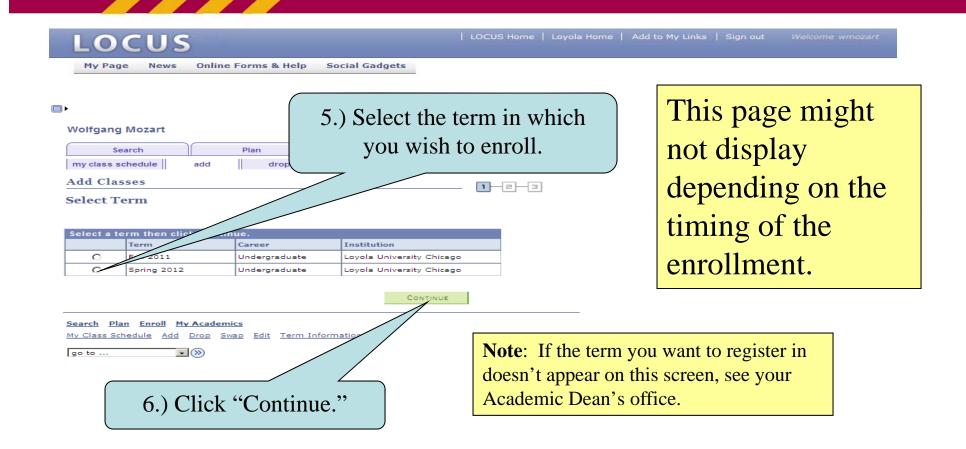


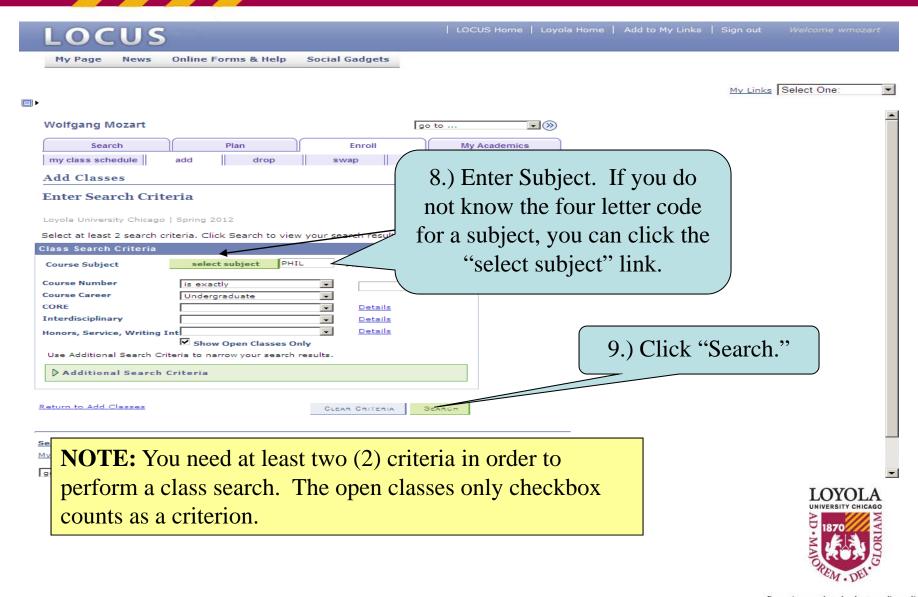
Preparing people to lead extraordinary lives

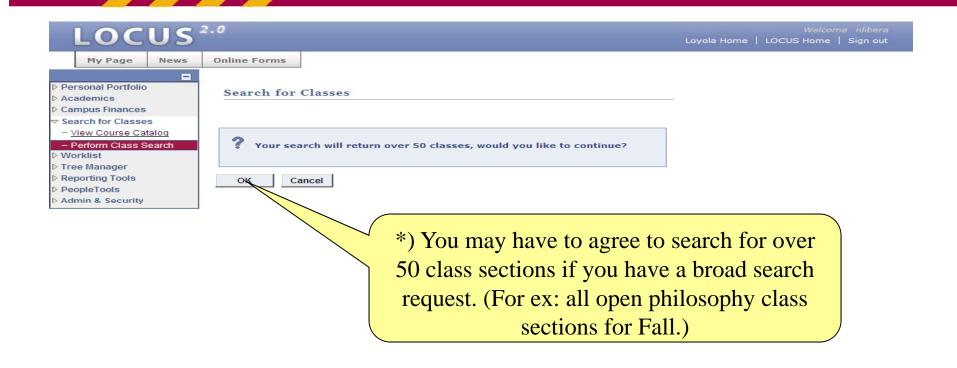




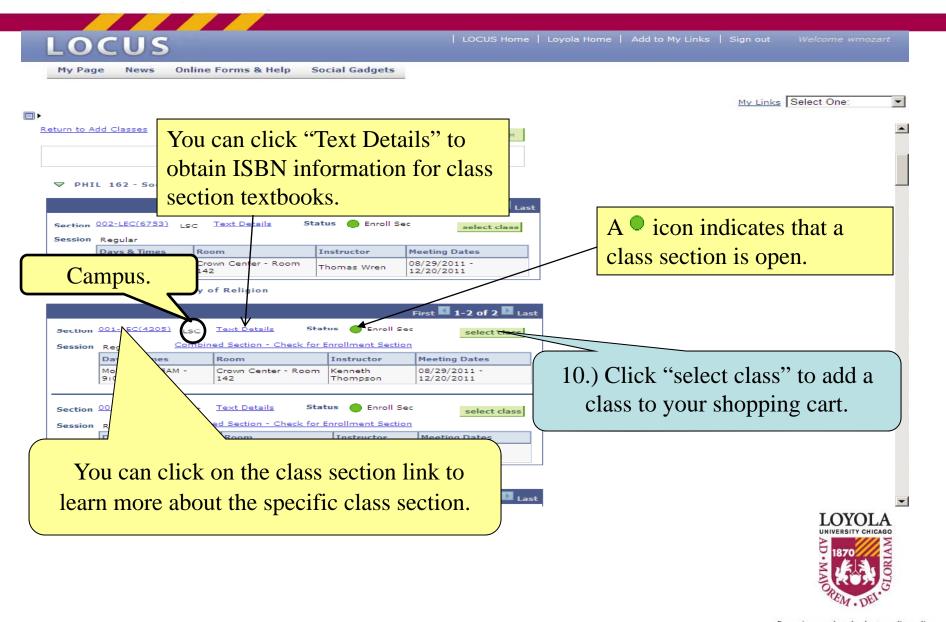
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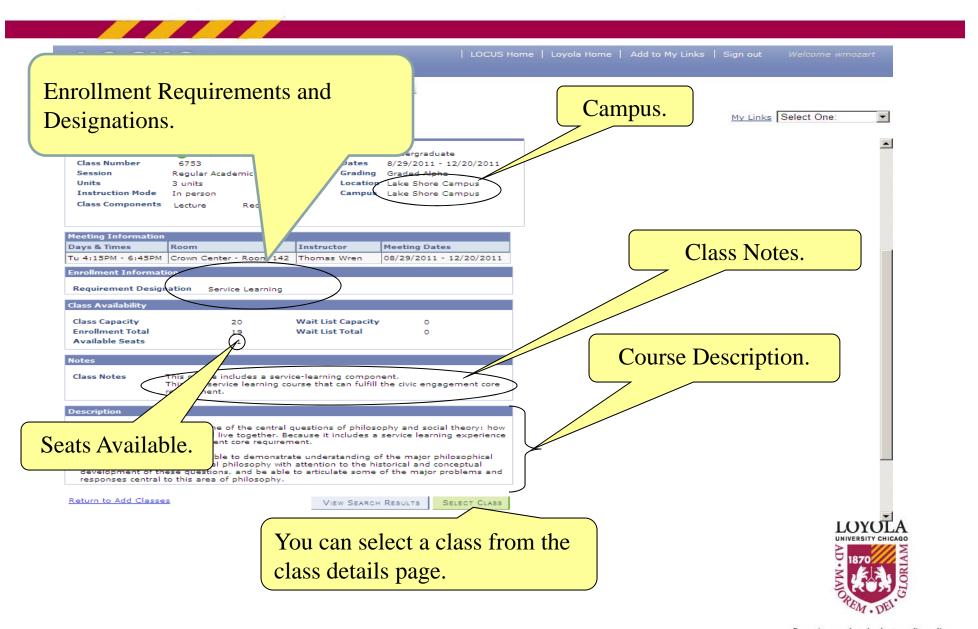


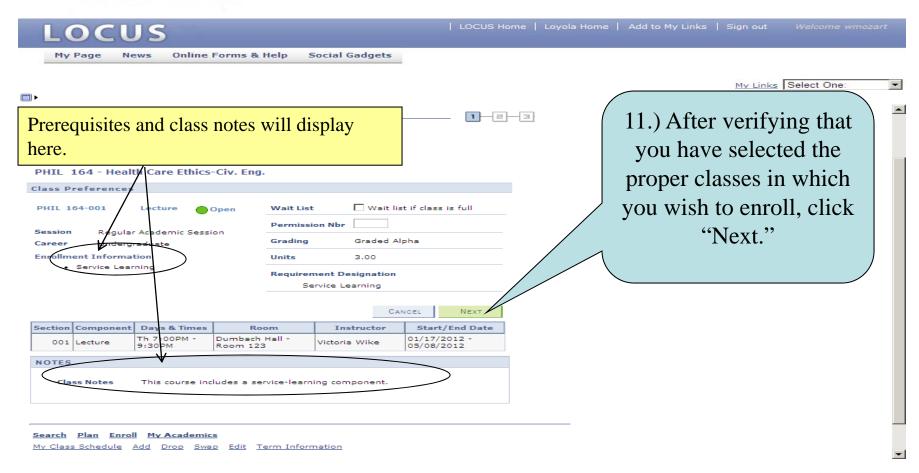




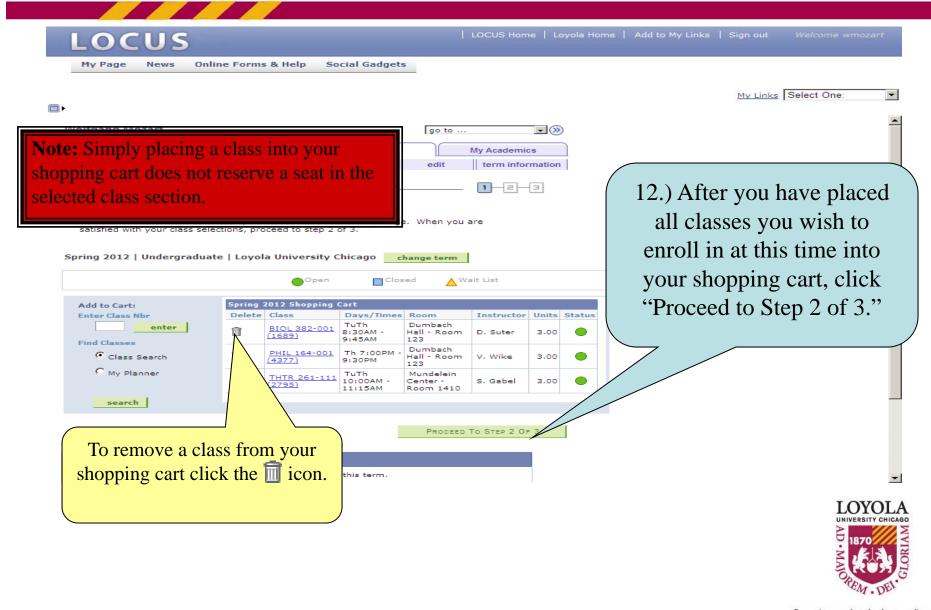


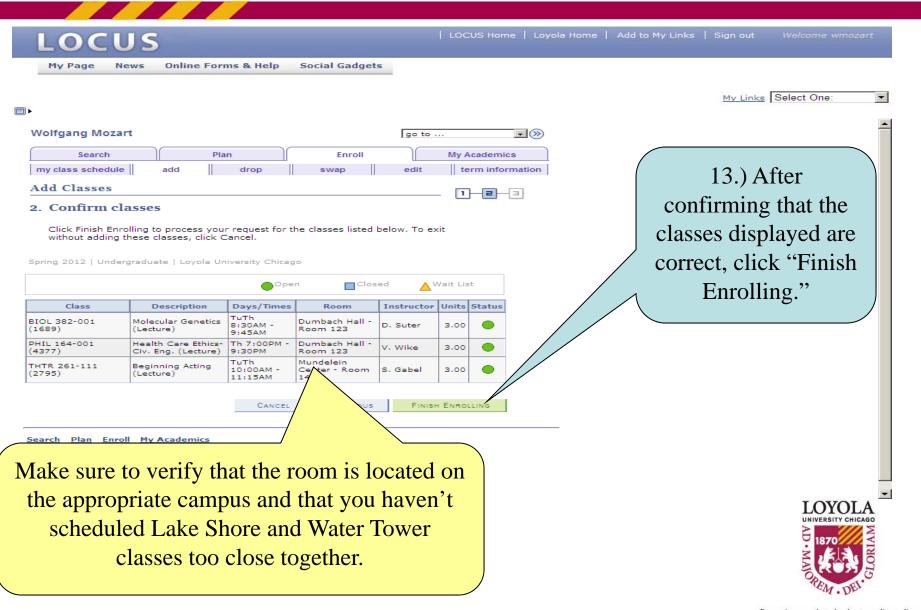
#### Enrolling in Classes through LOCUS (Class Details)













#### Financial Responsibility Disclaimer

You must click the "I Accept" button to proceed to the enrollment function. You will only be required to do so once per term, unless the terms of the agreement are altered by the university between the time that you start enrolling for that term, and your completion of that process. Contact the Bursar's Office if you have any questions.

#### Spring 2012

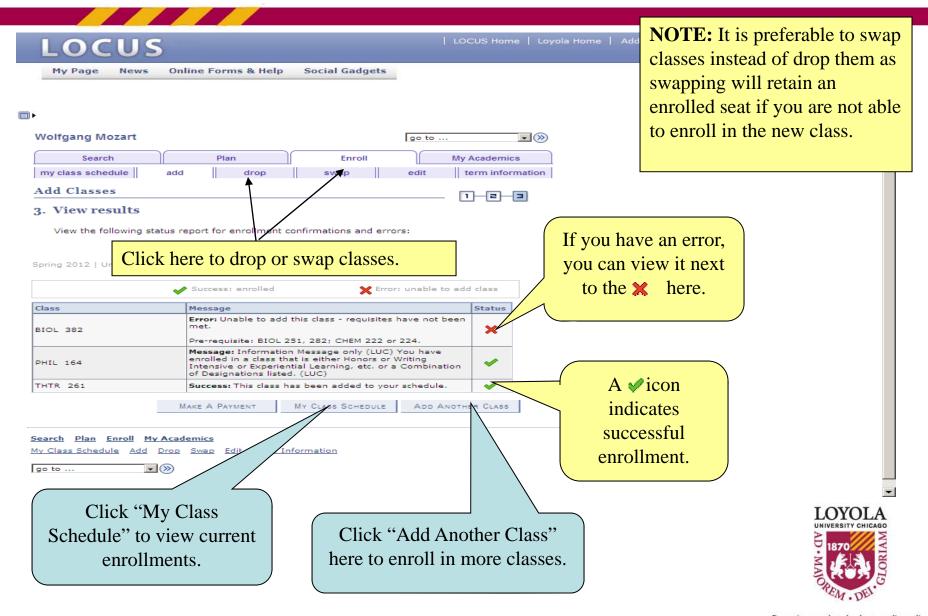
I understand that I am registering for these classes and I am responsible for paying all tuition and other fees associated with these classes. Loyola will send an e-mail notification to my official luc.edu e-mail account when my e-Bill is available for viewing. It is my responsibility to review my statement and make payment by the due date stated in the statement. I also understand that in the event my account is past due, Loyola may assess a 1.5% monthly late fee and place my account with a collection agency. I further understand that I may be responsible for all fees and costs incurred by Loyola for the collection of the past due amount, including collection fees and/or attorneys' fees. Once an account becomes past due, a transcript and registration block is placed on the account. All returned checks are charged a returned check fee of \$40.00. If an electronic payment is returned unpaid due to insufficient funds (NSF), account closed, cannot locate bank account, stop payment or invalid account number, a \$40.00 return fee will be added to the student account.

14.) Read the Financial Responsibility Disclaimer.



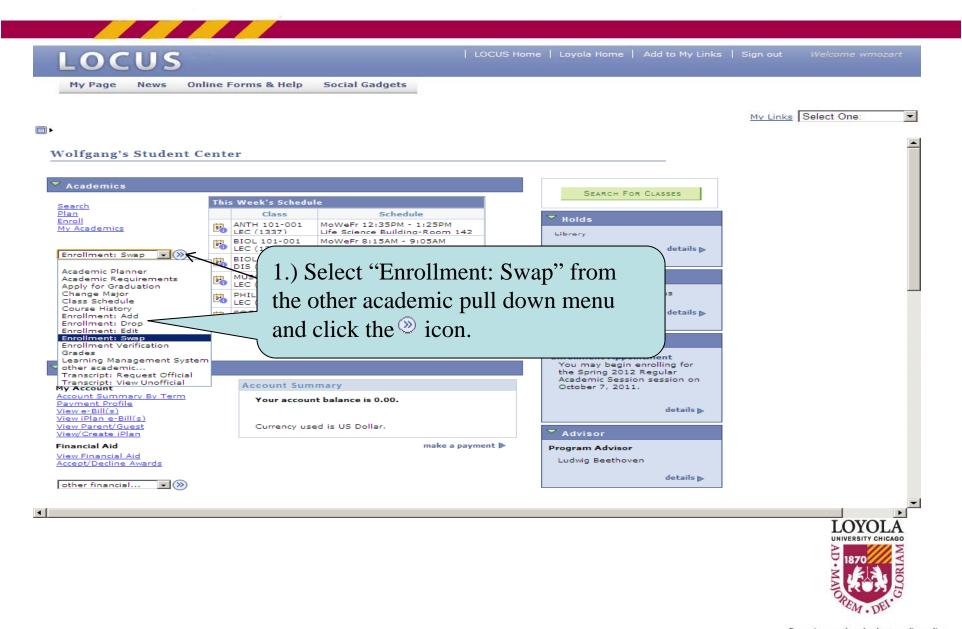
15.) To finish enrolling, you must click the button to accept financial responsibility.

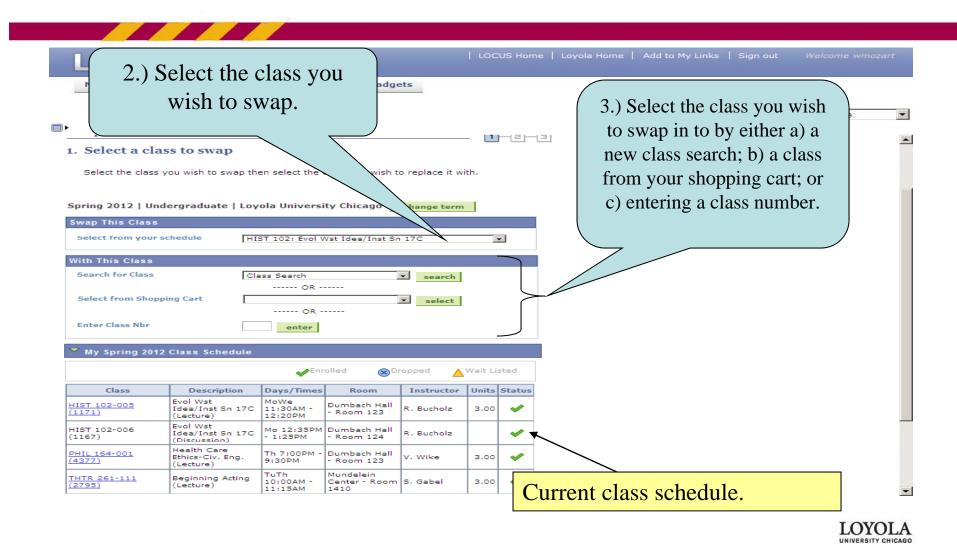


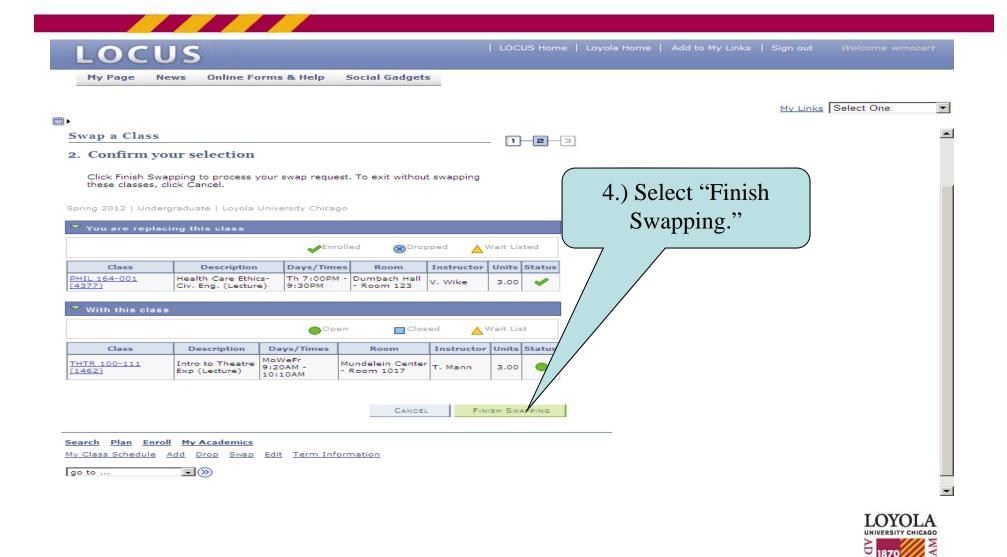


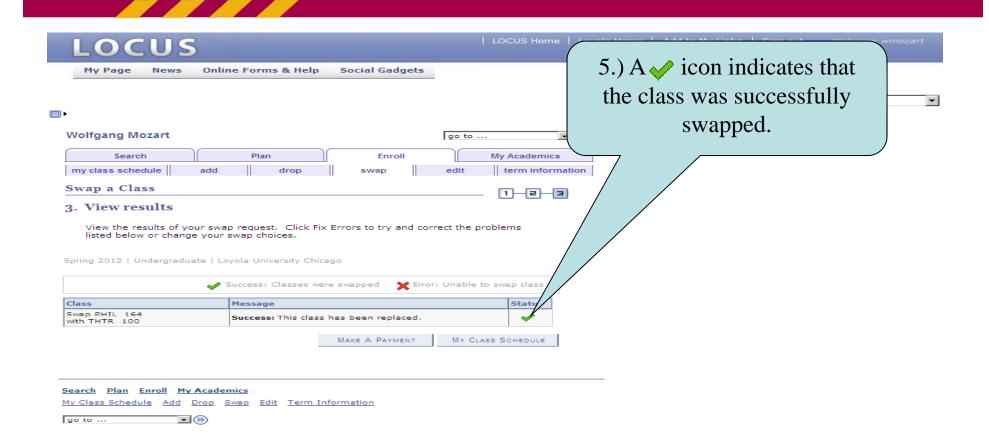
## Swapping a Class







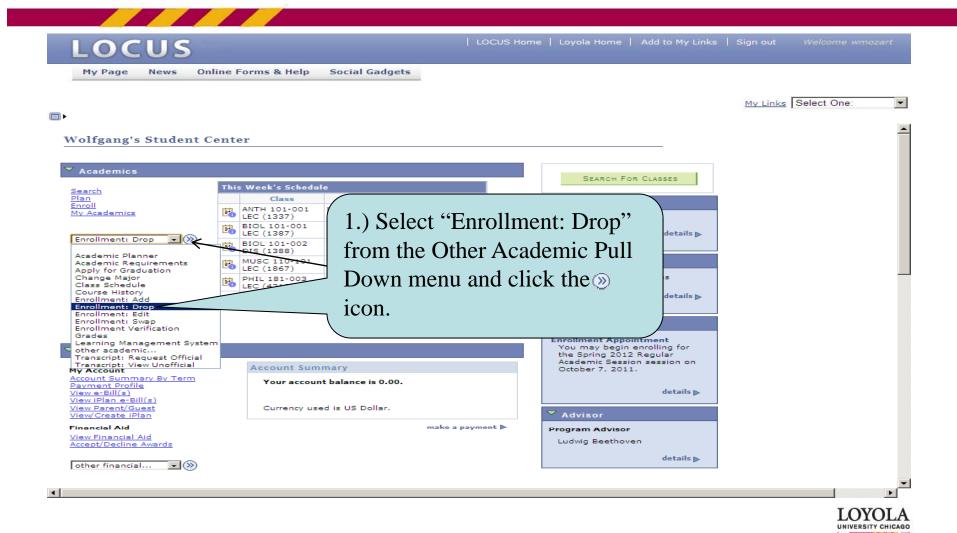


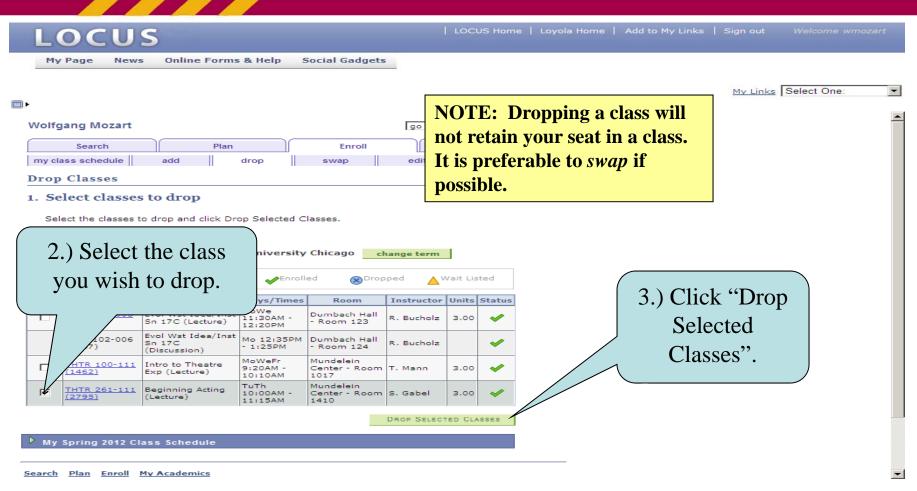


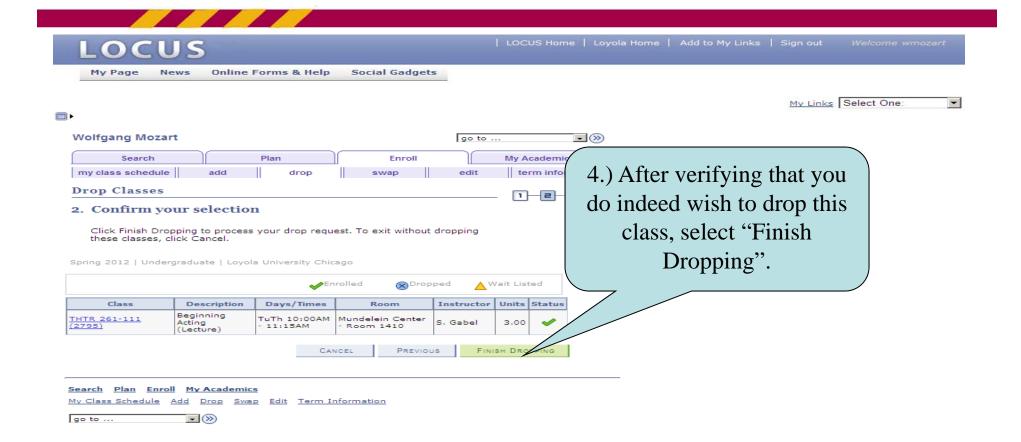


## Dropping a Class

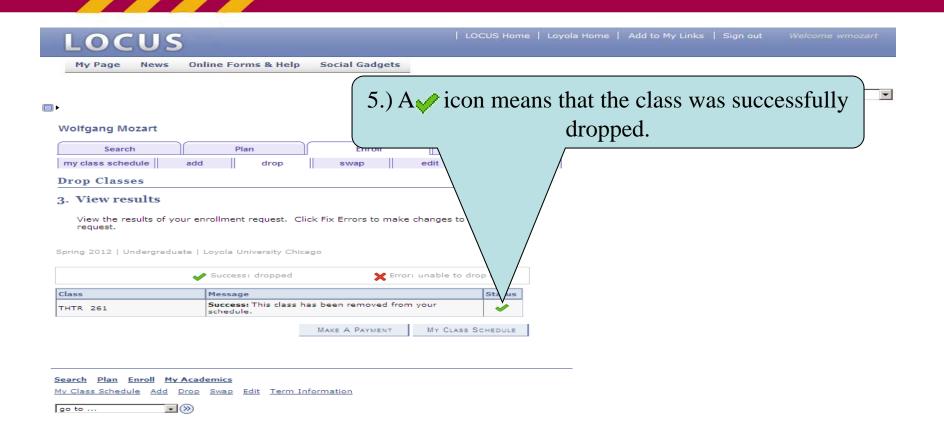










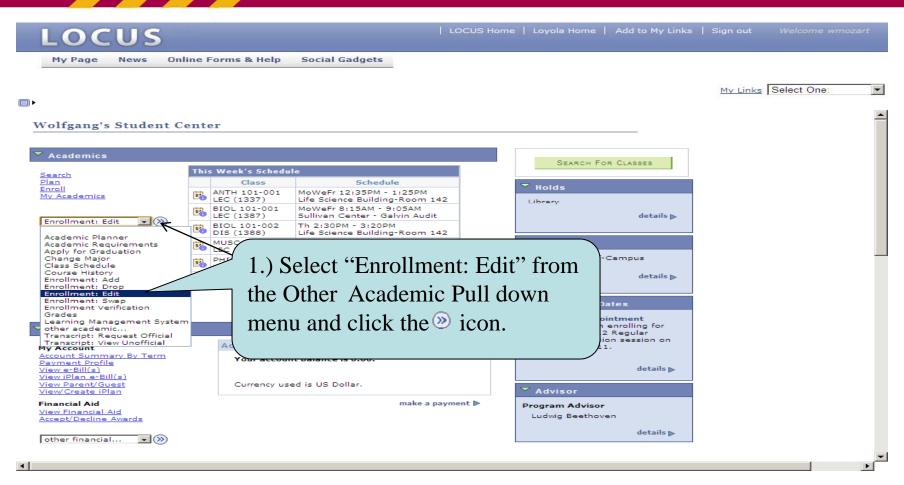


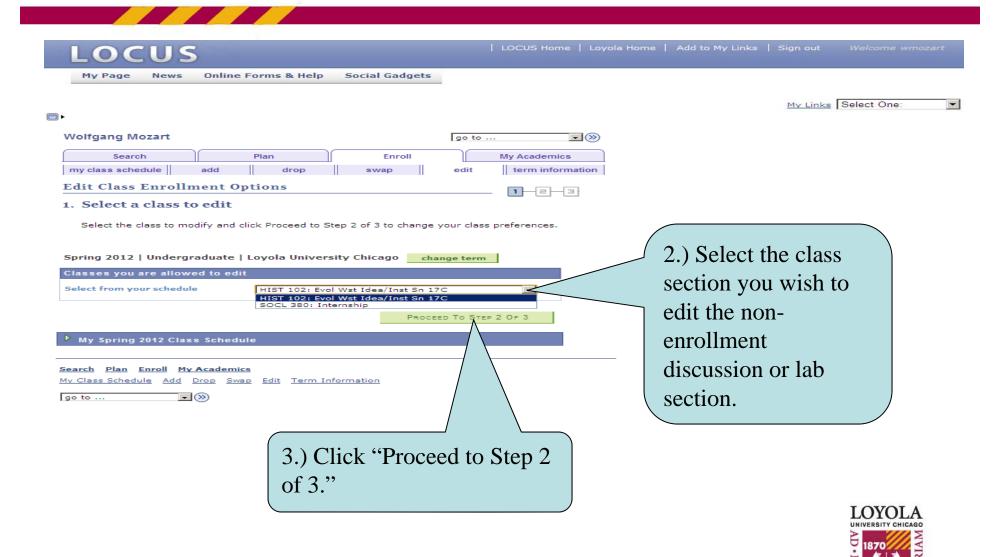


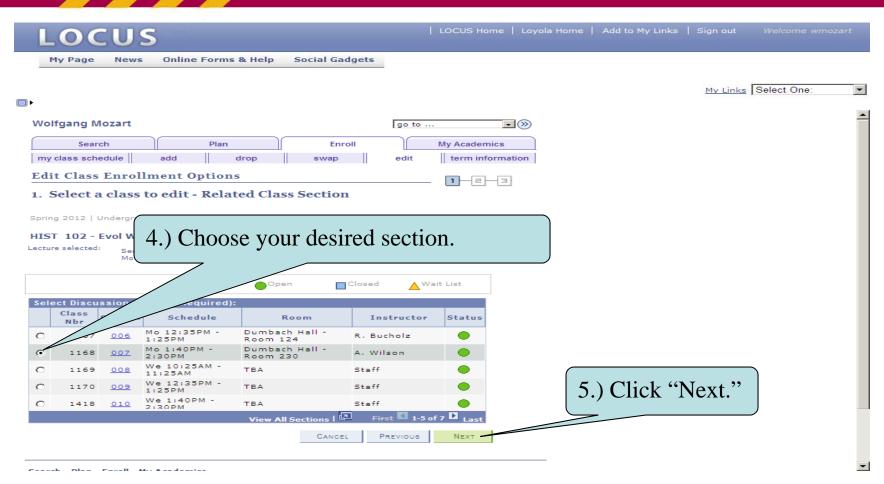
## Editing Class Sections

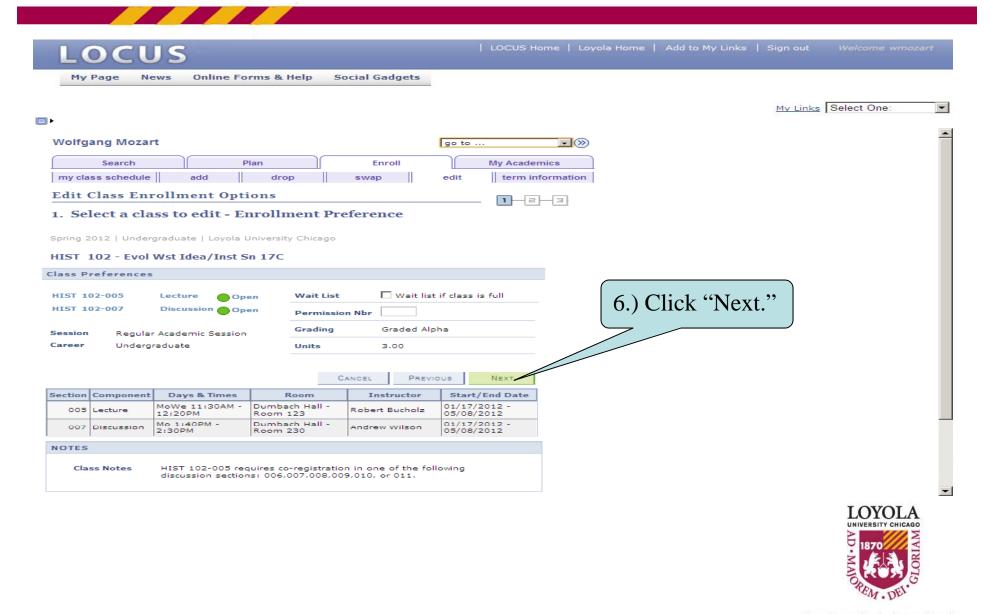
(Changing Non-enrollment Sections)





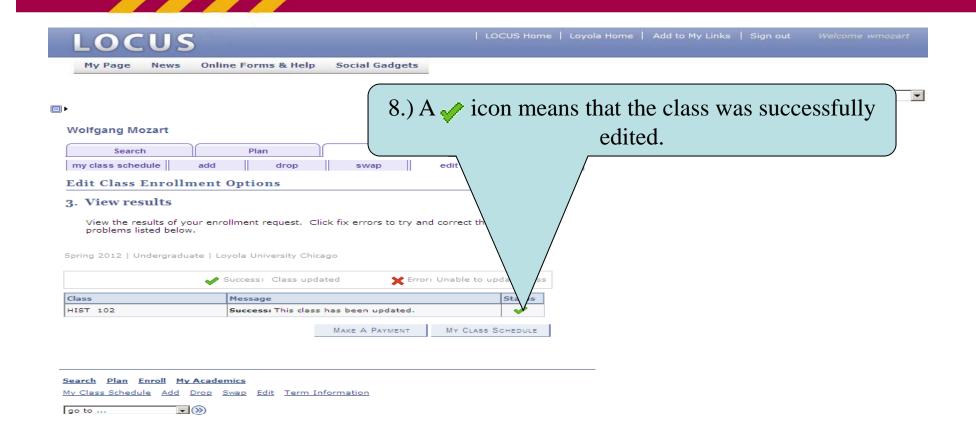






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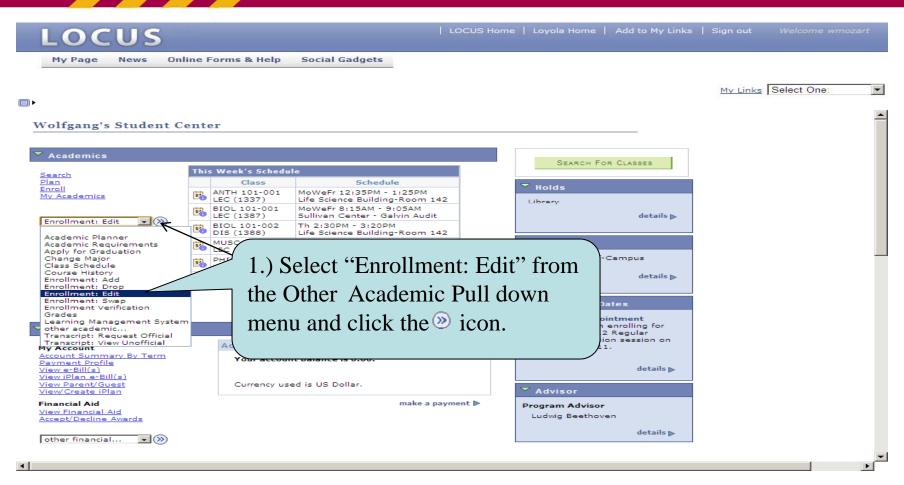


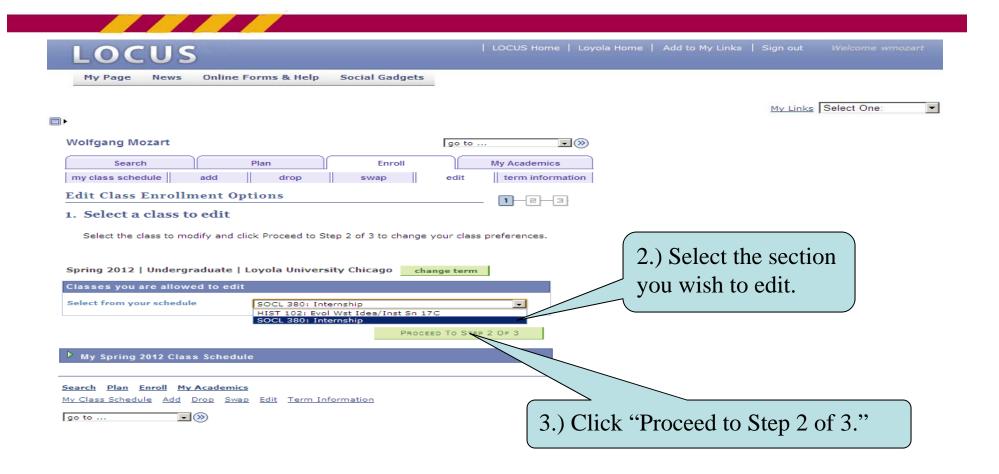


## Editing Class Sections

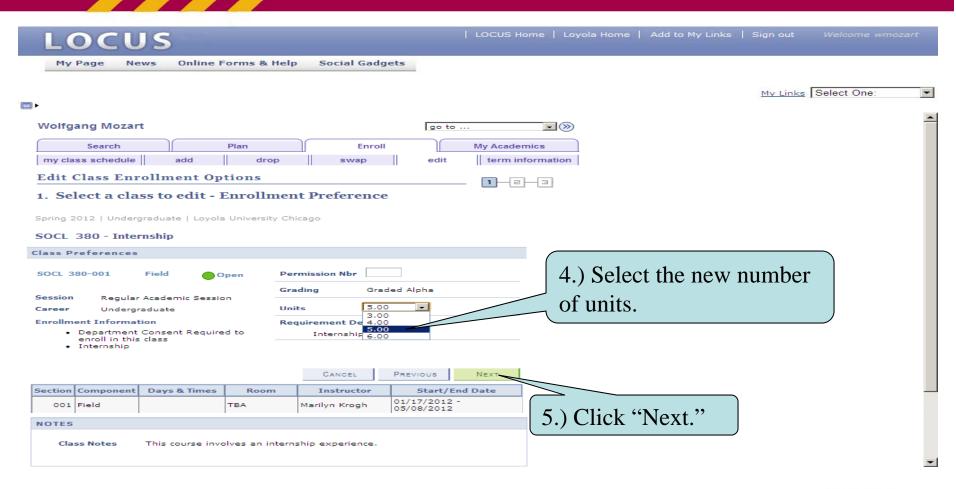
(Changing the Number of Units Taken in a Variable Credit Section)

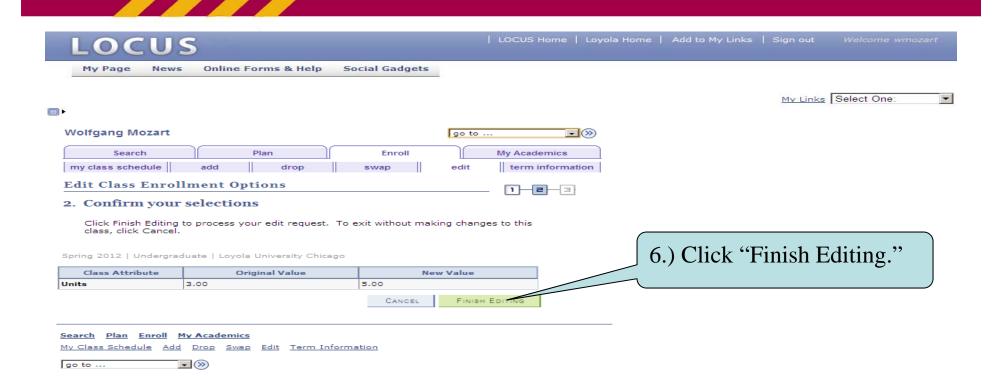




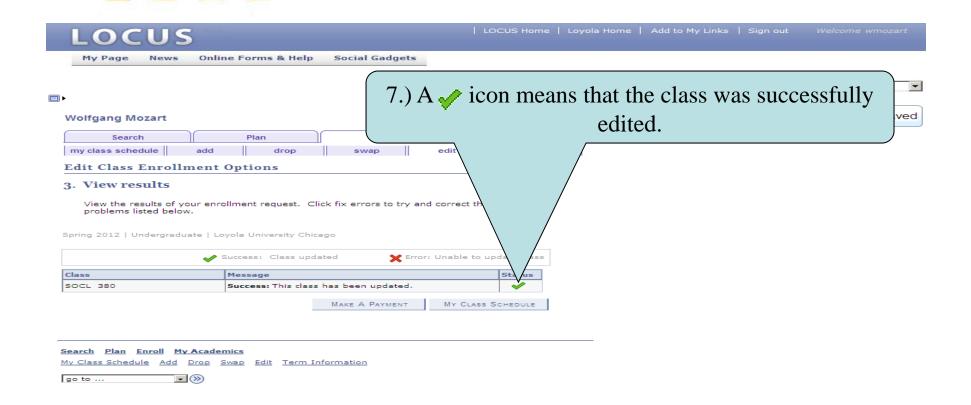














(Class Search Tips and Tricks)



