

CITY OF SEALY, TEXAS



PUBLIC INFORMATION REQUEST

405 Main Street * P O Box 517

Sealy, Texas 77474

Phone (979) 885-1669* Fax (979) 885-6253

All requests must be in writing and directed to Deputy City Secretary, at the above listed address or email to mbencomo@ci.sealy.tx.us

Requestor Identification - (Please type or print legibly)

Name of Requestor	Eric Chung	Date: 12/10/2021
Address:	100 S Military Trail Suite 13	
City/State/Zip Code	Deerfield Beach, FL 33442-9991	
Phone Number:	(561) 609-6942	
Email Address:	echung@smartprocure.com	

Description of Information Requested – Please be as specific as possible, especially dates, time, name.

SmartProcure is submitting a public records request to the City of Sealy for any and all purchasing records from Feb 23, 2021 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. The detailed PO Status Report should capture the requested records.

I understand my rights according to the Texas Public Information Act. I also understand there may be charges for any of the items listed on the Public Information Fee Schedule and that payment must be made before I obtain my items requested.

Initial on the line to indicate your choice:

I want to view the information _____.

Eric Chung
Requestor signature

I want a copy of the information ec.**FOR CITY OF SEALY USE ONLY**Received by: Mail ☐ Fax ☐ In Person ☐ Email ☐ Date: _____ Time Received: _____

DISPOSITION/DATE:

APPROVED FOR DISCLOSURE: Yes ☐ No ☐

- ❖ Emailed: _____
- ❖ Faxed: _____
- ❖ Viewed in person: _____
- ❖ Picked up copies: _____
- ❖ Mailed copies: _____

MUNICIPAL COURT ONLY:

Judge: _____
Date: _____ Released Records: Yes ☐ No ☐

FEE ASSESSED: \$ _____

Sent to Attorney: _____
AG Opinion requested: _____
AG Opinion received: _____
Other Information: _____

* = Sales Tax Included

LAST RECEIPT:	4/13/2021
COMPLETION:	4/13/2021

New hose for sewer machine
*Sole source provider

INVOICE #	DATE	DESCRIPTION	DUE DATE	BANK	1099 Y
157364	2/25/2021	Hose for sewer machine	3/27/2021	AP	

1/12/2022 9:39 AM
VENDOR SET: 01 City of Sealy
VENDORS : ALL

P.O. NUMBER: 21-406
REQ. NUMBER: 21-420

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED
DEPT: 520

APPROVED BY: Jennifer Matura
ORDERED BY: Natalie Tiemann

ISSUED: 4/07/2021
EST DEL: 4/08/2021

LAST RECEIPT: 4/21/2021
COMPLETION: 4/21/2021

DESCRIPTION:

HP 49A black toner cartridge for N Tiemann

INTERNAL NOTES:

PURCHASE ORDER STATUS REPORT
== DETAIL REPORT ==

* = Sales Tax Included

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE		
10 520-52020	Toner for N T	1.00	94.4900	1.00	94.4900	94.49	0.00 COMP 15863063
TOTALS:							
		OUTSTANDING	0		0.00	0.00	
		RECEIVED	0		0.00	0.00	
		VOIDED	0		0.00	0.00	
		COMPLETED	1		94.49	0.00	
		COMPLETED VOID	0		0.00	0.00	
		** TOTALS **	1		94.49	0.00	

INVOICE # 15863063
DATE 4/07/2021
DESCRIPTION Quill Corporation
DUE DATE 5/07/2021
BANK AP
1099 N

COMMENTS:

P.O. NUMBER: 21-407
REQ. NUMBER: 21-421

VENDOR: 01-00103 Blackboard, Inc.

STATUS: COMPLETED
DEPT: 550
APPROVED BY: Lawrence Siska
ORDERED BY: Kim Kaiser
ISSUED: 4/08/2021
EST DEL: 5/15/2021
LAST RECEIPT: 4/27/2021
COMPLETION: 4/27/2021

DESCRIPTION:

Blackboard messaging service license fee
*2793 recipients at \$1.10/recipient

INTERNAL NOTES: 2793 recipients at \$1.10/recipient

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====			===== RECEIVED =====			VARIANCE	STAT INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	AMOUNT		
10 550-53300	Messaging Ser			3,079.28			3,079.28	0.00	COMP 1363091

COMMENTS:

TOTALS:	LINES	ORDERED	RECEIVED	VARIANCE	BALANCE
OUTSTANDING	0	0.00	0.00	0.00	0.00
RECEIVED	0	0.00	0.00	0.00	0.00
VOIDED	0	0.00	0.00	0.00	0.00
COMPLETED	1	3,079.28	3,079.28	0.00	0.00
COMPLETED VOID	0	0.00	0.00	0.00	0.00
** TOTALS **	1	3,079.28	3,079.28	0.00	0.00

INVOICE # 1363091
DATE 4/13/2021
DESCRIPTION Messaging Service Renewal
DUE DATE 4/13/2021
BANK AP
1099 N

P.O. NUMBER: 21-408
 REQ. NUMBER: 21-422

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED
 DEPT: 520
 APPROVED BY: Jennifer Matura
 ORDERED BY: Eren Maldonado
 ISSUED: 4/15/2021
 EST DEL: 4/16/2021
 LAST RECEIPT: 5/14/2021
 COMPLETION: 5/14/2021

DESCRIPTION:
 HP 94A black toner cartridge (single)

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		AMOUNT	VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE			
10 520-52020	HP 94A Black	1.00	47.9900	47.99	1.00	47.9900	47.99	0.00 COMP 16084607
TOTALS:								
		LINES		ORDERED	RECEIVED	VARIANCE	BALANCE	
	OUTSTANDING	0		0.00				
	RECEIVED	0		0.00	0.00	0.00	0.00	
	VOIDED	0		0.00	0.00	0.00	0.00	
	COMPLETED	1		47.99	47.99	0.00	0.00	
	COMPLETED VOID	0		0.00	0.00	0.00	0.00	
** TOTALS **								
		1		47.99	47.99	0.00	0.00	

COMMENTS:

P.O. NUMBER: 21-409

REQ. NUMBER: 21-423

VENDOR: 01-00088

Starbrite Electric, Inc.

STATUS: COMPLETED

APPROVED BY: Lawrence Siska

ISSUED: 4/22/2021

LAST RECEIPT: 6/29/2021

DEPT: 580

ORDERED BY: Lawrence Siska

EST DEL: 4/22/2021

COMPLETION: 6/29/2021

DESCRIPTION:

Materials and labor for completion of Sealy B&PW

Park pole lights maintenance, repairs, random

fixtures on four softball/baseball fields

Remove and install (60) 1500 watt bulbs and (60)

480v ballasts throughout all fields - includes

cleaning of lens

*Additional quotes attached

INTERNAL NOTES: Additional quotes attached

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		AMOUNT	VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE			
17 580-56050	B&PW Pk pole	1.00	19601.0000	1.00	19601.0000	19,601.00	0.00	COMP 47882REV

COMMENTS:

TOTALS:		LINES		ORDERED		RECEIVED		VARIANCE		BALANCE	
OUTSTANDING	0	0.00		0.00		0.00		0.00		0.00	
RECEIVED	0	0.00		0.00		0.00		0.00		0.00	
VOIDED	0	0.00		0.00		0.00		0.00		0.00	
COMPLETED	1	19,601.00		19,601.00		0.00		0.00		0.00	
COMPLETED VOID	0	0.00		0.00		0.00		0.00		0.00	

** TOTALS **	1	19,601.00		19,601.00		0.00		0.00		0.00	

INVOICE #

DATE

DESCRIPTION

DUE DATE

BANK

1099

47882REV

6/24/2021

B&PW Park pole lights

7/24/2021

AP

N

P.O. NUMBER: 21-410
REQ. NUMBER: 21-424

VENDOR: 01-00349 Pathmark Traffic Products

STATUS: COMPLETED
DEPT: 575
APPROVED BY: Lawrence Siska
ORDERED BY: Lawrence Siska
ISSUED: 4/23/2021
EST DEL: 4/27/2021
LAST RECEIPT: 5/10/2021
COMPLETION: 5/10/2021

DESCRIPTION:
Purchase striping machine
LineLazer V 3900 w/2 guns manual

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE		
10 575-56100	Striping mach	1.00	6450.0000	1.00	6450.0000	0.00	COMP 9340

COMMENTS:

TOTALS:		LINES		ORDERED		RECEIVED		VARIANCE		BALANCE	
OUTSTANDING		0		0.00		0.00		0.00		0.00	
RECEIVED		0		0.00		0.00		0.00		0.00	
VOIDED		0		0.00		0.00		0.00		0.00	
COMPLETED		1		6,450.00		6,450.00		0.00		0.00	
COMPLETED VOID		0		0.00		0.00		0.00		0.00	
** TOTALS **		1		6,450.00		6,450.00		0.00		0.00	

INVOICE #	DATE	DESCRIPTION	DUE DATE	BANK	1099
9340	4/26/2021	Striping machine	5/26/2021	AP	N

P.O. NUMBER: 21-411

REQ. NUMBER: 21-425

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED

DEPT: 520

APPROVED BY: Jennifer Matura

ISSUED: 5/25/2021

LAST RECEIPT: 6/18/2021

ORDERED BY: Natalie Tiemann

EST DEL: 5/25/2021

COMPLETION: 6/18/2021

DESCRIPTION:

HP LaserJet Pro M404dw Wireless Monochrome Laser

Printer with Duplexing and HP58A Black Standard

Yield Toner Cartridge for Administrative Services

Manager

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		AMOUNT	VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE			
10 520-52020	HP LaserJet P	1.00	349.9900	1.00	342.3100	342.31	7.68-	COMP 16986529
10 520-52020	HP58A Blk Ton	1.00	105.9900	1.00	103.6700	103.67	2.32-	COMP 16997342

COMMENTS:

TOTALS:		LINES	ORDERED	RECEIVED	VARIANCE	BALANCE
OUTSTANDING	0	0.00	0.00	0.00	0.00	0.00
RECEIVED	0	0.00	0.00	0.00	0.00	0.00
VOIDED	0	0.00	0.00	0.00	0.00	0.00
COMPLETED	2	455.98	445.98	10.00-	0.00	0.00
COMPLETED VOID	0	0.00	0.00	0.00	0.00	0.00
** TOTALS **		2	455.98	445.98	10.00-	0.00

INVOICE #	DATE	DESCRIPTION	DUE DATE	BANK	1099
16986529	5/25/2021	HP LaserJet Printer	6/24/2021	AP	N
16997342	6/18/2021	HP LaserJet Printer	7/18/2021	AP	N

P.O. NUMBER: 21-412
REQ. NUMBER: 21-426

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED
DEPT: 520

APPROVED BY: Jennifer Matruea
ORDERED BY: Maribel Tapia

ISSUED: 5/27/2021
EST DEL: 5/28/2021

LAST RECEIPT: 6/18/2021
COMPLETION: 6/18/2021

DESCRIPTION:
Casio DR-270R 12-Digit Heavy Duty Printing
Calculator, Black for Utility Billing Clerk

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	
10 520-52000	Calculator fo	1.00	104.9900	104.99	1.00	104.9900	104.99 0.00 COMP 17076429

COMMENTS:

TOTALS:		LINES		ORDERED		RECEIVED		VARIANCE		BALANCE	
OUTSTANDING	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RECEIVED	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
VOIDED	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMPLETED	1	104.99	104.99	104.99	104.99	104.99	0.00	0.00	0.00	0.00	0.00
COMPLETED VOID	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
** TOTALS **		1	104.99	104.99	104.99	104.99	0.00	0.00	0.00	0.00	0.00

INVOICE # 17076429
DATE 5/28/2021
DESCRIPTION Calculator for UB Admin
DUE DATE 6/27/2021
BANK AP
1099 N

P.O. NUMBER: 21-413
REQ. NUMBER: 21-427

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED
DEPT: 520

APPROVED BY: Jennifer Matura
ORDERED BY: Natalie Tiemann

ISSUED: 8/17/2021
EST DEL: 8/18/2021

LAST RECEIPT: 10/05/2021
COMPLETION: 10/05/2021

DESCRIPTION:
HP 05A Black Toner Cartridge (2pk) - Utility
Billing

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	
10 520-52020	HP 05A Black	1.00	179.9900	179.99	1.00	179.9900	179.99 0.00 COMP 18843658

COMMENTS:

TOTALS:		LINES		ORDERED		RECEIVED		VARIANCE		BALANCE	
OUTSTANDING		0		0.00		0.00		0.00		0.00	
RECEIVED		0		0.00		0.00		0.00		0.00	
VOIDED		0		0.00		0.00		0.00		0.00	
COMPLETED		1		179.99		179.99		0.00		0.00	
COMPLETED VOID		0		0.00		0.00		0.00		0.00	
** TOTALS **		1		179.99		179.99		0.00		0.00	

INVOICE # 18843658

DATE 8/17/2021

DESCRIPTION HP 05A Black Toner Cart.

DUE DATE 9/16/2021

BANK AP

1099 N

P.O. NUMBER: 21-414
REQ. NUMBER: 21-428

VENDOR: 01-00233 Quill Corporation

STATUS: COMPLETED
DEPT: 520
APPROVED BY: Jennifer Matura
ORDERED BY: Natalie Tiemann
ISSUED: 9/17/2021
EST DEL: 9/20/2021
LAST RECEIPT: 10/22/2021
COMPLETION: 10/22/2021

DESCRIPTION:
HP 49A black toner cartridge for N Tiemann

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		AMOUNT	VARIANCE	STAT INVOICE #
		UNITS	PRICE	UNITS	PRICE			
10 520-52020	Toner for N T	1.00	94.4900	94.49	1.00	94.4900	94.49	0.00 COMP 19603109
COMMENTS:								
TOTALS:								
OUTSTANDING		0	0.00			0.00	0.00	
RECEIVED		0	0.00			0.00	0.00	
VOIDED		0	0.00			0.00	0.00	
COMPLETED		1	94.49			94.49	0.00	
COMPLETED VOID		0	0.00			0.00	0.00	
** TOTALS **								
		1	94.49			94.49	0.00	0.00

INVOICE # 19603109
DATE 9/17/2021
DESCRIPTION Quill Corporation
DUE DATE 10/17/2021
BANK AP
1099 N

* = Sales Tax Included

P.O. NUMBER: 21-415
 REQ. NUMBER: 21-429

VENDOR: 01-00864 Quiet Zone Technologies

STATUS: COMPLETED
 DEPT: 575
 APPROVED BY: Wesley Gajewski
 ORDERED BY: Wesley Gajewski
 ISSUED: 11/09/2021
 EST DEL: 11/09/2021
 LAST RECEIPT: 12/07/2021
 COMPLETION: 12/07/2021

DESCRIPTION:
 AHS horn control module
 Quotation #20.018

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	
10 575-52140	AHS horn cont	1.00	3844.8200	3,844.82	1.00	3844.8200	0.00 COMP P101923
10 575-52140	Frt horn cntl	1.00	25.0000	25.00	1.00	25.0000	0.00 COMP P101923
10 575-52140	AHS horn cont					10.83-	10.83- COMP P101923

COMMENTS:

TOTALS:	LINES	ORDERED	RECEIVED	VARIANCE	BALANCE
OUTSTANDING	0	0.00	0.00	0.00	0.00
RECEIVED	0	0.00	0.00	0.00	0.00
VOIDED	0	0.00	0.00	0.00	0.00
COMPLETED	3	3,869.82	3,858.99	10.83-	0.00
COMPLETED VOID	0	0.00	0.00	0.00	0.00
** TOTALS **	3	3,869.82	3,858.99	10.83-	0.00

INVOICE # DATE DESCRIPTION DUE DATE BANK 1099
 P101923 11/17/2021 AHS horn control module 12/17/2021 AP Y

P.O. NUMBER: 22-416
REQ. NUMBER: 22-430

VENDOR: 01-00233 Quill Corporation

STATUS: RECEIVED APPROVED BY: Jennifer Matura ISSUED: 11/23/2021 LAST RECEIPT: 1/11/2022
DEPT: 520 ORDERED BY: Natalie Tiemann EST DEL: 11/23/2021 COMPLETION: 1/11/2022

DESCRIPTION:
HP 05A Black, Standard Yield Toner Cartridge
HP 94X, High Yield Toner Cartridge

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====		===== RECEIVED =====		VARIANCE	STAT	INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	AMOUNT	
10 520-52020	HP 05A Black	1.00	179.9900	179.99	1.00	179.9900	179.99	0.00 REC 21253369
10 520-52020	HP 94X Black	1.00	84.9900	84.99	1.00	84.9900	84.99	0.00 REC 21253369

COMMENTS:

TOTALS:		LINES		ORDERED		RECEIVED		VARIANCE		BALANCE	
OUTSTANDING		0		0.00		0.00		0.00		0.00	
RECEIVED		2		264.98		264.98		0.00		0.00	
VOIDED		0		0.00		0.00		0.00		0.00	
COMPLETED		0		0.00		0.00		0.00		0.00	
COMPLETED VOID		0		0.00		0.00		0.00		0.00	
** TOTALS **		2		264.98		264.98		0.00		0.00	

INVOICE # DATE DESCRIPTION DUE DATE BANK 1099
21253369 11/29/2021 HP49A & HP05A Toner Cart 12/29/2021 AP N N

P.O. NUMBER: 22-417
REQ. NUMBER: 22-431

VENDOR: 01-00233 Quill Corporation

STATUS: RECEIVED APPROVED BY: Jennifer Matura ISSUED: 12/08/2021 LAST RECEIPT: 1/11/2022
DEPT: 520 ORDERED BY: Natalie Tiemann EST DEL: 12/10/2021 COMPLETION: 1/11/2022

DESCRIPTION:
High Yield Toner cartridge for E Maldonado - PR

INTERNAL NOTES:

G/L ACCOUNT	DESCRIPTION	===== ORDERED =====			===== RECEIVED =====			VARIANCE	STAT INVOICE #
		UNITS	PRICE	AMOUNT	UNITS	PRICE	AMOUNT		
10 520-52020	Toner for Mal	1.00	196.9900	196.99	1.00	196.9900	196.99	0.00	REC 21554729
COMMENTS:									
TOTALS:		LINES		ORDERED	RECEIVED	VARIANCE	BALANCE		
OUTSTANDING		0		0.00	0.00	0.00	0.00		
RECEIVED		1		196.99	196.99	0.00	0.00		
VOIDED		0		0.00	0.00	0.00	0.00		
COMPLETED		0		0.00	0.00	0.00	0.00		
COMPLETED VOID		0		0.00	0.00	0.00	0.00		
** TOTALS *		1		196.99	196.99	0.00	0.00		

COMMENTS:

INVOICE #		DATE	DESCRIPTION	DUE DATE	BANK	1099
21554729		12/09/2021	Toner for Maldonado	1/08/2022	AP	N
REPORT TOTALS: PO'S						
		ORDERED	RECEIVED	VOIDED	VARIANCE	BALANCE
OUTSTANDING		0	0.00	0.00	0.00	0.00
PARTIAL		0	0.00	0.00	0.00	0.00
RECEIVED		2	461.97	0.00	0.00	0.00
COMPLETED		11	35,878.03	0.00	20.83-	0.00
VOIDED		0	0.00	0.00	0.00	0.00
** TOTALS **						
		13	36,340.00	0.00	20.83-	0.00

SELECTION CRITERIA

VENDOR SET: 01 City of Sealy

RANGE OPTIONS

VENDORS : ALL
PO NUMBERS: ALL
ISSUE DATE: 2/23/2021 THRU 99/99/9999
G/L ACCT #: ALL

REPORT OPTIONS

DEPT: All
REPORT TYPE: DETAIL
REPORT SEQUENCE: PO NO#
STATUS: ALL

*** END OF REPORT ***