.