## **Privacy Policy for Contact Us Form**

Effective date: April 29, 2023

#### 1. Introduction

Holicai ("we," "us," or "our") values the privacy of its users and is committed to safeguarding their personal information. This Privacy Policy details our practices concerning the collection, usage, and disclosure of personal data when you use our Contact Us form. By using our Contact Us form, you agree to the collection and use of your information according to this policy.

#### 2. Information Collection and Use

When you submit an inquiry through our Contact Us form, we collect the following personal information:

- 1. Name
- 2. Email address
- 3. Message content

## 3. Purpose of Data Collection

We use the collected information to:

- 1. Respond to your inquiries and provide you with the required support.
- 2. Enhance our services based on your feedback and suggestions.
- 3. Send updates, newsletters, or promotional materials to your email address, provided you have granted us permission to do so.

# 4. Data Storage and Retention

We store your personal information on secure servers and protect it using industrystandard encryption methods. We retain your personal information for the duration necessary to fulfill the purposes for which it was collected, comply with our legal obligations, and resolve any disputes.

# 5. Information Sharing

We do not sell, trade, or rent your personal information to third parties. However, we may share your information with trusted third-party service providers that assist us in operating our website, conducting our business, or providing services to you, as long as these parties commit to maintaining the confidentiality of your information. Security Measures

We implement reasonable security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. However, please note that no method of data transmission over the internet or electronic storage is entirely secure. While we strive to safeguard your personal information, we cannot guarantee its absolute security.

# **6. Changes to This Privacy Policy**

We may revise this Privacy Policy periodically. Any changes will become effective when we post the updated Privacy Policy on our website. We encourage you to review this Privacy Policy regularly to remain informed about how we protect your personal information.

### 7. Contact Us

If you have any questions or concerns about this Privacy Policy or our privacy practices, please contact us at <a href="mailto:team@holicai.com">team@holicai.com</a>.

### 8. Consent

By using our Contact Us form, you consent to this Privacy Policy.

**END**