

1st Year
COMMUNICATION
PROFESSIONAL



National Institute of Technology Calicut

School of Management Studies

MS1001 Professional Communication

Test II

Semester-2 2012-13

Roll No: B1201830

Time : 0930-1030 hrs

Name: Kiran Jyoti

Total Marks : 20

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- Q1) Compose a paragraph (200 words) on *Today a reader, tomorrow a leader.* (4)
- Q2) Write a letter in acknowledgement and consent of a job opportunity as a Research Scientist- with Clantha Research Limited in Ahmedabad. (4)
- Q3) Transcribe the following: (4)
- i.) Obliging
 - ii.) Clothes
 - iii.) brɔ:dkɑ:st
 - iv.) ednbrə
- Q4) Write a letter of transmittal/forwarding letter for a report on *Biogenics: a source of hope for millions.* (4)
- Q5) Plan an agenda for a meeting for the bi-yearly department heads' meeting at Listerns' Advertising. (4)