

# **Abdelwakeel Mahmmoud Emara**

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## **Education**

- **University:** Ain shams university – Cairo.
- **Faculty:** B.S.C Faculty of Commerce.
- **Major:** Accounting.
- **Graduation Year:** 2009

## **Work experience**

- General accountant at Holding company for food industries from May 2022 till now
- General accountant at Zamzam steel from July 2020 to April 2022.
- General accountant at Al-Rossais group from 2014 to May 2020 (AL Riyadh, Saudi Arabia)
- At Novartis pharma from June 2012 to October 2014.
- General accountant at Roland office of advertising.
- Sales man in Elsakr company for food industries.
- At Etisalat as customer service agent (Activision Q ).
- At Ministry of Youth as organizer in (Africa cup of nations and Arabian championship).

## **Gained Experience**

- Software proficiency.
- Data analysis
- Attention to details
- Effective communication.
- Working in a team or individual.
- Work under pressure.

## **Language Skills**

- **Arabic:** Fluent as it's mother tongue.
- **English:** Good (speaking, writing, reading)

### **Training Courses:**

- English course (AUC)
- **ICDL** (**I**NTERNATIONAL **C**OMPUTER **D**RIVING **L**ICENSE)
- Basic Concepts of Information Technology (**IT**)

### **Computer Skills:**

- Dealing with database applications.
- Microsoft Windows : Excellent.
- Microsoft Word : very Good.
- Microsoft Excel : Excellent.

### **Functional Skills**

- Excellent Communications Skills
- Advanced Research Abilities
- Self-Motivated
- Very active
- Flexibility Skills from Work Experience
- Information Collection and Management Skills

### **Personal Information**

- **Date of Birth:** 23th of may. 1986.
- **Place of Birth:** Egypt- Al-qalubia.
- **Nationality:** Egyptian.
- **Gender:** Male.
- **Marital Status:** Married.
- **Military Status:** Fully exemption.