M Gmail   **Abbey Waldron <avwaldron@gmail.com>**

King's Language Centre (LC): Important Class Information
1 message

kcl-mlc <languagecentreshortcourse@kcl.ac.uk>   16 January 2025 at 11:47
To: "avwaldron@gmail.com" <avwaldron@gmail.com>

Dear student,

Please find below the details for your Winter language course with King's Language Centre (LC):

Course Information

Course code: E2GER11-TH1935S

Course name: German Language: Level 1 Part 1 - Evening Course (King's Language Centre)

Course Schedule:

Day/Time: Thursdays 19:35-21:05

Start date: Thursday 23rd January

Teacher Details:

Teacher: Verena Day

Teacher email: verena.day@kcl.ac.uk

Course Location:

Location: Strand Campus

Room number: STRAND BLDG S2.38

Directions: Enter via Strand Building Reception, take the stairs or lift to the second floor.

Click here for the course calendar and further important information about our courses.

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Finding us and entry to first class

Campus directions are available here *(please note the LC was previously called the "Modern Language Centre, "MLC").*

New students and ID cards:

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If you are a new student, please arrive at the **Strand main reception with plenty of time to <u>sign in at reception</u>** before your first class.

A member of staff will ask you to display this email (either on your device or printed) as proof of enrolment. The enrolment confirmation email will also be accepted. Please have this to hand on arrival so the queue moves as quickly as possible.

In the interests of safety, <u>failure to present a confirmation of enrolment message may result in students not being permitted on campus.</u>

ID cards for new students will be **distributed in class by your tutor**. If you studied with us last term, please continue to use your existing ID card.

Current KCL students and staff should use their existing cards to access the building, if your teacher did not have an ID card for you and you require one, please complete the following form: https://forms.office.com/e/ENqu6cVtv4

KEATS

You will receive your IT credentials and guide to using KEATS, our E-learning portal that accompanies our courses. If you cannot find this email by the second week of your course, please check your junk/spam folders before contacting the team. Please note that Gmail accounts often block these emails. **The KEATS modules will appear on your account on the first day of classes.** If you **have** received your IT credentials but you are facing an issue with KEATS **after the first day of class**, please complete the following form: KEATS Short Courses Issues (office.com)

Textbook

Your teacher will advise you in the first lesson which textbook (or E-book) you will be using on the course, these will cost anything between £25 - £60 new.

Please wait until your book has been confirmed by your teacher before making this purchase.

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Language Resources Centre (LRC)

All current LC students can visit and use the resources available at our Language Resources Centre (Strand Campus). Until you have received your ID card, you will need to sign in at the Strand reception by showing this enrolment email (either a printed copy of the first page or on your phone or device). More information on the services they provide, including **opening hours**, event listings can be found here, with details on speaking practice sessions here.

We look forward to welcoming you to the King's Language Centre.

Kind regards,

The King's Language Centre Team

King's Language Centre
Centre for International Education and Languages (CIEL)

Kings Language Centre (LC)

King's College London

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Have you seen our student testimonials?