



ANSARI MOHAMMAD ILYAS

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EDUCATION

Bachelor Of Engineering
(Mechanical Engineering)
From BAMU in 2013

Diploma (Mechanical
Engineering) from MSBTE
in 2009

PERSONAL DETAILS

Gender : Male

Marital status : Married

Date of Birth: 27th January,
1990

Current Address : Ajman
Free Zone, Near Ajman Port,
Ajman, United Arab
Emirates.

Home Address : 76, Bhoi
Wada, Abdul Khalique
Apartment, Flat No. 203,
Bhiwandi, Thane Pin. 421302,
Maharashtra.

Languages Known : English,
Urdu and Hindi.

SKILLS

MS Office,
ERP Software
AutoCAD

OBJECTIVES

To build and enhance my Knowledge, skills, and abilities, pertaining to technical and soft skills & to contribute to the Growth of my organization and self.
Seeking challenging position in field to utilize my skills, Talents, and Experience to achieve the organizational goals.

SYNOPSIS

Mechanical Engineer with more than **10 Years** of experience in Oil & Gas and HVAC field.

EXPERIENCE DETAILS

Jan-22- till date with Globe Engineering Supplies & Services (GESS). UAE as an Inside Sales Engineer & Project Co-Ordinator.

Responsibilities:

Responsible for receiving enquiries/RFP/RFQ.
Reviewed all RFQ/RFP and ITP documents.
Responsible to send the received enquiries/RFP/RFQ to supplier and follow up in a timely manner.
Prepare Quotations that meet the customers' requirements based on project specification and as per the customer requirements and submit to customer.
Follow up quotations in a timely manner to secure profitable orders.
Responding to queries and resolving problems concerning contracts, services and projects.
Ensure technical documentation is properly reviewed and maintained and made available in a timely manner.
Inform clients of unforeseen delays or problems.
Ensuring order are processed according to customer requirements, and ensuring all orders are accurate and delivered on time.
Monitor and track project's progress and handle any issues that arise.
Responding Supplier's / Customer's technical queries.
Prepare Purchase Orders and Sales Invoices for new products or services.
Follow up with the customer for the payment.
Handled project related issues such as warranties and damaged shipments for all orders.
Working in the customer satisfaction in term of technical needs, quality, price and delivery.
Maintain customer and sales database.
Performs other related duties as assigned.

Oct-18- Dec-21 with Dembla Valves Ltd. Bhiwandi as a Planning Engineer

Responsibilities:

Review of new work order release from marketing department.
Responsible for study of client requirements and specification.

HOBBIES

Reading Spy Novel

Travelling

STRENGTHS

Willingness to learn.

Self-confidence.

Dedication for work & able to perform in challenging condition.

Team working skill.

Loyal, Caring, Reliable.

PASSPORT DETAILS

Passport Number :

X3468122

Date Of Issue : 20/02/2024

Date Of Expiry : 19/02/2034

DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

PLACE:

DATE:

(Ansari Md. Ilyas Md. Ibrahim)

Responsible to co-ordinate with design department regarding the issue of BOM & drawings.

Responsible for study of BOM (Bill of Material) & take action as per stock availability of materials.

Responsible to check raw material indents as per the order requirements.

Responsible for preparation of monthly manufacturing and dispatch plan.

Responsible for Daily/Weekly planning and execution of material & production plan of various jobs.

Responsible for smooth functioning of manufacturing cycle and effective co-ordination between various departments.

Responsible for tracking various jobs on day to day basis and define timelines for the same.

Ensure all hold points get cleared before dispatch.

Responsible for tracking various jobs on day to day basis and define timeline for the same.

Responsible for effective co-ordination in between various departments of manufacturing team.

Negotiation with machining vendors, follow-up for delivery and resolve technical queries with the help of design department.

To coordinate with marketing and design if any changes required in work order and BOM.

Responsible to solve issues arises during machining regarding design with help of design department.

Feb-14 – Sept 2018 with Jay Air Cooling Pvt Ltd. Mumbai as a Project Engineer

Responsibilities:

Kept all client's architects and consultants updated reports on project progress.

Attend meetings with different sections, contractors, subcontractors and client.

Maintained good professional relationships with suppliers and contractors.

Evaluated and resolved all project technical problems.

Ensured project completion within budget and on schedule.

Providing drawing & information to contractors and site personal.

Ensuring the quality & complying the client specification.

Checking & certifying bills of contractor.

Sound ability of work on multiple projects independently.

Provide technical assistance to the construction team as needed.

Generate/Review material requisition, Submittal, and ensure contract performance measures are met.

To coordinate with other engineering discipline.

To handle the complete mechanical installation, testing and commissioning.

To ensure safety standards and procedure are implemented and followed in accordance with contract requirement and company guidelines.

Submitting the running bill and getting them passed.

Controlling contractors (Quality of work, Materials Approval Shop Drawings).