

Procedure / guidelines for appointment of Honorary Visiting Professor
at the Institute.
(As approved by the Board)

1. The Department / Centre would nominate a person with enough justification and if considered necessary, two reference letters.
2. The onus of getting the reference letters (if required) from relevant experts in the field lies with the Department / Centre.
3. The nomination would be considered by the Dean's Committee and the Committee would make necessary recommendation to the BOG approved Standing Committee for the selection of Chair Professors.
4. In addition to the membership of the above Standing Committee approved by the BOG, two nominees of the Senate in the BOG would also be included as members for the selection of Honorary Visiting Professors.
5. Continued association of the person appointed as Honorary Visiting Professor with the Institute is important. The nominating Department / Centre should obtain the consent from the nominated person of being able to spend at least one working week in a year and give a public lecture at least every alternate year. A larger time commitment would be welcome.
6. The Institute will take care of local hospitality in the form of Boarding / Lodging in the Guest House during his stay in the Institute.
7. Nominating Department / Centre can consider reimbursing other expenses including travel etc. through their Department resources like Department Development Fund with the approval of the Competent Authority.
8. All such appointments would be made for a maximum period of 5 years.
