



## Syed Wasif Mohiuddin

**PMO Executive | PMP Certified | CISM- Certified | Power BI Certified.**

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UAE Visa Details: Visit Visa

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**Professional Summary:** Dynamic Information Technology Project Management Professional with a proven track record in establishing centralized PMOs to optimize IT initiative execution. With extensive experience in the banking, retail, and consulting services.

I specialize in implementing standardized processes aligned with organizational goals. Skilled in mainframe systems, SAP Cloud technology, Azure/GCP Devops, mobile technologies, Gen AI, and cybersecurity, I excel in risk management, stakeholder communication, and resource optimization.

Experienced across diverse geographical locations, I am committed to strategic success, leveraging emerging technologies, business process innovation, and strong problem-solving abilities to deliver projects on time, within scope, and budget.

### **EDUCATION:**

#### **Master of Computer Application (MCA)**

Osmania University, Hyderabad. India. With First Division.

#### **Bachelor of Computer Science (B.S c)**

Osmania University, Hyderabad. INDIA. With First Division.

### **CERTIFICATIONS:**

- Certified Information Security Manager (CISM-ISACA).
- PMP Certified. # 3916405
- Microsoft certified Power BI Analyst.
- SAP SuccessFactor EC.

### **WORK EXPERIENCE**

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**Nov 2016 – June 2024**

**IT PMO Manager , ITFormula1 IT Solutions private limited, Hyderabad, India**

#### **Key Responsibilities:**

- Proven track record of establishing and leading PMOs that drive strategy alignment, optimize project delivery, and elevate organizational performance.
- Expert in designing and implementing standardized processes, governance frameworks, and reporting structures, ensuring project consistency and success across multi-disciplinary teams.
- Skilled at aligning project initiatives with business objectives and managing cross-functional collaboration to meet organizational goals.
- Implements best practices in risk management and resource allocation, ensuring efficient use of resources and timely project delivery.
- Leverages data-driven insights to monitor project performance, facilitate continuous improvement, and achieve high-impact results within budget and quality standards.
- Known for fostering a collaborative environment, coaching teams toward excellence, and influencing stakeholders at all levels to support operational efficiency and growth.

- Adept at building strong stakeholder relationships, driving consensus, and leading initiatives that contribute to business growth and long-term success.

#### Noon IT Consultants - Hyderabad( India)

IT Project Manager, Aug 2011 - Oct 2016

##### Key Responsibilities:

- **Project Coordination:** Coordinated internal resources and third-party vendors for the flawless execution of multiple projects.
- **Timely Delivery:** Ensured that all projects are delivered on-time, within scope, and within budget.
- **Scope & Objectives:** Assisted in defining project scope and objectives, involving all relevant internal stakeholders to ensure technical feasibility.
- **Resource Management:** Ensured the availability and effective allocation of resources.
- **Project Planning:** Developed detailed project plans and KPI'S to monitor and track progress, adapting as necessary.
- **Change Management:** Managed changes to project scope, schedule, and costs using appropriate verification techniques.
- **Performance Measurement:** Measured project performance using suitable project management tools and techniques.
- **Reporting & Escalation:** Reported on project status and escalate issues to management as needed.
- **Stakeholder Management:** Managed relationships with clients and relevant stakeholders, ensuring effective communication.
- **Risk Management:** Performed risk management to minimize potential risks and ensure project success.
- **Vendor Relationships:** Established and maintain relationships with third-party vendors to ensure project success.
- **Documentation:** Created and maintain comprehensive project documentation, ensuring accuracy and accessibility.
- **Performance Tracking:** Tracked project performance to analyze the successful completion of short and long-term goals.
- **Budget Management:** Meeting budgetary objectives and adjust project constraints based on financial analysis.
- **Leadership Development:** Continuously developed leadership skills to enhance team performance and project outcomes.
- **Continuous Learning:** Attended conferences and training as required to maintain proficiency in project management practices.
- **Additional Duties:** Performed other related duties as assigned to support project success.
- **Documentation Tools:** Developed spreadsheets, diagrams, and process maps to document project needs and workflows.

**Business System Analyst / Project Manager( PMO)      Oct 2002 - Jul 2011**

**Samba Financial Group • Riyadh ( Saudi Arabia)**

- **Migration Project:** Cardpac (Citi Bank) to V+ (First Data) for Credit Cards & ATMs
- **Business Requirements Documentation:** Prepared detailed Business Requirement Documents (BRDs) to guide project execution.
- **Functional Design:** Evaluated functional specifications for business units and IT departments to ensure clear project objectives and requirements.
- **Data Analysis:** Conducted in-depth analysis using tools like Business Objects (BO) and SAS to support project decisions and strategies.
- **Service Level Agreements & Vendor Evaluation:** Managed Service Level Agreements (SLAs) and conducted thorough vendor evaluations to ensure quality and compliance.
- **Global Coordination:** Coordinated with both offshore and onshore (local) technology sites for seamless project implementation.

- **Airline Loyalty & Co-brand Card Management:** Managed airline loyalty programs and co-branded card programs (e.g., Saudi Airline, Sony/AI Mamlaka/ESSA AL ESSA).
- **Visa, Mastercard, EMV Expertise:** Possess deep knowledge and hands-on experience with issuing and acquiring processes for Visa, Mastercard, and EMV.
- **User Acceptance Testing & Implementation:** Performed User Acceptance Testing (UAT) and managed the implementation phase to ensure project success.
- **Production Systems Management:** Analyzed and maintained parameters in production systems to ensure operational efficiency.
- **End-User Training:** Conducted training sessions for end-users to ensure smooth adoption of new systems.
- **Disaster Recovery Testing:** Led Disaster Recovery (DR) tests for all business units to ensure system continuity and backup plans were in place.
- **Campaign-Specific Payment Processing:** Worked on payment processing and file management for specific business campaigns.
- **IT Risk Management:** Evaluated and practiced IT risk management procedures to mitigate potential risks throughout the project lifecycle.
- **Compliance & System Enhancements:** Managed and implemented compliance projects, upgrades, and enhancements on ATMs and the Card Management System.
- **Data Governance & Regulatory Compliance:** Implemented data management & governance programs in alignment with Association guidelines and SAMA regulatory authority .
- **KYC/AML Compliance:** Worked on compliance and due diligence related to Know Your Customer (KYC) and Anti-Money Laundering (AML) regulations.

**SAP Consultant      Apr 2001 - Mar 2002      Intelogic Systems**

ABAP/4 Programming,

SAP SD Module Expertise:

**Software Engineer      Feb 1999 - Mar 2001      Suvishal Software Systems**

Oracle/Developer 2000, Visual Basic, Java

#### **IT SKILLS:**

**Operating System** : UNIX, Win95/98/2000, Windows 10.

**RDBMS** : Oracle 7.3, O 8.0, DB2/400.

**SAP Functional** : SD Functional Module, Success Factor EC

**Programming Languages** : SAP-R/3 ABAP/4, COBOL 85, C, C++, Java, JSP, , Html, CL/400, RPG/400, SQL / PL SQL, XML ,Python.

**PMO Skills** : Scope, Time, Cost, Quality, Risk, Communications, HR Management, Procurement Management, MS Project

**BI Tools** : SAP Business Objects , SAP DWH ,Power BI.

**Artificial Intelligence** : Azure( OpenAI) , Gen AI, Microsoft AI

**Microsoft Office** : Word, Excel , PPT

**Cloud Technology** : Azure , GCP .

**Devops** : GitHub, Jenkins(CI/CD) , Docker, Ansible, Kubernetes, Nagios

**IT Service Management (ITSM)**

**ITIL Framework (Practitioner)**

#### **Professional Skills:**

- Highly Proficient and proactive developed planning and project management abilities
- Ensuring delivering of project as per business requirements.
- Clear Vision, articulate and Strong analytical skills and problem-solving capabilities
- Excellent communications skills, Motivated and result driven and interpersonal skills
- Effective at time management and task prioritization and adaptable to new technologies.