



# Allyssa Beatrice G. Meer



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**Portfolio:** [bit.ly/AllyssaBeatriceMeerPortfolio](https://bit.ly/AllyssaBeatriceMeerPortfolio)

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## EDUCATION

**2018 - 2022**

**De La Salle-College of Saint Benilde**

***Bachelor of Science in Information Systems***

- Dean's Lister - 1st Honor, 2nd Term, 2018-2019
- Dean's Lister - 2nd Honor, 3rd Term, 2018-2019
- Dean's Lister - 1st Honor, 1st Term, 2020-2021
- Dean's Lister - 1st Honor, 2nd Term, 2020-2021
- SOAR (Student Organization Awards and Recognition) Outstanding Organization President-1st Place, A.Y. 2020-2021

**2006 - 2018**

**Colegio San Agustin-Biñan**

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## WORK EXPERIENCES

**June 2022 - August 2022**

**Web Designer**

**SEO Hacker, Philippines**

- Assigned to take charge of the creative end of a website's presence. Design websites according to client specifications as well as create logos, pop-ups, banners, and creative materials for this purpose. Design websites with the user in mind – making sure it's easy to use on mobile or desktop.

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## ORGANIZATIONAL INVOLVEMENT

**AY. 2021 - 2022**

**Chairperson, Benilde Committee on Student Involvement**

- Oversee projects and will preside over meetings.
- Has the power to call on emergency meetings and will only vote on decisions in case of a tie, as the executive board is composed of four members.

**AY. 2020 - 2021**

**President, Association of Information Management**

- Presides and chairs over the meetings, general assembly of AIM, and other special meetings;
- Casts a deciding vote in case of a tie in voting;
- Supervises directly and indirectly the performance of the Executive Board and duly appointed Committee Heads;
- Ensures all organization issues related to the IS degree are properly addressed;
- Initiates the implementation of all the decisions of the AIM Executive Board

**Productions Head, SMITENSITY 2021**

- Oversee and supervise all productions related tasks of the program such as: Program Flow, Program Script and Powerpoint, Host/s and Performer/s

## AY. 2020 - 2021

### Vice President- Internals, Association of Information Management (AIM)

- Addresses all internal needs of the organization (e.g. team camaraderie, meetings, etc.); and is
- Responsible for the Academics and Programs Committees.

## AY. 2019 - 2020

### Asst. Vice President-Internals, Association of Information Management (AIM)

- Takes-over the responsibilities of the Vice President for Internal Affairs when the VP Internals is unavailable; a member of the Web Content Sub-Committee.

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## SEMINARS ATTENDED

April 2021

SMITENSITY Coalesce: I-Design Online Workshop

SMITENSITY Coalesce: A Talk on Building Self-Esteem and Tactful Communication

November 2021

APSSA x PAPSAS 2021 International Conference

June 2021

ISTalks Series: UIX Talks

ISTalks Series: Workshop on ReactJS

May 2021

ISTalks Series: DevOps

ISTalks Series: Career Talks

Samsung Developer Workshop

December 2020

ISTalks Series: #ISLife, Your Story

ISTalks Series: Coding Girls Manila, The Next Chapter

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## SKILLS



Leadership



Communication



Project Management



Teamwork



Programming

- HTML, CSS, and PHP



User Interface Designing

- Adobe XD and Figma



Prototyping

- Adobe XD and Figma



Software Testing

- Selenium IDE



Google Workspace



Microsoft Office