

Skills

HTML, CSS, Javascript, jQuery, Bootstrap, Node.js, PostgreSQL, Sequelize, React, React-Redux, Github, Slack, Microsoft Office, Excel, PowerPoint, Outlook, Google Suite, Sitelink, Adobe Indesign, Final Draft, and editing software such as AVID and Powerdirector.

Projects (available to view on my website)

Family History Website

February 2021

- Built a website that houses the family history of a customer. Complete with an interactive image gallery, family tree display, and dozens of biographies.
- Utilized: React/React Hooks, React-Bootstrap, Javascript, CSS, Material-UI

Tasting Board 2.0

May 2020

- Developed an app that allows users to log-in and keep track of and rank alcoholic drinks. Responsible for both front end and back end.
- Utilized: React/React Hooks, React-Redux, Javascript, Node.js, Sequelize, Express, Passport JS, Google Authentication, Local Authentication, EJS

Professional Experience

Emuna Mini LTD. (Proguard)

April 2014-Current

Manager

Houston, Texas

- Explained, negotiated, organized, and executed hundreds of rental leases each year to a wide variety of customers.
- Organized and executed storage auctions for hundreds of past due accounts.
- Collected hundreds of thousands of dollars in back due accounts by making calls, sending letters, and negotiating payment plans.
- Designed signage, mapping, and documentation standards for company wide use.

The Jenkins Organization

January 2012-April 2014

Property Manager

Houston, Texas

- Redesigned and maintained company status report for 49 stores for several months by making the spreadsheet easier to read, understand, and input information into.
- Developed marketing initiative for new store by designing and distributing mail outs, flyers, and organizing community-oriented events.
- Designed fully accurate to-scale maps for the property utilizing Photoshop.
- Increased insurance enrollment 36.01% and raised total monthly income an average of 3.34% over a one-year period by increasing community engagement and awareness.
- Performed regular maintenance on 500+ units including bulbs, doors, ceilings, and industrial air conditioners, saving the company thousands of dollars on private contractor repairs.
- Exceeded stretch goals for new property, achieving a 50% occupancy increase over 1 year.

Education

DigitalCrafts

Full Stack Web Development
Certificate conferred 2020

University of Houston–Downtown

Professional Writing, *Summa Cum Laude*
Bachelors of Science conferred 2017