

# Indian Institute of Technology Delhi

## Guidelines for Appointment of Post-Doctoral Fellows (PDFs) – partially revised

No. IITD/IES1/2019/ 148192

Dated: 23/08/2019

This is in supersession to notification No. IITD/IES1/2017/35101 dated 07.04.2017 and notification No. IITD/IES1/2019/146612 dated 20.08.2019.

S. No.	Parameters	Details
1	Objectives	To promote further inter-disciplinary research activities, strengthen research culture and research output of the institute and groom potential faculty.
2	Duties and Responsibilities of PDFs	To perform scholastic research in cutting-edge areas of academic units and support teaching activities by conducting practicals and delivering tutorials. PDF should be attached to a research group, not to an individual faculty. PDFs are expected to publish research articles with IIT Delhi affiliation in peer-reviewed scientific journals and present research work at reputed conferences.
3	Minimum Eligibility Criteria	(i) PhD with first class or equivalent grade in preceding degree with consistently good academic record. (ii) Minimum of two referred publications in Journals / Conferences out of which at least one should be in a reputed journal. (iii) Maximum age of candidate is 32 years (for male) and 35 years (for female). Age relaxation for reserved categories as per Govt. of India guidelines.
4	Fellowships	Rs. 60,000/- per month + HRA at the Govt. of India rate for New Delhi. No Institute accommodation will be provided.
5	Tenure of Appointment	Initially for one year (on contract), which can be extended for another one year on same T&C based on assessment of performance.
6	Sanctioned Strength	The gap between the sanctioned strength and faculty-in-position of the academic unit can be filled up by the PDFs. (Earlier it was 10% of the sanctioned faculty strength.)
7	Advertisement	PDFs will be appointed against online Rolling Advertisement placed in the Institute website. The heads of all academic units may include preferred areas of specialization.
8	Shortlisting and Selection Processes	Shortlisting will be done by the DRC/CRC/SRC of respective academic unit. Selection will be done by a duly constituted Standing Selection Committee, consisting of five members (Head as Chairperson, Post-doc Faculty Mentor as a Member and three subject/area experts appointed by DRC/CRC/SRC as Members), based on academic record, presentation, interaction & interview. Director is the appointing authority for PDFs.
9	Professional Development Allowance (PDA)	PDA of Rs. One lakh per financial year (April-March) available from the date of joining the institute. PDA is apportioned @ Rs. 25,000/- for every quarter from the date of joining. Unutilized PDA can be carried forward to the next financial year (Ref. BG/21/2019). Utilization of PDA is restricted to attending conferences (both national and international).
10	BoG & MHRD References	MHRD: F.No.13-1/2005/TS1 dated 28.04.2005 which was adopted by BoG meeting held on 30.06.2005.

Dr. Kalyan Kr. Bhattacharjee  
Joint Registrar (Estt-1)

### Distributions

1. Dy. Directors (Operations/Strategy & Planning)
2. All Deans/ Assoc. Deans
3. All Heads of Deptt./Centers/Units/Section
4. Prof. in charge (Planning)
5. In- charge, Publication cell
6. Convener, Institute Website, Central Library.
7. Head, Hindi Cell
8. DR (Accounts)
9. DR, Director Office
10. Registrar



**भारतीय प्रौद्योगिकी संस्थान दिल्ली**  
**INDIAN INSTITUTE OF TECHNOLOGY DELHI**  
**पोस्ट डॉक्टरल फैलो (पीडीएफ) चयन के लिए कवर नोट**  
**Cover Note for Appointment of POST DOCTORAL FELLOW (PDF)**

- (i) शैक्षणिक इकाई का नाम / Name of academic unit: \_\_\_\_\_
- (ii) अनुमोदित संकाय पदों की संख्या / No. of faculty positions sanctioned: \_\_\_\_\_
- (iii) पेरॉल पर संकाय सदस्यों की संख्या / No. of faculty members on payroll: \_\_\_\_\_
- (iv) रोल पर पोस्ट डॉक्टरल फैलो की संख्या / No. of Post Doctoral Fellows in position: \_\_\_\_\_
- (v) पीडीएफ के पद के लिए विचार किए गए आवेदकों की संख्या / No. of applicants considered for the post of PDF: (from \_\_\_\_\_ to \_\_\_\_\_)
- (vi) प्रस्तुति / बातचीत के लिए चुने गए आवेदकों की संख्या / No. of applicants shortlisted for presentation / interaction: \_\_\_\_\_
- (vii) प्रस्तुति / सहभागिता की तिथियां / Dates of presentation / interaction: \_\_\_\_\_
- (viii) स्थायी चयन समिति की बैठक की तारीखें / Dates of meeting of Standing Selection Committee (SSC): \_\_\_\_\_

प्रस्तुतिकरण/बातचीत में उम्मीदवारों के आवेदन विवरण और उनके प्रदर्शन पर विचार करने के बाद, एस.एस.सी ने योग्यता के क्रम में पोस्ट डॉक्टरल फैलो के पद पर नियुक्ति के लिए निम्नलिखित उम्मीदवारों की सिफारिश की / After considering the application details of the candidates and their performances in the presentation/interaction, SSC recommended the following candidates for appointment to the post of Post Doctoral Fellows in order of merit.

S. No.	Name of Candidate	Category (General/SC/ST/OBC/PwD/EWS)	Subject /Area of Specialization

एस.एस.सी की यह सिफारिश सक्षम प्राधिकारी के उपयुक्त विचार और अनुमोदन के लिए प्रस्तुत की गई है / This recommendation of SSC is submitted for suitable consideration and approval of the Competent Authority.

\_\_\_\_\_  
 (Prof. \_\_\_\_\_)  
 (Member, SSC)

\_\_\_\_\_  
 (Prof. \_\_\_\_\_)  
 (Member, SSC)

\_\_\_\_\_  
 (Prof. \_\_\_\_\_)  
 (Member, SSC)

\_\_\_\_\_  
 (Prof. \_\_\_\_\_)  
 (Member, SSC)

\_\_\_\_\_  
 (Prof. \_\_\_\_\_)  
 (Chairperson, SSC)

शैक्षणिक इकाई के प्रमुख / Head of Academic Unit

$$\overset{(ii)}{\boxed{\phantom{00}}} - \left( \overset{(iii)}{\boxed{\phantom{00}}} + \overset{(iv)}{\boxed{\phantom{00}}} \right) = \boxed{\phantom{00}}$$

संयुक्त कुलसचिव (स्था- I)/ Joint Registrar (E-I)

अध्यक्ष (संकाय)/ Dean (Faculty)

**List of Enclosures:** (1) Minutes of meetings of DRC/CRC/SRC, (2) Minutes of meetings of Standing Selection Committee, (3) Short Summary Sheets of all applicants considered for the post of PDF as mentioned in (v), and (4) Minimum two recommendation letters for candidates recommended for the post of PDF.