



April 12<sup>th</sup>,  
2021

Dear Alex Bartella,

We are pleased to offer you a full-time internship position as *Duron's Project Coordinator*. We look forward to providing you with a rewarding summer position. The following highlights your terms of employment:

1. **Salary:** The compensation for this position is as follows:
  - a. Base annual salary of \$12,000.00, less applicable taxes; (from May 3 to Sept 3, 2021)
  - b. Company provided cell phone and laptop; and,
  - c. Fee's associated to maintaining professional certifications as mutually agreed upon.
2. **Overtime:** In this position, you will not be eligible for overtime pay.
3. **Merit:** Bonus' are based on individual performance as well as company performance.
4. **Start Date:** May 3<sup>rd</sup>, 2021
5. **Hours of Work:** You will be expected to work the hours necessary to meet your job responsibilities.

To confirm your acceptance of this offer, please return a signed copy of this letter.

Sincerely,

Maria Economou

Signed Acceptance: \_\_\_\_\_

**Duron Ontario Ltd.**

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