To, The Manager, HDFC Bank, Godfrey Road, New York – 100004

Subject – Regarding A/c closure

## Dear Sir,

I the undersigned, bearing account number 0010AC001 in your branch, is requesting you for an account closure. I have duly attached all the required files in this mail and I am through with all the formalities. I request you to please approve this at the earliest.

Thanking you in anticipation.

Your's sincerely, Steve Jobs, Wilmington, Delaware +91 1234567890 steve@lolmail.com