

# Abdallah Emad Awad

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## WORK EXPERIENCE

09/2023 - Recent

### **Primary School Teacher (Mathematics)– Grade 6 and 7 - Sphinx International Schools, Egypt**

- Planned and presented lessons to facilitate students' understanding and application of mathematical concepts.
- Prepared and distributed learning material such as notes, assignments, and quizzes
- Ensured that the classrooms remain safe and conducive to learning.
- Organized and delivered the mathematics curriculum for both grades in an effective way.
- Provided additional teaching support for slow learner, through school's extra work protocols
- Built a strong and an effective relationship with the students, and collaborated with the teacher and other members of the school community.

09/2022- 04/2023

### **Head of Department (English Language)– Luxembourg Educational Institute, Khartoum**

- Managed to provide effective communication and guidance to the institute's staff, in a professional leadership to staff within delegated areas of responsibility.
- Lead and coordinated the professional needs of the department, to liaise with the principal in the recruitment of staff.
- Contributed to the development of the whole institute's curriculum and implemented national and local curriculum's objectives
- Made recommendations regarding staff allocations to courses with assessment, evaluation and reporting.
- Demonstrated effective working relationships with: department's staff, senior management, support staff, other HODs, parents and community partnerships.

09/2020 – 06/2022

**Primary School Teacher –Ivory Private Schools,  
Khartoum.**

**Academic year 2020/2021**

Responsible for teaching the KS1 years **3** and **4** classes of pupils, the British identified curriculum under the supervision of established head of department's staff. Accountable for moving the students to the next level.

**Academic year 202/2022**

Responsible for teaching the KS1 and KS2 years **1** and **8** classes of pupils, the British identified curriculum under the supervision of established head of department's staff.

- Implemented a new method of classroom management which incorporated motivational activities and positive reinforcement
- Presented lessons in a comprehensive manner and use visual/audio means to facilitate learning
- Created, assigned and graded various assessments for students, including tests, quizzes, essays and projects
- Prepared appropriate documentation and reports on programs and on student progress
- Helped students improve study methods and habits and administrated tests to evaluate students' progress

09/2017 – 9/2019

**English Teacher – Birman Center, Khartoum**

- Provided academic advice for students and assisted them throughout their IGCSE examination period.
- Assisted with preparing all necessary papers for students sitting for IGCSE examinations.
- Researched updated information of the IGCSE examinations.
- Acted as a mentor for IGCSE tutors regarding curriculum information and requirements.
- Prepared the students for the 4 modes of the IGCSE examination, reading, writing, speaking and listening.
- Trained the students with all the tips and tricks for the sitting of their English examination

## EDUCATION

2022

### **BArch – Sudan University of Science and Technology (SUST)**

2015

#### **High-School Diploma – Ivory Private School**

- Completed 7 IGCSE subjects: English, Math, Arabic, Chemistry, Additional Math, ICT, Physics, Environmental management

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## FREELANCE

08/2020 - NOW

### **Private Tutor – Freelancing**

#### Responsibilities:

- Taught a total number of 450 students of different grades, and successfully achieved a great improvement by 45%.
- Planned creative lessons to engage and educate students, with a help of an encouraging environment.
- Achieved the ability to find one student's weak points and strengthen the skills lacked.
- Connected with parents and kept them informed of the student's progress and areas to be improved.

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## Teaching skills

- Communication skills such as: instructing, collaboration, facilitate learning, mentoring, conferencing and counseling.
- Critical thinking-based teaching skills, such as: choosing curriculum, finding resources, monitoring, goal setting and analysis.
- Subject area knowledge, such as: mastery of teaching subjects, preparing lesson content, lesson planning, preparing assignment, and curriculum writing.

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## SKILLS

- Proficiency with Microsoft office applications.
- Strong collaborative and interpersonal skills.
- Familiarity with activity reporting methods, and writing skills.

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## LANGUAGES

- Arabic - native
- English – fluent

References upon request