

ABBY FRANDSEN

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801.425.2714

Bachelor of Science
in Psychology

Skills and Certifications:

Technical writing

Data analysis using SPSS

Psychological statistics
generation and
interpretation

Graphic design

Certification in tutoring

Psychological test
design and creation

Time management and
organization

Meditation and conflict
resolution

Conference
presentations

Adult learning

Work Experiences

Loan Services Representative

Utah Higher Education Assistance Authority / May 2019 – present

- Gather histories for defaulted borrowers to file with the guarantors
- Monitor progress of filing process
- Write procedures and research materials
- Communicate with guarantors to clarify needed documents

Teacher Assistant

Introduction to Psychology / Social Psychology / January 2017 – April 2019

- Teach students material relating to psychology
- Design and give presentations coherently using PowerPoint and Prezi
- Create exams and grade essays to evaluate student comprehension of material

Research Assistant

Elementary Education Laboratory / August 2018 – April 2019

- Evaluate the involvement of reading in elementary school science programs
- Analyze data for patterns among students
- Present findings at conferences

Lab Manager and Procedure Manager

Behavioral Psychology Research Lab / September 2017 – January 2018

- Concisely and accurately trained lab assistants to conduct studies
- Evaluate assistants, systems, and programs for optimum sensitivity, accuracy, consistency, and to prevent future problems
- Update procedures as the needs of the lab change
- Recruit participants for pilot programs and major study
- Create questionnaires and interview participants to evaluate eligibility
- Analyze data for patterns
- Write the report for the pilot programs and the major study. Create presentations for major conferences
- Writing application essays for grants
- Planned and scheduled participants and assistants

Volunteer work

Secretary and Vice President

Psi Chi Honor Society / September 2017 – April 2019

- Planned events for club members
- Disseminated information
- Organized files and histories
- Rewrote and reorganized club handbook

Outreach Team

Counseling and Psychological Services / January 2016 – April 2019

- Presented information about mental health
- Recruited members for the outreach team