

Calendar Instructions

1. Setting Admin Credentials

- Please set the admin email and password through the web.config file by setting the values of **AdminEmail** and **AdminPassword** keys, Or simply please use the following default credentials.
 - Email: Abdel@CivicPlus.com
 - Password: Pa\$\$w0rd

2. Running The Application

- After running the application, a user account with Admin credentials will be created, added to SQL server express, and the home page will be shown.

3. Viewing The Events.

- To view the events please press **Events** button, this will make redirection to the log-in page, as only users who have accounts can view the events, please provide the Admin credentials from step number 1 in the log-in page, then press **Log in** button.

4. Viewing Event Details:

- As soon as redirecting to Events page, please press **Details** link for any event to see the details of this event.

5. Filtering Events:

- Also in the events page, it is easy to filter events based on the event **title**, please provide any event title on the **search textbox** above the events area and the events will be filtered while typing the event title on the textbox.

6. Creating Events

- After viewing the events, **Create New** Link will be shown above the events area, please click that link.

7. Managing Users Roles.

- For a user to be able to create event, he/she must have an Adding and/or Admin roles, so please as the admin click **manage Roles** link to grant Adding role to non admin users to allow them to create events.