

Niranjana

Accountant

Dubai, United Arab Emirates

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### Professional Summary

Detail-oriented and results-driven Accountant with over 3 years of experience in financial reporting, general ledger management, and regulatory compliance within the banking and financial services sector. Strong understanding of IFRS standards, VAT reporting, and internal controls, with proven ability to support audits and improve financial accuracy. Adept at working in fast-paced environments and collaborating with cross-functional teams.

### Core Skills

Financial Reporting (IFRS)

General Ledger Accounting

Account Reconciliation

VAT and Corporate Tax Reporting

Audit Support (Internal and External)

Financial Analysis and Cash Flow Monitoring

Regulatory Compliance

Microsoft Excel and Financial Systems

Attention to Detail and Accuracy

### Professional Experience

## Accountant

NovaBridge Financial Services, Dubai, UAE

June 2022 – Present

Prepared monthly, quarterly, and annual financial statements in accordance with IFRS.

Maintained accurate general ledger records and performed regular account reconciliations.

Monitored cash flow, operating expenses, and financial performance indicators.

Prepared and submitted VAT returns and supported corporate tax compliance.

Assisted internal and external auditors by providing complete and accurate financial documentation.

Identified discrepancies and control gaps and recommended process improvements.

## Junior Accountant

Crescent Ledger Solutions, Dubai, UAE

July 2020 – May 2022

Assisted in day-to-day accounting operations including journal entries and ledger maintenance.

Supported month-end and year-end closing activities.

Helped prepare financial reports for management review.

Ensured compliance with internal accounting policies and regulatory requirements.

Coordinated with senior accountants to resolve accounting issues and discrepancies.

## Education

Bachelor of Commerce (B.Com) in Accounting and Finance

University of Mumbai, India

Graduated: 2020

## Certifications

Certified Management Accountant (CMA) – In Progress

VAT Compliance and Filing Certification – UAE

#### Technical Skills

Microsoft Excel (Advanced)

Accounting Software (SAP, Tally, or similar ERP systems)

Financial Reporting Tools

Basic Data Analysis

#### Additional Information

Strong analytical and problem-solving skills

Excellent time management and organizational abilities

Comfortable working with confidential financial data

Available for immediate joining