#### About

Hello! I am Abdelrahman Hamed. Web Designer.

I'm a nice fun and friendly person, I'm honest and punctual, I work well in a team but also on my own as I like to set myself goals which I will achieve, I have good listening and communication skills. I have a creative mind and am always up for  $new\ challen\, ges.\ I\ am\ well\ organized\ and\ always\ plan\ ahead\ to\ make\ sure\ I\ manage\ my\ time\ well.\ \underline{Learn\ More}$ 

#### **Basic Information**

AGE:

body.hamed@outlook.com EMAIL: PHONE: +201025736993 ADDRESS: Cairo, Giza LANGUAGE: Arabic, English

#### **Professional Skills**

#### WEB DESIGN | HTML - CSS - SASS - BOOTSTRAP | 92%

- HTML: the standard markup language for Web pages.
- CSS: I format an HTML page with CSS to format web pages that care about the appearance and design of websites
- SASS: CSS with superpowers. I use Sass, the most mature, stable, and powerful professional nsion language in the world. In some projects due to the many features it provides.
- **BOOTSTRAP:** I use bootstrap, the most popular HTML and CSS framework for developing responsive and mobile-first web projects... to save some time and speed up productivity.

### MS OFFICE | WORD - EXCEL - POWERPOINT - OUTLOOK | 98%

- Microsoft Word: Creating, formatting, and editing text documents.
- Microsoft Excel skills: Proficiency in data entry, formulas, sorting, filtering, etc.

Microsoft Outlook: Managing emails and contacts, scheduling appointments, etc.

Microsoft PowerPoint: Preparing visually appealing, clean presentations.

## GOOGLE DRIVE | DOCS - SHEETS - SLIDES - FORMS

- Google Docs: creating and formatting documents with real-time collaboration.
- Google Sheets: managing spreadsheets using knowledge of functions and formulas.
- Google Slides: creating and formatting appealing presentations, applying additional effects
- Communication tools: proficiency in using Gmail, Google Calendar, Google Meet, Google Chat, and more

#### SOCIAL MEDIA | FACEBOOK - INSTAGRAM

- Facebook: I increase page interaction on Facebook and increase followers.
- Instagram: I increase page interaction on Instagram, increase followers, and publish with the correct standards so that the post reaches those interested and because of my knowledge of Instagram algorithms.

## Other Computer Skills

### 1- Research the Web

I can always search the Internet very professionally to solve a problem, get information, or even learn something new... whether it's from educational sites, articles, or through a YouTube lesson. I can rely on online research to create a project without having the experience to create it.

## 2- Identify Opportunities

I connect with people who share the same passions and interests as me. Maybe we can collaborate on a project together or simply learn from each other.

Practice is key. I enhance my knowledge, and I'm not afraid to try different tools to expand my experience. As a development, I am now learning a new programming language, Python.

I look for platforms that allow users to grow their knowledge. The most popular ones are Coursera, Udemy, and Codecademy, where I can find many online courses to grow your skillsI can also check out Microsoft's technical courses, or simply browse tutorials on YouTube.

## Some Of My Web Design Work









View Egypt uPVC



# Work Experience

## Web Design

I worked as a freelancer Web designer, especially on 'Khamsat micro services' and 'Mostaqel' for 7 years, and I sold nearly 2,000 services, and one of my most famous services is : Designed and maintained company website while tracking 1,500 monthly visitors

# MS Office

- Used MS Word's tracking and commenting to collaborate on reports with 30 cross-functional
- Wrote Excel formulas to add conditional formatting to budgeting spreadsheets.

#### Social Media

- I ran a giveaway on Facebook that received 76,481 views, 3,300 likes, 460 comments, and 150 shares.
- I increased my Instagram followers to 70,000 real followers in two months and without ads







