

APPLICATION FOR FACULTY RESEARCH TRAVEL AWARDS (FRTA)
(Refer to the Guidelines on the Reverse Side)

Name					
Designation				Employee Code	
Deptt./Centre					
Award requested	(a)	(b)	(c)	(d)	(e)
Proposed Visit details (attach appropriate invitation letter/email correspondence copies)	Purpose				
	Dates				
	Place				
	Conjunction with travel to (for (a) only)				
Estimate of Expenditure to be reimbursed	Item (s)	Details		Amount (in Rs.)	
	Total FRTA Amount				
Declaration, signature & Date	I have not availed/availed FRTA last time on _____				
Forwarded	HoD/HoC Signature with date				
E-I Section remarks					
Approvals	Dean (f) (up to Rs. 50,000/-)				
	Director's signature & date				