







The novel coronavirus (COVID-19) is impacting the lives of people around the globe, and we are saddened to hear new sobering stories about the health and safety implications of the spread of this virus – and the effect this is having on education.

We continue to provide support where we can on a local level to make a positive impact in the communities in which we operate. As a global company with global responsibilities, we are supporting with communication and collaboration technology that can actually help in times of need like this.

With this in mind, we have launched the **#AvayaCares** initative, which provides our Avaya Spaces collaboration software for free to all education institutions, including colleges and universities, and non-profit organizations worldwide. There is an especially immediate need in the education sector as school and university administrators consider the safety of their students while ensuring continuity of their classes, engagement with their students and delivering on their educational objectives.

The Avaya Spaces app provides a great bridge to continued learning and sustained school work at a time of crisis. It is secure, easy to use, and the video conferencing quality is second to none.

Avaya Spaces enables teachers and students to conduct classes online as well as exchange messages, files and projects online, using single interface using home Wi-Fi, hot-spots, 3G or 4G in a secured way.

This is an immediate, easy-to-implement solution to the challenges currently facing educators around the world.

See Avaya Spaces for yourself: **Check it out online** or download the **iOS** or **Android app**. Or simply view this **quick intro video**.

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- Create a virtual classroom: to..
 - 1. Conduct lectures online by using audio / video and screen sharing features.
 - 2. Broadcast any message to all the students with a single click
 - 3. Create student groups to collaborate and complete projects.
 - 4. Provide one-to-one attention by means of direct messaging between teacher and student.
 - 5. Create and assign tasks to students using task management features.
 - 6. Record videos and post them in a repository under the "Posts" section.
- Create a Parent Forum to broadcast information or receive feedback by creating a separate space for Parents only.
- Teachers can communicate between each other, as well as Deans, College Counselors, administrators, admission recruiters, bus drivers, etc....



- 1. Attend virtual classes using any device from anywhere.
- 2. Download study material uploaded by teachers, from the "Posts" section.
- Submit completed home-work or assignments to teacher via direct messaging.
 This helps to reduce the email load for students as well as teachers.
- 4. Conduct any group work, by real-time sharing and editing the live documents available on MS OneDrive, Google Documents etc. by just posting a link under the Chat or Post section.
- 5. Collaborate and chat with classmates (space chat) or one-to-one via direct chat.



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Entire meeting and data shared is encrypted and only available to authorized users.

Use Cases: PARENTS

- 1. Conduct parent-teacher meetings online.
- 2. Share any queries or feedback with teachers via direct messaging. This will ease the load on parents as well as teachers to consolidate all information in one place.
- 3. Participate in Parents discussion forum with the help of "Posts" created by teachers.
- 4. Communicate with a specific teacher, admission councilor, administrator, school psychologist, etc... All from one single interface.
- 5. Stay up to date with home-work assignment and completion.

FAQs:

Does the school have to install any servers or hardware on its campus to roll out this collaboration tool?

No. Avaya Spaces is a cloud-based tool. Hence, there's no app to be installed. Teachers and Students, accessing from a PC or laptop, just have to open up Chrome or Firefox browsers and sign in on https://spaces.zang.io

And those using iOS or Android just need to download the Avaya Spaces app.

Where do I find self-learning material on Avaya Spaces?

The following videos should help you to learn about the app as quickly as possible:

- Avaya Spaces How To Create a Space, Invite, and Assign Roles https://youtu.be/FPeF-n4HtPY
- Avaya Spaces How to Create a Public Space https://youtu.be/VFNVTsNITIO
- Avaya Spaces How To Create a Post https://youtu.be/sWDSM7nXaQ0
- Avaya Spaces Overall Experience https://www.youtube.com/watch?v=RTUIM94ynZU

If I want to know more details about Avaya Spaces, where can I find the information?

The Avaya Spaces User Manual provides all the information you need: https://support.avaya.com/css/P8/documents/101055967

How is my school's information secured?

Data shared on Avaya Spaces is encrypted and only available to authorized users. Intruders are unable to access meetings or documents shared within the space.

What is the storage limit for teachers to share content with the students?

Avaya Spaces offers unlimited cloud storage. This storage can be used for sharing lecture files, home-work, assignments, videos, sample papers, etc.



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No. Teachers can create unlimited spaces, based on their requirements. For example, they can create one space for a classroom, another one for parents, a separate one for teachers and the principle only, and another one for public access.

How does a teacher pre-record a session and make it available offline to students?

If teachers are following any specific method to record and post content online, then they may continue to use the same app to create the content. Once a recording is ready, teachers can upload the video under the "Posts" section of the respective class space that requires it. If your teachers do not have a tool for recording, then we recommend the ActivePresenter all-in-on screen recorder to record any content.

Is it necessary to keep the video on while the class is in progress?

Not really. Participants can mute their video and audio inputs based upon their preference.

What features will be available for teachers?

Avaya wants to ensure teachers and students get the best experience for maximum learning. Hence, we are making the "Business" license available to the school.

Please find below the feature summary:

Team Space Creation / Management	V
Number of Spaces Supported	UNLIMITED
Desktop Browser + Mobile App	✓
Audio Conferencing Parties	UP TO 200
Video Conferencing Parties	UP TO 200
Group and Direct Messaging	✓
File Sharing and Group Task Management	UNLIMITED
Posts	UNLIMITED
Voice / Video Chat	✓
Persistent Meeting	✓
Continuous Video Party Presence	15
Outlook, Google, Slack, MS Teams	V
Single Sign-On	✓

Is it possible to collaborate while offline as well? Or should everyone be online at the same time to be able to share files, send chats, etc...?

Yes, the app allows students and parents to collaborate online and offline.

How do I decide on the number of licenses required for my teachers, staff & students?

Ideally, you only require licenses for your teachers staff. Students will be invited by teachers to join the classes, but do not require a business license to consume lessons and content.



