

# SAMPLE JOB APPLICATION

**PLEASE NOTE:** It is important that you complete all parts of the application. If your application is incomplete or does not clearly show the experience and/or training required, your application may not be accepted. If you have no information to enter in a section, please write N/A.

Name and Address							
Name (First, MI, Last) Aldo Ballesteros				Social Security Number 999-99-9999			
Mailing Address P.O BOX 2597							
City, State, and Zip Code Huron, CA 93234							
Telephone 559-895-2399				Alternate Phone			
If under 18, please list age 17				Email treeamigos559@gmail.com			
Job Type							
Days/hours available to work							
<input checked="" type="checkbox"/> I have no preference.	<input type="checkbox"/> Mon.	<input type="checkbox"/> Tues.	<input type="checkbox"/> Wed.	<input type="checkbox"/> Thurs.	<input type="checkbox"/> Fri.	<input type="checkbox"/> Sat.	<input type="checkbox"/> Sun.
I am seeking a:		<input type="checkbox"/> Full-time job		<input checked="" type="checkbox"/> Part-time job		<input type="checkbox"/> Full- or Part-time	
How many hours can you work weekly?				Can you work nights?		Date available to begin	
Additional Information							
Have you ever been employed by this organization in the past?						<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States.						<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of, or entered a plea of guilty, no contest, or had a withheld judgment to a felony?						<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, please explain:							
Do you have a driver's license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Driver's license number		Issued in what state?	
Have you had any accidents during the past three years?						How many?	
Have you had any moving violations during the past three years?						How many?	

Education				
School	Location (mailing address)	Years Completed	Major	Degree or Diploma
<b>High School</b>				
Coalinga High School	750 Van Ness St, Coalinga, CA 93210	3		
<b>College or Business/Trade School</b>				
<b>Military</b>				
Have you even been in the Armed Forces?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Date entered	
Are you now a member of the National Guard?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Discharge date	
Specialty				

## Work Experience

*Please list ALL work experience beginning with your most recent job held. Attach additional sheets if necessary.*

Company CHUSD	Name of last supervisor Maria	Hrs/week 40
Address 36131 N St	Start Date 7/13/2023	Starting Salary \$15.50/hour
City, State, and Zip Code Huron, CA 93234	End Date 8/15/2023	Final Salary \$15.50/hour
Phone number 559-935-7500	Your last job title Maintenance	

Reason for leaving (be specific)  
Temporary Summer Job

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

I helped clean classrooms, offices, the cafeteria and restrooms. I moved furniture, desks, cabinets, helped with unloading boxes full of library books and organized them in the school library. Painted classroom walls, cleaned the floors.

May we contact this employer?    ☐ Yes    ☐ No

Company	Name of last supervisor	Hrs/week
Address	Start Date	Starting Salary
City, State, and Zip Code	End Date	Final Salary
Phone number	Your last job title	

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact this employer?    ☐ Yes    ☐ No

**Work Experience (continued)**

Company	Name of last supervisor	Hrs/week
Address	Start Date	Starting Salary
City, State, and Zip Code	End Date	Final Salary
Phone number	Your last job title	

Reason for leaving (be specific)

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

May we contact this employer? ☐ Yes ☐ No**References***Please include name, phone number, and circumstances of your acquaintance. Exclude relatives and former employers.*

1. Manuel Chagoyan 559-935-7520 Web Page Design Teacher

2. Mrs. Pimentel. 559-945-2926 Office Assistance II

3. Mrs. Moreno 559-935-7520 Math Teacher

4.

*I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that, should this application contain any false or misleading information, my application may be rejected or my employment with this company terminated.*

Signature



Date

5/1/23