



MOHAMMAD SHADAB AKHTAR

Site Engineer

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Highly motivated individual with experience in the site engineering field. Good in designing, installation and managing projects of various sizes. Proven track record of successfully completing projects on time and within budget. Possesses excellent communication and leadership skills, enabling effective collaboration with vendors and Clients.

Skills

- Site Supervision
- Project Management
- Project Management
- Quality Control
- AutoCAD proficiency

Experience

E-Commerce Specialist **SADHAN & SPAR GROUP, Riyadh, RIYADH** January 2023 - Present

- Boosted online sales by implementing effective SEO strategies and optimizing product listings.
- Managed social media advertising campaigns to drive brand awareness, engagement, and online sales growth.
- Streamlined order fulfillment processes, enhancing efficiency and reducing shipping timeframes.
- Coordinated with marketing team to create successful promotional campaigns, driving traffic and increasing conversions.
- Collaborated with web developers on site redesigns to optimize visual appeal while maintaining ease of use for customers.
- Met or exceeded sales goals and worked as team player in supporting other sales.
- Managing operations to make sure every order fulfillment as per policy.
- Handling store lever operation team of 20 stores.
- Managed customer service inquiries and complaints for customer satisfaction.

Site Engineer **ABS AIR TECH, Gurugram, HARYANA** July 2019 - November 2022

- Inspected construction sites on a regular basis to verify compliance with safety regulations.
- Coordinated with project managers and subcontractors to support project completion on schedule.
- Monitored the progress of duct construction activities on a daily basis to ensure timely completion of projects.
- Identified and resolved any issues that arose during the Installation process.

- Supervised the installation of materials and equipment at sites.
- Completed whole Installation project like clean room, air washer, ducting manufacturing, boxing and hanging, Puff panel, Electric panel, AHU installation with our team on committed time period.
- Contribution in ducting layout design to manage suitable route for ducting.
- Conducted site inspections, ensuring adherence to quality standards and identifying potential issues for prompt resolution
- Worked with prestigious client like Imperial Auto Faridabad, Ashok Leyland Faridabad, Hero Moto Dharuhera & Lens kart Rajasthan etc.

Site Supervisor **ABS AIR TECH, Gurugram, HARYANA** February 2019 - June 2020

- Managed daily operations, including scheduling, work permission, team availability, and quality control.
- Provided guidance and direction to team when needed.
- Monitored progress of work according to established timelines and Design.
- Helping & Instructing Duct, electric or Panel team as per their requirement
- Sharing Daily progress report with Client and management.
- monitoring and providing Material requirement before shortage
- making sure every installation process is going as per design
- Trained new staff members in proper safety procedures for working on construction sites.
- Organized materials and equipment needed for each project phase.
- Adhered to company policies related to safety standards, code requirements and industry best practices.

Design Engineer **JAIN PRECISION FASTNER, Rohtak, HARYANA** MAY 2018 - January 2019

- Develop Process design of each operation and make sure every CNC machine having latest approved design while operation.
- Drawing control and distribution.
- Preparing and handling all PPAP Documents like Sample inspection report, Control Plan, KRA etc.
- Sample design & involve in manufacturing process to make sure sample is being ready as per client requirement.

Education

Bachelor of Science (B.S.) in Mechanical **J.N.T.U Hyderabad, Telangana, India** April 2018

Certifications

- Auto cad Design
- HVAC Design & Installation

Languages

Arabic Beginner

English Advanced