



## SACHIN SUJITH

PROJECT MANAGEMENT &  
ELECTRICAL SYSTEMS SPECIALIST

**Mobile:**

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### PERSONAL INFO

**Nationality:** Indian

**Languages:** English, Hindi,  
Malayalam

**Visa Status:** Employment

### KEY SKILLS

Electrical Engineering  
MEP Project Control  
MEP Testing and  
Commissioning  
Cost & Financial Control  
Techno-Commercial  
Proficiency  
Value Engineering  
Subcontract Administration  
Contractual Correspondence  
Proposals Management  
Engineering Design  
Procurement  
Project and Site Management  
Electrical System Design  
Consultant & Contractor  
Management  
Crisis Management

**IT Skills:**

Microsoft Office  
AutoCAD  
Revit

### EDUCATION

Rajadhanl Institute of  
Engineering Technology  
B Tech Electrical and  
Electronics Engineering (2016)

## EXECUTIVE PROFILE

An electrical engineer with 5+ of experience in the design of electrical systems for residential, commercial high-rise buildings and mixed-use developments. Possessing core competencies in maintenance and project management, technical management, service support, operations & team management.

Hands on experience in a variety of electrical systems such as LV, MV, ELV for high rise and commercial projects. Familiar with electrical engineering practices, methods, standards and techniques. Seeking a position to implement twin benefits of acquired industry and interface expertise to catalyze organizational excellence.

## WORK EXPERIENCE

### FM Engineer

January 2022 - Present

Berkeley Services UAE LLC

### Key Project:

- Warner Brothers Hotel & Miral HQ

### Achievements:

- Improved accuracy of reporting by automating the system. Transformed accuracy by 100%.
- Streamlined site activities / crashing with robust planning and coordination
- Reduced cost on several projects by undertaking value engineering exercises. Cut down expenses by 50% on projects handled.
- Identified and solved issues that slow down project progress and report it to Project Head.

### Key Responsibilities:

- Mobilization Plan Development as per output specification from client.
- Creating PPM Planner as per the RFP Points
- Coordination and Implementation of CAFM System on the site.
- Deployment of Staffs in the Site.
- Creating maintenance calendar as per the output specification Points.
- Implementation of Contingency plan to the site.
- Organize the work by coordinating with client and company policies.
- Arrangement of Shift timings for the staff
- Arrangement of transport facilities.
- Implementation of staff daily work routine programs
- Preparation of monthly report & monthly report presentation.
- Acknowledgment of variation job summary and notify to senior level.
- Minutes of meeting creation and response during client – company meetings

**ACME Technical Installation LLC Abu Dhabi, UAE**

**Key Projects:**

- Hilton Hotel (SJFJV) Family Hotel Yas Island Abu Dhabi

**Key Responsibilities:**

- Oversaw MEP site activities and sub-contractors on a day-to-day basis and ensured that project goals were achieved within time frame, required quality and budget in a safe environment, compliant with HSE requirements.
- Inspection and documentation of MEP works with consultant WSP and client Miral. Supervised works at the hotel for both hotel and car park section.
- Oversaw maintenance work with Mideast data Systems in Abu Dhabi with the maintenance of battery replacement, generator maintenance and ups maintenance.
- Managed installation, pre-commissioning, commissioning and handing over of electrical works and fire life safety systems with quality in according to project specification within the designated time frame.
- Reviewed all project drawings and documents such as material submittals, method statements, ITP, and construction programs.
- Supervised the construction in terms of proper method, material reservation and ensured optimum output.
- Provided technical instructions to the team and resolved all project bottlenecks.
- Attended periodical meetings with clients, reported project progress and milestones.
- Coordinated with the quality control department for ensuring all works were of acceptable quality.
- Specialized in power, light, lighting control, emergency & fire alarm installation.

**Electrical Engineer**  
**January 2019**

**August 2017 –**

**Kerala State Electricity Board, Thiruvananthapuram, India**

**Key Responsibilities:**

- Worked as Supervisory Head in 66KV Substation in Kerala and performed all operation works in substation
- Worked as Operator and coordinated with the Assistant Engineer for the maintenance work of the substation

**REFERENCES CAN BE PROVIDED UPON REQUEST**