

EXAMINATION RULES

1. Qualifying/ eligibility criteria to appear at the semester examination:
 - a. Any candidate with less than a minimum of 80% attendance during a semester shall not be allowed to appear in the external semester examination. And,
 - b. The candidate must complete satisfactorily the prescribed amount of work in the area of school experience programme (including practice teaching/internship with lesson plans) practicum and all assignments under foundation and pedagogy courses of the concerned semester.

2. SHORTAGE OF ATTENDANCE AND CONDONING AUTHORITY:

- i. All candidates having shortage of attendance in a given semester shall have to take readmission in the same semester and they will be allowed to appear in the examination of that semester only after obtaining the required minimum attendance.
- ii. The Principal of the institution, where the candidate is studying may condone the shortage of attendance up to 5% on valid reasons.

Further, the Director of Elementary Education may however, condone the shortage of attendance by 10% more in addition to 5% made by the Principal (DIET) on the merit of the case on recommendation of the Principal.

Any reason except serious illness or unavoidable circumstances will not be accepted for condoning the shortage of attendance.

- iii. The condonation of attendance is not a matter of right of the candidate. The Principal (DIET) and the Director of Elementary Education will have the sole discretionary powers to condone the shortage of attendance. The decision of the Principal or the Director cannot be challenged.

3. STANDARD OF PASSING:

- i. A candidate is required to secure pass marks in internal and external examinations separately.
- ii. The standards of passing in external examination, internal evaluation (School Experience Programme and Internship) and Practicum will be as given below -

 External examination (written) - 40% in each subject.

- Continuous comprehensive evaluation in school experience programme and internship (internal) - 50%
- Continuous comprehensive evaluation in practicum (internal) - 50%

4. SCHEME FOR EVALUATION:

Continuous and Comprehensive Evaluation (CCE) is an integral part of the teacher education curriculum. The following scheme of evaluation will be followed for overall assessment of progress of student-teachers towards the objectives of curriculum -

- i. An overall theoretical understanding of different foundation and pedagogy courses will be evaluated finally through external examination. However, continuous dialogue, discussion, observation, interaction and monthly unit tests, feedback and remedial classes shall be organized by the concerned faculty member for continuous formative evaluation and remedial process in these courses.
- ii. It shall be compulsory for all candidates to undertake the practicum exercises in full number as given at the end of each foundation and pedagogic courses. The evaluation and marks allotment under practicum will be fully on the basis of continuous and regular participation and performance of the student-teacher in these tasks.
- iii. The student-teachers will further participate and complete the tasks under school experience programme and internship as a compulsory area of entire curriculum as detailed below -

(a) Preparation and transaction of five lesson plans in each of the following subject areas -

- Pedagogy of Hindi at Primary level.
- Pedagogy of English at Primary level.
- Pedagogy of Mathematics at Primary level.
- Pedagogy of EVS
- Pedagogy of Children's Health and Education.
- Pedagogy of Creative Drama, Fine Arts and Education.
- Pedagogy of Work Education.
- Pedagogy of two optional subjects at upper primary level.

(b) In addition to the above, they shall participate in the entire school programme of atleast 10 days during each semester, right from the school morning assembly to closing hour of the school and observe and assist in the activities of school conducted by Head teacher and the teachers. For this purpose, help and guidance of the lab-area school Head teacher may be sought with approval of the competent district level authority.

- (c) Further, the student-teachers will also participate in the co-curricular/ games/sports/ community work/cultural and literary activities to be organized by the institute

5. SCHEME OF GRACE MARKS : During the external (written) examination of any semester if a candidate secures less than pass marks in one subject only , he/she will be granted grace marks as per the scheme below -

- i. Grace marks can be given to a candidate who fails in only one subject.
- ii. Maximum grace marks will be 7 (seven) only.
- iii. If percentage of marks of a candidate in the semester concerned is 40% to 50%, s(he) may be awarded 5 grace marks.
- iv. If the percentage is above 50% he/she may be awarded 7 grace marks.
- v. No grace marks will be granted to a candidate whose percentage is below 40.
- vi. The grace marks will not be shown separately in the mark sheet, an asterisk mark will be placed near the marks of the subject where grace marks are added.
- vii. Grace marks will be given to only those candidates who take the whole examination in single sitting during the regular examination of the semester concerned.

6. REAPPEAR EXAMINATION:

- i. A candidate failing to secure pass marks in one or more subjects in a semester examination will be allowed to reappear in the examination of those subject(s) in the subsequent examination of that semester as back paper.
- ii. Only two chances will be given to clear the back paper/subject. After availing these chances, if a candidate fails to secure pass marks, s/he will not be eligible for award of Diploma.
- iii. Candidate(s) not appearing in all the papers of both internal as well as external examinations in the first semester shall be treated as drop out candidates.
- iv. Candidates not appearing in all the papers of both internal as well as external examinations in the 2nd, 3rd or 4th semester shall be retained in the same semester. However the candidate shall have to obtain special permission from the Director of Elementary Education with documentary proof of the period of absence for readmission in the same semester.
- v. Candidate(s) not appearing in all internal practical assessment including school experience and internship shall not be allowed to appear in the external examination in any semester.
- vi. A candidate of reappearing category in a particular semester will be allowed to appear in the next examination of the corresponding semester, i.e. a candidate failing in first semester subjects can reappear in the next first semester examination which will be conducted simultaneously with the examination of third semester.
- vii. However, the reappear examination of the fourth semester course will be conducted along with the first/third semester examination.
- viii. There will be no provision for grace mark in the reappear examination.

7. SCHEME FOR IMPROVEMENT: If a candidate is willing to improve the percentage of marks in any semester, he/she can do so under the following conditions:

- i. Request for improvement can be made maximum in two papers for a semester.
- ii. Candidate has to apply through proper channel for improvement along with a demand draft of Rs 200/- (two hundred) only, drawn in favour of the **Joint Director, SCERT Itanagar** payable at Itanagar for each subject within 30 days of declaration of the result of a semester.
- iii. Request must accompany the ORIGINAL MARK SHEET.
- iv. Only one chance will be given for improvement in a subject/paper.
- v. The marks secured in improvement examination will be FINAL irrespective of the decrease or increase in marks.
- vi. Improvement examination in a subject of a particular semester will be conducted with the next examination of the corresponding semester. However, improvement examination for the IV semester papers will be held along with I semester examination.
- vii. There is no provision for improvement in school experience programme and practical work.

8. SCHEME FOR REASSESSMENT: after declaration of the result of a semester, the candidate may apply through proper channel for reassessment within 30 days with a demand draft of Rs. 100/- (one hundred) only for each subject, drawn in favour of the **Joint Director, SCERT Itanagar** payable at Itanagar. Request for reassessment will be entertained only once for a semester.

In the reassessment, re-totaling of marks will be done. Only unmarked question(s) or part thereof left unmarked during evaluation of the answer book is assessed and not re-evaluation of the answer script is done. The result of reassessment will be communicated to the candidate concerned within 30 days.

9. DUPLICATE MARK SHEET: To get duplicate mark sheet/certificate the candidate will have to apply through proper channel along with demand draft of Rs 200/- (two hundred) only drawn in favour of the **Joint Director, SCERT Itanagar** payable at Itanagar, after making necessary recommendation, DIET Principal will forward the application to the Director of Elementary Education for issue of the same.

10. TRANSFER CERTIFICATE/ DIET LEAVING CERTIFICATE: On successful completion of the course the candidate will be issued Transfer/DIET Leaving Certificate from the institution concerned. However, if a candidate applies for such certificate before completion of the course, his/her registration/admission to the course will be cancelled on issues of such certificate. The original Transfer/DIET Leaving Certificate as submitted by the candidate at the time of admission will be seized by the Examining Body in case of issue of the same by it.

11. MIGRATION CERTIFICATE: On successful completion of the course, the candidate will be entitled to obtain a Migration Certificate from the Examining Body on written request. The original Migration Certificate as submitted by the candidate at the time of admission will be seized by the Examining Body in case of issue of the same by it.

12. Any other rule not mentioned herein shall be subject to decision of the examining body or the competent authority in case of the matters of admission, examination or other related issues or as prescribed by the competent authority in this regard from time to time